

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

A G E N D A

August 24, 2021
6:00 PM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Call to Order

Approval of Agenda

Consent Items

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting and executive session of August 10, 2021.
- B. Payment of checks #E00604 and #82705 through #82721 and #E00605 through #E00609 and #901387 through #901388 and #901389 through #901390 and #901391 and #E00610 and #82743 through #82802 and #E00625 through #E00634 and #901392 through #901394 from the General Fund for \$357,399.40; #82704 and #E00611 and #82722 through #82723 and #82742 from the Construction Fund for \$172,912.52. Void Checks #82797 through #82799 due to print error.

Citizen Comments: *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board.*

Action Items

- 1. Office Space Lease Agreement with Avian Flight Center
- 2. Olympic View Industrial Park Land Lease Amendment #1 with Circuit of the Northwest, LLC
- 3. Bid Award to Aqua Dive Services, LLC for Port Orchard Marina Boat Fire Repairs Project #03-20-0304

Staff Reports

Commission Reports / New Business

Executive Session *(if necessary)*

Adjournment

Regular business and other meetings that may be attended by members of the Board

<u><i>Date</i></u>	<u><i>Time</i></u>	<u><i>Meeting</i></u>
08/24	6:00 pm	*Commission Regular Meeting via ZOOM
09/01	1:00 pm	Central Puget Sound Economic Development District (CPSEDD) Executive Committee
09/07	10:15 am	*Kitsap Regional Coordinating Council (KRCC) Board
09/14	10:00 am	*Commission Regular Meeting via ZOOM

Meetings are subject to change or cancellation

**Denotes events in which two (2) or more Commissioners may attend*

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

August 10, 2021
10:00 AM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Commissioners and Staff Present

Commissioners

Cary Bozeman
Axel Strakeljahn
Gary Anderson

Staff Members

Jim Rothlin
Fred Salisbury
Sherman Hu
Arne Bakker
James Weaver
Warren Hendrickson
Ginger Waye
Taylor Korizon
Anne Montgomery, Atty

Call to Order

President Bozeman called the meeting to order at 10:00 a.m.

Approval of Agenda

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting and executive session of July 13, 2021.
- B. Payment of checks #E00574 and #901369 and #901370 and #901371 and #82618 through #82637 and #E00575 through #E00582 and #901372 and #901373 through #901375 and #E00583 and #E00584 and #82638 and #82640 through #82687 and #E00585 through #E00593 and #901376 and #901379 through #901381 and #901378 and #901382 and #901383 through #901386 and #82689 through #82703 and #E00596 through #E00603 from the General Fund for \$867,447.27; #82639 and #E00594 and #E00595 and #82688 from the Construction Fund for \$57,508.27.

It was moved by ANDERSON, seconded by STRAKELJAHN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. Six-Month Financial Status Review – Sherman Hu, Chief Financial Officer

CFO Hu led a 2021 budget mid-year financial status presentation which included year-to-date actual-to-budget operating revenues and operating expenses for all facilities: Airport; Industrial; Port Orchard Marina; Bremerton Marina; and General/Administration.

Director of Marine Facilities James Weaver provided detail on the marina financial status at mid-year responding to questions and comments from the Board. CEO Jim Rothlin commented that everything seems in line with no red flags and the end of the year should show positive results.

Citizen Comments

Alan Marshall, Harper/Southworth area resident

- Referenced chatter on a local Facebook group, Friends of Harper Pier, regarding the status of negotiations with Kitsap Transit on the potential for exchange of ownership of Harper Pier for fast-ferry docking purposes. He stated the Harper community may have questions and suggested an outreach to that community. Commissioner Bozeman asked CEO Jim Rothlin to contact Mr. Marshall to have further conversation.

Action Items

1. Bid Authorization for 2021 Pilings Repair and Maintenance Project
Presented by James Weaver, Director of Marina Facilities

Following presentation and discussion;

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Authorize staff to proceed with the bid call for the 2021 Port Orchard and Bremerton Marinas Piling Repairs project.

