

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

April 28, 2020
6:00 PM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Commissioners and Staff Present

Commissioners

Cary Bozeman
Axel Strakeljahn
Gary Anderson

Staff Members

Jim Rothlin
Fred Salisbury
Sherman Hu
Arne Bakker
James Weaver
Warren Hendrickson
Ginger Waye
Taylor Korizon
Anne Montgomery, Atty

Call to Order

President Bozeman called the meeting to order at 6:00 p.m.

Approval of Agenda

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting of April 14, 2020.
- B. Payment of checks #81094 through #81108 and #81109 and #E00056 through #E00060 and #901146 through #901147 and #901148 and #901149 through #901150 and #901151 and #81114 through #81151 and #E00061 through #E00070 and #901152 through #901154 from the General Fund for \$289,190.84; #E00055 and #81093 and #81110 through #81113 from the Construction Fund for \$389,194.08.

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Citizen Comments

Roger Gay, South Kitsap

- Happy to see the security agreement on the agenda; security has been an issue at the marinas for a while and needs to be taken care of.

Jim Posner

- Announced the Northwest BeechBoys Formation Team will fly a tribute flight on Friday over area hospitals in honor of health care workers and first responders.

Action Items

1. Harbor Security Personal Services Contract with Bradley Public Safety & Security
(Tabled on December 10, 2019)

Presented by James Weaver, Director of Marine Facilities

After presentation and full discussion including comments from the Port Attorney, the security contract will remain on the table until the next meeting.

2. Consultant Agreement with Rice Fergus Miller, Inc., for Olympic View Industrial Park (OVIP) Master Development Plan

Presented by Arne Bakker, Director of Business Development

Following presentation and discussion,

It was moved by ANDERSON, seconded by STRAKELJAHN to:

Approve the Consultant Agreement with Rice Fergus Miller, Inc., for the OVIP Master Development Plan in the amount of \$50,000 and authorize the CEO to execute the agreement.

MOTION CARRIES, 3-0

3. Resolution 2020-04 providing for acceptance of a Community Aviation Revitalization Board (CARB) loan for the Bremerton National Airport Multipurpose Facility

Presented by Warren Hendrickson, Airport Manager

Following presentation and discussion

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve Resolution 2020-04 providing for the acceptance and execution of the Community Aviation Revitalization Board (CARB) loan for the Bremerton National Airport Multipurpose Facility in the amount of \$750,000.00.

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- Along with Commissioner Strakeljahn, participated in a conference call with Kitsap County Commissioner Rob Gelder and staff to discuss Gorst transportation issues and how it plays a role in county development.
- Had infrastructure improvement discussions with Puget Sound Energy and Kitsap Public Utility District on providing fiber and power to the east side of the airport.
- Staff is developing a direct economic impact study for the marinas only and will coordinate with the City of Port Orchard to promote each other's position when going to the state legislature with an "ask."
- Discussed the rent deferral program and provided detail on current requests for each facility.
- Updated on the Amazon fulfillment center construction progress and stated the Port has received lease interest in sites near this center.
- Discussed event postponements and cancellations due to the COVID-19 pandemic.
- Has asked Mike Brown, Sound West Group, to attend a future meeting to discuss the progress of Marina Square.
- Included Mr. Bakker on a discussion about the restarting of construction on the spec buildings in the industrial park.

Commission Reports / New Business

Commissioner Anderson

- Provided information on the new Full Circle Meals project that helps feed the community while also helping the local economy by bringing high quality restaurant meals to the most needy. He suggested the Port take a look at assisting with this project. Commissioner Strakeljahn agreed and after Board discussion:

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Match the Kitsap County Food Bank Coalition donation and provide \$2,500 to the Full Circle Meals project.

MOTION CARRIES, 3-0

Commissioner Strakeljahn

- Further discussed the conference call with Commissioner Gelder on Gorst transportation.
- Reported that because Kitsap Aerospace & Defense Alliance (KADA) will not be traveling to the cancelled 2020 Farnborough Air Show due to the pandemic, the contribution from the Port has been cut by 50% which is a \$7,500 savings. KADA will focus on domestic efforts.

Commissioner Bozeman

- Discussed a conference call he participated in on Monday with over 50 agencies related to things happening due to the COVID-19 crisis. He stated there are a lot of good people doing a lot of good work in this community – it is impressive.

New Business

- Commissioner Strakeljahn suggested staff put together a budget review meeting to look at producing a 10% budget reduction. Commissioner Anderson and Commissioner Bozeman agreed; however, Commissioner Bozeman stated he is not comfortable with putting a number to it but would like staff to proceed with researching a budget reduction. CEO Rothlin stated it was already under consideration by staff and a budget reduction plan will be brought back before the board.

Executive Session

President Bozeman recessed the meeting at 7:00 p.m. and reconvened into executive session for approximately 30 minutes regarding: real estate [RCW 42.30.110(1)(c)]. At 7:30 p.m., executive session was extended 15 minutes.

At 7:45 p.m. the regular meeting was reconvened.

Adjournment

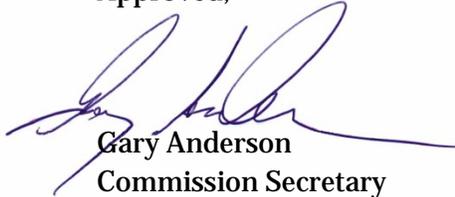
There being no further business before the Board, the meeting was adjourned at 7:45 p.m.

Submitted,



Jim Rothlin
Chief Executive Officer
May 7, 2020

Approved,



Gary Anderson
Commission Secretary
May 12, 2020