

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

A G E N D A

June 9, 2020
10:00 AM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Call to Order

Pledge of Allegiance

Approval of Agenda

Consent Items

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the special meeting of May 21, 2020 and regular business meeting of May 26, 2020.
- B. Payment of checks #901167 through #901168 and #901169 and #81235 through #81236 and #901170 and #81238 through #81253 and #E00095 through #E00101 and #901171 through #901172 and #81256 through #81261 and #E00103 through #E00107 and #E00108 from the General Fund for \$63,231.47; #81237 and #E00102 and #81254 through #81255 from the Construction Fund for \$147,694.36.

Information Items

1. Advanced Air Mobility: Adding the Third Dimension to Urban and Regional Transportation – YolankaWulff, JD, Community Air Mobility Initiative (CAMI)

Citizen Comments: *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board.*

Action Items

Staff Reports

Commission Reports / New Business

Executive Session *(if necessary)*

Adjournment

Regular business and other meetings that may be attended by members of the Board

<u><i>Date</i></u>	<u><i>Time</i></u>	<u><i>Meeting</i></u>
<i>06/09</i>	<i>10:00 am</i>	<i>*Commission Regular Meeting – via Zoom</i>
<i>06/16</i>	<i>11:00 am</i>	<i>Kitsap Regional Coordinating Council (KRCC) Executive Committee</i>
<i>06/16</i>	<i>1:30 pm</i>	<i>KRCC Plan POL</i>
<i>06/18</i>	<i>3:15 pm</i>	<i>KRCC TransPOL</i>
<i>06/23</i>	<i>6:00 pm</i>	<i>*Commission Regular Meeting</i>

PLEASE NOTE: MEETINGS BEING HELD REMOTELY

Meetings are subject to change or cancellation

**Denotes events in which two (2) or more Commissioners may attend*

PORT OF BREMERTON
BOARD OF COMMISSIONERS
SPECIAL MEETING

MINUTES

May 21, 2020
1:00 pm

Remote Access Only
Zoom Meeting ID: 869 2772 7037
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Call to Order

President Bozeman called the special meeting to order at 1:00 PM.

Commissioners and Staff Present

Commissioners

Cary Bozeman
Axel Strakeljahn
Gary Anderson

Staff Members

Jim Rothlin
Fred Salisbury
Warren Hendrickson
Ginger Waye
Taylor Korizon

Presentation - Commercial Aviation Coordinating Commission (CACC)

Warren Hendrickson, Airport Manager and CACC Vice-Chair, introduced David Fleckenstein, Director of the Washington State Department of Transportation (WSDOT) Aviation Division and CACC Chair.

Using PowerPoint, Chair Fleckenstein led an awareness discussion and provided familiarization of the process of the CACC including background, tasks, and timelines for identifying a location for a new primary commercial aviation facility in Washington State as directed by the Legislature in SSB 5370.

There was further extensive discussion with the Board including the impact of COVID-19 on the directive and community engagement in the process. It was noted the final report is due to the Legislature no later than January 1, 2022 unless COVID-19 has an impact on that timeframe.

Adjournment

President Bozeman adjourned the special meeting at 1:45 p.m.

Submitted,

Approved,

Jim Rothlin
Chief Executive Officer
June 4, 2020

Gary Anderson
Commission Secretary
June 9, 2020

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

May 26, 2020
6:00 PM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton

Commissioners and Staff Present

Commissioners

Cary Bozeman
Axel Strakeljahn
Gary Anderson

Staff Members

Jim Rothlin
Fred Salisbury
Sherman Hu
Arne Bakker
James Weaver
Warren Hendrickson
Ginger Waye
Taylor Korizon
Anne Montgomery, Atty

Call to Order

President Bozeman called the meeting to order at 6:00 p.m.

Approval of Agenda

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting and executive session of May 12, 2020.
- B. Payment of checks #901158 through #901159 and #81193 and #81196 through #81207 and #81208 and #E00084 through #E00090 and #901160 and #901161 and #81212 through #81234 and #E00091 through #E00094 and #901163 through #901166 from the General Fund for \$142,582.05; #E00083 and #81194 through #81195 and #81209 through #81211 from the Construction Fund for \$45,774.64. Void Check # 81200 and #81202.

It was moved by ANDERSON, seconded by STRAKELJAHN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. 2020 Budget Review – Sherman Hu, Chief Financial Officer

Mr. Hu presented a worst case scenario 15% budget reduction due to COVID-19 financial impact concerns. He provided proposed reductions to operating revenue; capital projects; and operating expenses. Mr. Salisbury provided detail on the affected airport and marina capital projects and the process in deciding what could be deferred.

There was full discussion on the variances in the budget and it was noted the budget would remain balanced even if worst-case scenarios were realized.

Citizen Comments - None

Action Items

1. Puget Sound Energy (PSE) Easement for Wastewater Improvement Project *Presented by Fred Salisbury, Chief Operations Officer*

Following presentation and discussion;

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve the Puget Sound Energy easement and authorize the Commission President to execute the easement document.

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- Provided status updates on the following:
 - Olympic View Industrial Park construction projects for NE Campus Lot 2 and SR3 Frontage Site Development
 - COVID-19 as it relates to Port operations
 - Multi-purpose facility project
- Will be responding to a Port Orchard Marina tenant's questions regarding Kitsap Transit ferries tied to the breakwater.
- In response to Commissioner Bozeman's question, Mr. Weaver stated the cruise line will not be making a spring visit to Puget Sound but committed to a fall sailing.

Commission Reports / New Business

Commissioner Anderson

- Enjoyed participating in the recent presentation by the Commercial Aviation Coordinating Commission (CACC) and asked staff to keep the Board informed as things move forward. Mr. Hendrickson stated mid-July is the next scheduled update.

- Asked if there was word on whether The Cruz event in Port Orchard was still scheduled and Mr. Weaver stated the Port has not yet received confirmation.
- Reminded everyone the Kitsap Health Board will meet tomorrow and discuss whether Kitsap should apply for a variance to enter Phase II of the Governor's reopening plan.

Commissioner Strakeljahn

- Thanked CACC for the recent presentation and stated that public input will be crucial.
- Reported on a CARES Act webinar he attended.
- Will be attending a Puget Sound Regional Council Economic Development Board meeting later in the week.

Commissioner Bozeman

- Asked about the south end hangar development; Mr. Rothlin stated a presentation will be provided at the next meeting.
- Thanked staff for all their diligent work during this extraordinary time of COVID-19.

Executive Session - None

Adjournment

There being no further business before the Board, the meeting was adjourned at 6:30 p.m.

Submitted,

Approved,

Jim Rothlin
Chief Executive Officer
June 4, 2020

Gary Anderson
Commission Secretary
June 9, 2020