MOTION CARRIES, 3-0

2. Office Space Lease Agreement with Avian Flight Center - *Postponed to a future meeting*

3. Extension of the Bay Street Property Purchase & Sale Agreement
Presented by Jim Rothlin, Chief Executive Officer

Following presentation;

It was moved by ANDERSON, seconded by STRAKELJAHN to:

Approve the Purchase & Sale agreement closing extension for 525 and 521 Bay Street property and authorize the CEO to execute the extension agreement.

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- Recognized August employment anniversaries:
 - Sherman Hu, CFO on his 5th anniversary
 - Karisah Schauer, Staff Accountant on her 1st anniversary
- Welcomed new employees:
 - Michael Reeser, seasonal marina Port Attendant
 - Joy Bair, seasonal marina Port Attendant
 - Stephanie Frame, Administrative Assistant
 - Taylor Korizon will be moving from the administrative assistant position to part-time contract coordinator
- Provided a Multipurpose Facility Project update. A request for proposals will be going out to four potential restauranters.
- Described training exercises conducted by South Kitsap Fire & Rescue at Port Orchard Marina.
- Working with Pacific Northwest Waterways Association (PNWA) which the Port recently joined to assist in getting recognition at the federal level of our waterway projects, specifically, the Port Orchard Marina breakwater replacement. PNWA sends a large delegation to Washington DC each year but at the end of September will be joining a smaller consortium to meet one-on-one with legislators to discuss federal level grants we are looking at for the breakwater project.

Commission Reports / New Business

Commissioner Strakeljahn

- Presented at the Rotary Club of Port Orchard meeting.
- Received a Who's Who in Kitsap County publication; suggested others take a look.
- Received feedback from the Saints Car Club thanking the Port and staff for support of the Car Cruz event last weekend.
- The Gorst Coalition kickoff is scheduled for 4:00 p.m. at the Subaru dealership in Gorst.

Commissioner Anderson

- Sorry to have missed Commissioner Strakeljahn's Rotary presentation due to being out of town.
- Attended the Cruz – it was a good, strong event for the Saints especially with only having three weeks to put it together.

Commissioner Bozeman

- Pleased to see Kitsap Mental Health opening homeless apartments. He discussed the homeless issue, and the fact non-profits are leading the way on assistance.
- Discussed a Seattle Times editorial on “lifeline for towns left behind” and the bill Congressman Kilmer is proposing for cities left behind.
- Noted the potential for the Senate to pass the infrastructure bill which might provide funding for Gorst.

Executive Session

President Bozeman recessed the meeting at 10:45 a.m. and reconvened into executive session for approximately 10 minutes regarding: real estate issues [RCW 42.30.110(1)(b) and (c)]. At 10:55 a.m. executive session was extended 15 minutes.

At 11:12 a.m. the regular meeting was reconvened.

Adjournment

There being no further business before the Board, the meeting was adjourned at 11:12 a.m.

Submitted,

Jim Rothlin
Chief Executive Officer
August 19, 2021

Approved,

Gary Anderson
Commission Secretary
August 24, 2021

PORT OF BREMERTON
BOARD OF COMMISSIONERS
EXECUTIVE SESSION

MINUTES

August 10, 2021
10:45 AM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782

Call to Order

President Bozeman called the executive session to order at 10:45 a.m., August 10, 2021.

Commissioners and Staff Present

Commissioners

Cary Bozeman
Axel Strakeljahn
Gary Anderson

Staff Members

Jim Rothlin
Fred Salisbury
Arne Bakker

Anne Montgomery, Atty

Item #1: Real estate issues were discussed [RCW 42.30.110(1)(b and c)].

With no further business to come before the Board, the meeting was adjourned into regular session at 11:12 a.m.

