

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

A G E N D A

October 13, 2020
10:00 AM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Call to Order

Approval of Agenda

Consent Items

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting of September 22, 2020 and special meeting and executive session of October 1, 2020.
- B. Payment of checks #901222 through #901224 and #81602 through #81651 and #E00231 through #E00239 and #E00240 and #901225 and #81652 through #81653 and #81660 through #81670 and #E00242 through #E00244 and #901226 through #901228 and #901230 through #901234 and #81672 through #81681 and #E00246 through #E00252 from the General Fund for \$236,418.51; #81599 through #81601 and #E00241 and #81654 through #81659 and #E00245 and #81671 from the Construction Fund for \$1,460,243.38..

Citizen Comments: *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board.*

Work Study Session

- 1. 2021 Budget - Allocation of Port Resources to Community Agencies/Groups

Action Items

Staff Reports

Commission Reports / New Business

Executive Session *(if necessary)*

Adjournment

Regular business and other meetings that may be attended by members of the Board

<u><i>Date</i></u>	<u><i>Time</i></u>	<u><i>Meeting</i></u>
<i>10/13</i>	<i>10:00 am</i>	<i>*Commission Regular Meeting via ZOOM</i>
<i>10/16</i>	<i>10:00 am</i>	<i>Peninsula Regional Transportation Planning Organization (PRTPO)</i>
<i>10/22</i>	<i>10:00 am</i>	<i>Puget Sound Regional Council (PSRC) Executive Board</i>
<i>10/27</i>	<i>1:30 pm</i>	<i>Kitsap Aerospace & Defense Alliance (KADA) Steering Committee</i>
<i>10/27</i>	<i>6:00 pm</i>	<i>*Commission Regular Meeting via ZOOM</i>

PLEASE NOTE: ALL MEETINGS BEING HELD REMOTELY

Meetings are subject to change or cancellation

**Denotes events in which two (2) or more Commissioners may attend*

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

September 22, 2020
6:00 PM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Commissioners and Staff Present

Commissioners

Cary Bozeman
Axel Strakeljahn
Gary Anderson

Staff Members

Jim Rothlin
Fred Salisbury
Sherman Hu
Arne Bakker
James Weaver
Warren Hendrickson
Ginger Waye

Call to Order

President Bozeman called the meeting to order at 6:00 p.m.

Approval of Agenda

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting and executive session of September 8, 2020.
- B. Payment of checks #E00217 and #81572 through #81583 and #E00218 through #E00226 and #81585 and #81586 through #81598 and #E00227 through #E00230 from the General Fund for \$86,313.49; #81570 through #81571 from the Construction Fund for \$683,942.56.

It was moved by ANDERSON, seconded by STRAKELJAHN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. SR3-Belfair Freight Corridor Briefing – Michele Britton, PE, Assoc. DBIA, Washington State Department of Transportation (WSDOT)

Ms. Britton used PowerPoint as an outline to update the Board on the SR 3 Freight Transportation Corridor. She provided detail on the following:

- Project overview of the 6 miles of new highway
- North end connection
- South end connection
- WSDOT's limited access hearing process anticipated to last approximately 12 months
- Mainline alignment and access control
- Next steps with a bid ad date now anticipated to be winter of 2023/early 2024

Responded to questions and comments from the Board related to funding availability, project budget (\$66.9M), new design improvements, and best-case scenario for project completion (at least 5 years).

2. Industrial Master Development Plan Update – Steve Rice, Rice Fergus Miller, Inc.

Mr. Rice provided a walk-through of the 100% deliverable of the focused 20-year Industrial Master Development Plan making sure to address some of the Board's comments from the previous update given during a work study session on June 30, 2020. He discussed in depth the following:

- 2020 Workplan Overview
- Framework of project
- Strategic Land Planning & Strategic Amenity Planning
 - Concepts A, B, and C
- Strategic Identity Planning
- Carbon & Climate Awareness Planning
- Conclusions and Actions

The Board and CEO expressed their appreciation for the excellent work on the final planning document which will be a great tool for moving forward while being environmentally conscious.

Citizen Comments - None

Action Items

1. Bid Award to Henderson Partners, LLC for the WRG Training Facility Entryway Improvements Project
Presented by Arne Bakker, Director of Business Development

Following presentation and discussion;

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Award the Entryway Improvement Project #04-19-0289 to Henderson Partners, LLC in the amount of \$88,690.03 and authorize the CEO to execute the contract and issue the Notice-to-Proceed.

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- Puget Sound Regional Council (PSRC) is hosting virtual open houses to gain feedback on their initial findings of their Aviation Baseline Study.
- Along with Commissioner Anderson, Port lobbyist, and City of Port Orchard officials, met with Senator Emily Randall regarding capital appropriation asks for the Port Orchard Marina breakwater replacement project and the Port Orchard community center.
- Presented to Kitsap Commercial Investment Brokers (KCIB) providing an update on Port projects.
- Reported on the recent Kitsap Public Facilities District board meeting during which CSTOCK announced they would be investing in the Circuit of the Northwest's event center project.
- The 2021 budget process is underway and ready for Commission involvement. He discussed the upcoming budget schedule.

