

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**A G E N D A**

October 27, 2020  
6:00 PM

**Remote Access Only**  
**Zoom Meeting ID: 335 903 0010**  
**Zoom Call-In: (253) 215-8782**  
**BKAT Live Stream**

**Call to Order**

**Approval of Agenda**

**Consent Items**

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting and executive session of October 13, 2020.
- B. Payment of checks #E00253 and #E00254 through #E00255 and #81682 and #81685 through #81703 and #E00257 through #E00263 and #901238 through #901240 and #81706 through #81756 and #E00264 through #E00271 from the General Fund for \$207,147.76; #81683 through #81684 and #E00256 and #81704 and #81705 from the Construction Fund for \$48,708.27.

**Information Items**

1. CHS Northwest Rail Spur Expansion
2. Waterman Mitigation Partners Site Assessment Presentation – Steve Segó, President

**Work Study Session**

1. 2021 Preliminary Budget

**Citizen Comments:** *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board.*

**Action Items**

**Staff Reports**

**Commission Reports / New Business**

**Executive Session** *(if necessary)*

**Adjournment**

*Regular business and other meetings that may be attended by members of the Board*

<u><i>Date</i></u>	<u><i>Time</i></u>	<u><i>Meeting</i></u>
<i>10/27</i>	<i>1:30 pm</i>	<i>Kitsap Aerospace &amp; Defense Alliance (KADA) Steering Committee</i>
<i>10/27</i>	<i>6:00 pm</i>	<i>*Commission Regular Meeting via ZOOM</i>
<i>10/29</i>	<i>10:00 am</i>	<i>Puget Sound Regional Council (PSRC) 2<sup>nd</sup> General Assembly</i>
<i>11/03</i>		<i>ELECTION DAY</i>
<i>11/04</i>	<i>1:00 pm</i>	<i>PSRC Economic Development Board Executive Committee</i>
<i>11/10</i>	<i>10:00 am</i>	<i>*Commission Regular Meeting via ZOOM</i>

***PLEASE NOTE: ALL MEETINGS BEING HELD REMOTELY***

*Meetings are subject to change or cancellation*

*\*Denotes events in which two (2) or more Commissioners may attend*

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**MINUTES**

October 13, 2020  
10:00 AM

**Remote Access Only**  
**Zoom Meeting ID: 335 903 0010**  
**Zoom Call-In: (253) 215-8782**  
**BKAT Live Stream**

**Commissioners and Staff Present**

Commissioners

Cary Bozeman  
Axel Strakeljahn  
Gary Anderson

Staff Members

Jim Rothlin  
Fred Salisbury  
Sherman Hu  
Arne Bakker  
James Weaver  
Warren Hendrickson  
Ginger Waye  
Taylor Korizon  
Anne Montgomery, Atty

**Call to Order**

President Bozeman called the meeting to order at 10:00 a.m.

**Approval of Agenda**

**It was moved by STRAKELJAHN, seconded by ANDERSON to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

- A. Minutes of the regular business meeting of September 22, 2020 and special meeting and executive session of October 1, 2020.
- B. Payment of checks #901222 through #901224 and #81602 through #81651 and #E00231 through #E00239 and #E00240 and #901225 and #81652 through #81653 and #81660 through #81670 and #E00242 through #E00244 and #901226 through #901228 and #901230 through #901234 and #81672 through #81681 and #E00246 through #E00252 from the General Fund for \$236,418.51; #81599 through #81601 and #E00241 and #81654 through #81659 and #E00245 and #81671 from the Construction Fund for \$1,460,243.38.

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

### **Citizen Comments**

The following individuals spoke to 2021 funding requests for their organizations/events:

- Matt Murphy, Port Orchard Chamber of Commerce Executive Director
  - Kitsap Harbor Festival
- Brenda Kelly on behalf of Visit Kitsap Executive Director Patty Graf-Hoke
  - Visit Kitsap
- Sunny Saunders, Sunny Jack Events
  - Bremerton Bridge Blast; Blackberry Festival; and Kitsap Harbor Festival
- Kevin Hurley and Doug Haughton, Bremerton Pilots Association (BPA)
  - BPA Aviation Scholarship Program

### **Work Study Session**

1. 2021 Budget - Allocation of Port Resources to Community Agencies/Groups

CFO Sherman Hu presented the preliminary 2021 allocation schedule which, following review by the Board, will be incorporated into the overall budget that will be presented at an upcoming meeting.

There was discussion on individual line items with the following Board revisions to the preliminary schedule:

- Add Gorst (Transportation) Coalition at \$5,000
- Increase Airport Fly-In & Car Show to \$3,500
- Keep Visit Kitsap at \$2,000
- Add Wings of Freedom Tour at \$1,000 for marketing support
- Increase Bremerton Bridge Blast to \$8,000 for airshow naming rights
- Remove Explore Port Orchard (-\$1,000)
- Add Future Economic Development Opportunities (Greater Seattle Partners) at \$5,000
- Keep Rock the Dock at \$2,500

**Action Items - None**

## **Commission Reports / New Business**

### *Commissioner Strakeljahn*

- Reported on the recent virtual Central Puget Sound Economic Development District Board meeting in which Chris Green, Washington State Department of Commerce, participated.

### *Commissioner Anderson*

- The Port Orchard Economic Development meeting was postponed so will have to wait on that report.

### *Commissioner Bozeman*

- Arne Bakker, Director of Business Development, confirmed for Commissioner Bozeman that the Port's business tenants are aware of the available CARES Act funding and he knows one company has applied for it.
- Reported on the recent COVID-19 Coalition meeting during which the distribution challenge of the vaccine once available was discussed.

## **Executive Session**

President Bozeman recessed the meeting at 11:10 p.m. and reconvened into executive session for approximately 15 minutes regarding: real estate [RCW 42.30.110(1)(c)]. At 11:25 a.m. executive session was extended 20 minutes.

At 11:45 a.m. the regular meeting was reconvened.

## **Adjournment**

There being no further business before the Board, the meeting was adjourned at 11:45 a.m.

Submitted,

Approved,

Jim Rothlin  
Chief Executive Officer  
October 22, 2020

Gary Anderson  
Commission Secretary  
October 27, 2020

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**EXECUTIVE SESSION**

**MINUTES**

October 13, 2020  
11:10 AM

**Remote Access Only**

**Call to Order**

President Bozeman called the executive session to order at 11:10 a.m., October 13, 2020.

**Commissioners and Staff Present**

Commissioners

Cary Bozeman  
Axel Strakeljahn  
Gary Anderson

Staff Members

Jim Rothlin  
Fred Salisbury  
Sherman Hu

James Weaver  
Anne Montgomery, Atty  
Jim Ryan, Atty

**Item #1:** Real estate issues were discussed [RCW 42.30.110(1)(c)].

With no further business to come before the Board, the meeting was adjourned into regular session at 11:45 a.m.

Submitted,

Jim Rothlin  
Chief Executive Officer  
October 22, 2020

Approved,

Gary Anderson  
Commission Secretary  
October 27, 2020