Submitted,

Approved,

Jim Rothlin
Chief Executive Officer
August 19, 2021

Gary Anderson
Commission Secretary
August 24, 2021

PORT OF BREMERTON **AGENDA SUMMARY**

Agenda Item No: Action Item #1
Subject: Lease Avian Flight Center Suite 210
Exhibits: Lease Avian Flight Center
Prepared By: Arne Bakker, Director of Business Development
Meeting Date: August 24, 2021

Summary:

Avian Flight Center Inc. has been a long-standing tenant with the Port of Bremerton. Currently Avian Flight Center is going through a re-organization and has seen the need for expanded space for their operations and has requested to lease Suite 210 (449 square feet) on the second floor of the Avian building. This lease started on August 1, 2021 and is for a five (5) year term with annual CPI increases. It also includes three (3) five (5) year options to extend the lease. As Avian Flight Center is a tenant in good standing and that the Port of Bremerton has a security in place with their original building lease there will be no increased security deposit required for the office space.

Port staff has done their due diligence and finds the company in good standing.

Fiscal Impact:

Monthly revenue of \$628.60.

Strategic Purpose:

This action conforms with the Port's strategic plan through Goal 1. Be a significant leader in promoting the local economy and job growth both on and off Port assets.

Recommendation:

Staff recommends approval of the lease with Avian Flight Center, Inc., for the period of five (5) years with three (3) five (5) year options.

Motion for Consideration:

Motion to approve the lease with Avian Flight Center, Inc., for the period of five (5) years with three (3) five (5) year options.

COMMERCIAL LEASE
PREMISES WITH COMMON AREA

This COMMERCIAL LEASE ("Lease") is made and entered into this _____ day of July, 2021, by and between the **PORT OF BREMERTON**, a Washington municipal corporation (hereinafter referred to as "Lessor"), and **AVIAN FLIGHT CENTER, INC.**, a Washington State Corporation (hereinafter referred to as "Lessee").

ARTICLE I
Summary of Lease Terms and Definitions

Lessor: Port of Bremerton
Lessor's Address: 8850 SW State Hwy 3
Bremerton, WA 98312

Lessee: Avian Flight Center, Inc.
Lessee's Address: Prior to Lease Commencement:
8900 SW State Hwy 3
Bremerton, WA 98312

After Lease Commencement:
At the Premises, Attn: Pat Heseltine

Premises: Suite No. 210

Agreed Rentable Area: 449 sf

Use of Premises: Flight Instruction / Admin Offices

Exhibits: Exhibit "A" – Map of Premises

Commencement Date: August 1, 2021

Term: Commencing upon the Commencement Date and expiring on the "Termination Date" five (5) year thereafter.

Renewals: three (3) options of five (5) years each

Base Rent:

<u>Months of Lease Term</u>	<u>Rent Per SF (Mo)</u>	<u>Monthly Total</u>
Months 1-12	\$1.40	\$ 628.60

Initial Amount of Rental Bond or Blocked Account: \$1,257.20
Name and Address of Surety or Bank: _____

ARTICLE II
Premises, Term, Renewals, Common Areas

2.1 **PREMISES:** Lessor, in consideration of the rents hereinafter reserved and of the covenants and conditions herein set forth to be performed by Lessee, does hereby lease to Lessee the Premises. The Premises consist of an Agreed Rentable Area of 449 square feet in the Building as described and depicted on Exhibits A hereto. The Premises is located at 8900 SW State Hwy 3, Suite 210.

2.2 **TERM:** The term of this Lease shall be for five (5) year beginning August 1, 2021, through July 31, 2026. If Lessee takes possession of the Premises before the Commencement Date set forth above, Lessee shall pay the pro rata rent for the period prior to commencement of the Lease term.

2.3 **RENEWAL:** Subject to the terms and conditions herein, Lessee shall have the right to renew this Lease for three (3) consecutive five (5) year periods by giving written notice of such intention to Lessor at least one-hundred twenty (120) days prior to the expiration of the term of this Lease or any renewal thereof. Lessee shall not be entitled to renew this Lease unless the Lease is in good standing at the time of renewal and the Lessee is not in default under the terms of this Lease or any other lease or agreement with the Lessor. The terms and conditions of any renewal shall be the same as set forth in this Lease, except that rent shall be recalculated as provided herein, and the terms of this Lease shall be updated to be consistent with the terms and conditions then existing in the Lessor's standard form Commercial Lease.