Commission Reports / New Business

Commissioner Strakeljahn

- Circuit of the Northwest working with CSTOCK is good news and a good fit for the project.
- Reported on today's Kitsap Aerospace & Defense Alliance (KADA) steering committee meeting.

Commissioner Anderson

- Attended the KCIB meeting and stated the Port story as presented by Jim really shows there is a lot of things happening and it is encouraging to be a part of it and what it gives to our local economy and community. Recommended sending Jim out there to tell that good story to others who might benefit from it.

Commissioner Bozeman

- Reported on the recent COVID-19 coalition group meeting.
- Attended the Kitsap Economic Development Alliance (KEDA) board meeting during which they bid farewell to retiring executive director John Powers and welcomed Joe Morrison as the new executive director.

Executive Session - None

Adjournment

There being no further business before the Board, the meeting was adjourned at 7:21 p.m.

Submitted,

Approved,

Jim Rothlin
Chief Executive Officer
October 8, 2020

Gary Anderson
Commission Secretary
October 13, 2020

PORT OF BREMERTON
BOARD OF COMMISSIONERS
SPECIAL MEETING

MINUTES

October 1, 2020
11:00 AM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782

Commissioners and Staff Present

Commissioners

Cary Bozeman
Axel Strakeljahn
Gary Anderson

Staff Members

Jim Rothlin
Fred Salisbury
Sherman Hu
James Weaver
Ginger Waye
Anne Montgomery, Atty

Call to Order

President Bozeman called the meeting to order at 11:00 a.m. and immediately recessed the special meeting and reconvened into executive session for approximately one hour regarding: real estate [RCW 42.30.110(1)(c)].

At 12:00 p.m. the regular meeting was reconvened.

Adjournment

There being no further business before the Board, the meeting was adjourned at 12:00 p.m.

Submitted,

Approved,

Jim Rothlin
Chief Executive Officer
October 8, 2020

Gary Anderson
Commission Secretary
October 13, 2020

PORT OF BREMERTON
BOARD OF COMMISSIONERS
EXECUTIVE SESSION

M I N U T E S

October 1, 2020
11:00 AM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782

Call to Order

President Bozeman called the executive session to order at 11:00 a.m., October 1, 2020.

Commissioners and Staff Present

Commissioners

Cary Bozeman
Axel Strakeljahn
Gary Anderson

Staff Members

Jim Rothlin
Fred Salisbury
Sherman Hu

James Weaver
Anne Montgomery, Atty

Item #1: Real estate issues were discussed [RCW 42.30.110(1)(c)].

With no further business to come before the Board, the meeting was adjourned into regular session at 12:00 p.m.

Submitted,

Jim Rothlin
Chief Executive Officer
October 8, 2020

Approved,

Gary Anderson
Commission Secretary
October 13, 2020



2021 Community Activities Preliminary Budget

	2017	2018	2019	2020	2021
	Final Budget	Final Budget	Final Budget	Final Budget	Preliminary Budget
Allocation of Port Resources to Community Agencies / Groups					
Kitsap Regional Coordinating Council	9,199.00	9,658.95	9,336.10	9,336.00	9,336.00
Kitsap Economic Development Alliance (KEDA)	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
KEDA Decision Makers I & II	850	850	850		
Kitsap Aerospace & Defense Alliance (KADA)	10,000	10,000	10,000	15,000	15,000
Gorst Coalition Work					5,000
Puget Sound Regional Council	4,957	5,155	5,361	5,365	5,577
Washington Public Ports Assn.	11,125	11,125	11,125	11,558	11,558
Leadership Kitsap	1,000	1,000	1,000	1,000	1,000
Visit Kitsap Peninsula	2,000	2,000	2,000	2,000	4,000
Sub -Totals	54,131	54,789	54,673	59,259	66,471
Other Community Events					
Blackberry Festival/Bremerton Rotary	1,000	1,000	2,500	2,500	2,500
Airport Fly-In & Car Show	1,000	5,000	2,500	2,500	3,500
Wings of Freedom					1,000
Bremerton Pilots Association	3,500	3,500	5,250	7,000	7,000
Bremerton Bridge Blast				6,000	8,000
Explore Port Orchard	1,000	1,000	0	1,000	1,000
Fathoms of Fun (POM) Concerts by the Bay	2,500	2,500	2,500	2,500	
Fathoms of Fun (POM) Fireworks		2,500	2,500	6,000	
Kitsap Harbor Festival	4,000	3,000	2,500	2,500	1,000
Legislative Luncheon		2,000	2,000		2,000
Future Economic Development Opportunities		15,000	10,000		5,000
Rock the Dock (Bremerton Marina)	5,000	5,000	2,500	2,500	5,000
Other	1,000	1,000	0	2,000	2,000
Sub -Totals	19,000	41,500	32,250	34,500	38,000
TOTAL	73,131	96,289	86,923	93,759	104,471