2.4 **COMMON AREAS:** The term "Common Areas" shall mean those areas of the Building and other real property owned by the Lessor that are provided and designated by the Lessor from time to time for the general non-exclusive use of Lessor, Lessee, other tenants of the Lessor, and the respective employees, suppliers, shippers, customers, clients, invitees, and licensees of such parties. Common Areas may include, but are not limited to, lobbies, hallways, common restrooms, electrical and mechanical areas, supply and janitorial rooms, walkways, driveways, parking areas, service areas, exterior wall surfaces of the Building, and landscaped areas. Lessor or its agents shall operate, manage, equip, light, repair, replace and maintain the Common Areas for their intended purpose at such times and in such manner as Lessor shall reasonably determine.

2.4.1 **Lessee's Common Area Rights.** Lessor hereby grants to Lessee, for the benefit of Lessee and its employees, suppliers, shippers, customers, clients and invitees during the term of this Lease, the non-exclusive right to use, in common with others entitled to such use, the Common Areas as they exist from time-to-time, subject to any rights, powers and privileges reserved by the Lessor under the terms hereof or under the terms of any rules, regulations or restrictions governing the use of the Common Areas. Under no circumstances shall the right herein granted to use the Common Areas be deemed to include the right to store any property, temporarily or permanently, in the Common Areas. Any such storage shall be permitted only by prior written consent of Lessor or Lessor's designated agent, which consent may be revoked at any time. If such unauthorized storage shall occur, then Lessor shall have the right, without notice, in addition to such other rights and remedies that it may have, to remove the property and charge the cost to the Lessee, which cost shall be payable on demand by Lessor. Lessee shall promptly notify Lessor if Lessee becomes aware of any potentially hazardous or dangerous conditions with, or in, a Common Area.

2.4.2 **Changes to Common Areas.** Lessor shall have the right from time-to-time to make changes to the Common Areas, including, without limitation: (i) changes in the location, size, shape and number thereof; (ii) to temporarily close any of the Common Areas for maintenance and public purposes so long as reasonable access to the Premises remains available; (iii) to add additional improvements to the Common Areas; and (iv) to use Common Areas while engaged in making additional improvements, repairs or alterations to the Building or any portion thereof, as Lessor may, in the exercise of sound business judgment, deem appropriate. Lessor shall nevertheless diligently perform construction, repair, or maintenance work to minimize interruptions in the use of Common Areas.

ARTICLE III **Compensation, Rental Adjustment**

3.1 **RENT:** The term "Rent" as used herein includes Base Rent, Additional Rent, plus applicable Washington State leasehold excise tax, and other fees and charges assessed herein. Except as expressly provided elsewhere herein, Rent and all other sums payable by Lessee pursuant to this Lease shall be paid without the requirement that Lessor provide prior notice or demand, and shall not be subject to any counterclaim, setoff, deduction, defense or abatement.

3.1.1 **Rent Paid in Advance – Late Charges.** Rent shall be paid monthly in advance on or before the first (1st) day of each month beginning on the Commencement Date. A late charge of one percent (1%) per month will be assessed against past due Rent from the date such Rent became due. Additionally, if Rent is not received by the fifth (5th) day of any month, Lessee shall pay Lessor an additional fee of \$100 or five percent (5%) of the delinquent payment, whichever is greater, to defray costs of collecting and handling such late payment. All accrued interest and late charges shall be paid no later than the first (1st) day of the month following that month in which such interest or late charges accrued.

3.2. **BASE RENT ADJUSTMENTS.** As set forth in this section, the Base Rent shall be adjusted annually based upon the change in the Consumer Price Index (the "CPI") for all Urban Consumers (the "Annual Adjustment") and periodically based upon agreement or appraisal the "Periodic Adjustment").

3.2.1. **Annual Adjustment.** Base Rent for the Premises shall be subject to annual adjustment on the first (1st) day of the month of August and each year thereafter as follows: The monthly Base Rent rates shall be adjusted on each yearly anniversary date by using the CPI for all Urban Consumers published by the United States Department of Labor Bureau of Labor Statistics for the Seattle-Tacoma-Bellevue Metropolitan area. The indexes used shall be those published for the nearest period preceding the month in which the initial Lease year begins and the same period preceding the anniversary date. The percentage change from the earlier index to the later index shall be multiplied by the Base Rent rate at the beginning of each Lease year and the result added to that beginning Base Rent rate to arrive at the adjusted Base rent rate which will apply to each of the twelve months of the succeeding year, except in no event shall the Base Rent rate be less than the original monthly Base Rate.

3.3 **ADDITIONAL RENT:** The term "Operating Expenses," as used herein, shall mean the sum of the following:

- a. All costs and expenses incurred by Lessor with respect to the ownership, management, maintenance, landscaping, routine repair, or replacement of the Building and the real property which serves the Building, including, without limitation, the heating, ventilation, air conditioning (HVAC) systems, sidewalks, landscaping, service areas, driveways, parking areas, walkways, building exterior, signs, and directories, repairing and replacing roofs, walls, etc.
- b. All management, janitorial and service agreement costs related to the Building.
- c. All supplies, materials, labor, equipment and utilities used in or related to the operation and maintenance of the Building.
- d. Costs of all supplies, all service contracts, all insurance premiums, and deductible payments made by Lessor incident to insured losses, which are paid for by Lessor and which pertain to the Premises and/or Building.

3.3.1 **Adjustment of Additional Rent.** Additional Rent shall be adjusted at the same time as Base Rent. The parties agree to renegotiate the amount of Additional Rent payable to Lessor, and to agree on the amount of Additional Rent at least ninety (90) days prior to each Adjustment Date. Additional Rent shall be adjusted to reflect increases in the Operating Expenses since the last adjustment of Additional Rent but shall in no event be less than the Additional Rent for the preceding Lease year. If the parties cannot agree on an adjustment of Additional Rent before the Renegotiation Deadline, then Lessee may request that the Additional Rent be determined by binding arbitration; provided, however, that Lessee may only exercise this right of arbitration if (i) the Lease is in good standing, (ii) Lessee is not in default under the Lease and (iii) Lessee provides Lessor with a written request for arbitration not later than 15 days after the Adjustment Date containing the names of five (5) acceptable arbitrators affiliated with any of the following: Judicial Arbitration and Mediation Services (JAMS) in Seattle or Washington Arbitration and Mediation Services in Seattle (WAMS). Both parties shall bear their own costs associated with the arbitration and shall split the cost of the arbitrator. Until the arbitration is concluded, Lessee shall pay Lessor the amount of Additional Rent requested by Lessor, and a failure to do so will constitute a default. The arbitrator's authority shall be limited to deciding the appropriate increase, if any, to the Additional Rent based on increases in the Operating Costs.

3.4 **ABATED RENT:** If this Lease provides for a postponement of any monthly rental payments, a period of free Rent or other Rent concession, such postponed rent or free rent is called the "Abated Rent." Lessee shall be credited with having paid all the Abated Rent on the expiration of the term of this Lease only if Lessee has fully, faithfully and punctually performed all of Lessee's obligations hereunder, including the payment of all Rent (other than the Abated Rent) and all other monetary obligations and the surrender of the Premises in the condition required by this Lease. Lessee acknowledges that its right to receive credit for the Abated Rent is absolutely conditioned upon Lessee's full, faithful and punctual performance of its obligations under this Lease. If Lessee defaults and does not cure within any applicable grace period, the Abated Rent shall immediately become due and payable in full and this Lease shall be enforced as if there were no such Rent abatement or other Rent concession. In such case, Abated Rent shall be calculated based on the full initial rent payable under this Lease, plus interest thereon at the rate of twelve percent (12%) per annum from date each monthly Rental payment was postponed.

ARTICLE IV
Use of Premises, Condition of Property,
Improvements, Removal of Property, Maintenance, and Utilities

4.1 **LESSEE'S USE OF THE PREMISES:** Lessee shall only conduct the following activity on the Premises: Flight Instruction (the "Authorized Use").

4.1.1 **Default- Unauthorized Use.** Lessee shall be in default under this Lease if it: (i) ceases conducting the Authorized Use for any period exceeding thirty (30) days; or (ii) conducts any other business or activity on the Premises without first obtaining a validly executed lease modification. In conducting the Authorized Use, Lessee shall properly and fairly serve the public, providing reasonable hours of operation, and suitable service.

4.1.2 **No Flammable or Dangerous Materials.** Notwithstanding the foregoing described use, the Premises shall not be used to store, distribute or otherwise handle flammable or dangerous materials, excepting only such uses which are necessary to conduct the Authorized Use. At the request of Lessor, Lessee shall provide a list of all flammable or dangerous materials stored or used on the Premises.

4.2 **LESSEE INSPECTION - CONDITION OF PROPERTY:** Prior to executing this Lease, Lessee has fully and carefully inspected the Premises. Lessee accepts the Premises, including all existing improvements thereon, "as is" without further maintenance liability on the part of the Lessor, except as specifically noted herein. Lessee is not relying on any representations of Lessor as to condition, suitability, zoning restrictions, or usability, except Lessor's right to grant a lease of the Premises.

4.3 **CONSTRUCTION OF TENANT IMPROVEMENTS:** The Lessee and Lessor shall abide by the following terms with regard to making tenant improvements on the Premises ("Tenant Improvements").

4.3.1 **Tenant Improvements.** Subject to obtaining Lessor's prior written approval, Lessee may make and install, at its own expense, such Tenant Improvements as are normal and customary in connection with the Authorized Use set forth herein. Lessee's contractor, if any, shall be subject to Lessor's approval, not unreasonably withheld. Lessor reserves the right to condition its approval upon the Lessee providing payment and/or performance bonds satisfactory to Lessor. Lessee shall submit plans to, and obtain written approval from, Lessor before commencing any Tenant Improvements. Lessor shall have a reasonable period to review such plans prior to issuing a decision. Lessor may charge Lessee a reasonable fee for staff, consultant or attorney time required to review the plans. All Tenant Improvements which are to be designated fixtures shall be so designated by Lessor upon Lessor's approval of the plans for such improvements. All improvements by Lessee shall conform to the requirements of the Americans with Disabilities Act of 1990, 42 U.S.C. §12101 et seq. (the "ADA").

4.3.2 **Unauthorized Improvements.** Any Tenant Improvements made on the Premises without Lessor's prior written consent, or which are not in conformance with the plans submitted to and approved by the Lessor ("Unauthorized Improvements") shall immediately become the property of Lessor, unless Lessor elects otherwise. Regardless of the ownership of Unauthorized Improvements, Lessor may, at its option, require Lessee to sever, remove and dispose of them and return the Premises to its prior condition at Lessee's sole cost and expense, charge Lessee rent for the use of them, or both.

4.4 **REMOVAL OF PERSONAL PROPERTY AND TENANT IMPROVEMENTS AT END OF LEASE:** Prior to the conclusion of the Lease, at Lessor's option, Lessee shall remove the following from the Premises:

- a. All equipment;
- b. All personal property;
- c. All Tenant Improvements that are not designated fixtures; and
- d. The following Existing Improvements: NONE.

4.4.1 **Lessor's Remedies.** If any of the foregoing items are not removed from the Premises by the conclusion of the Lease or when Lessor has the right of re-entry, then Lessor may, at its sole option, elect any or all the following remedies:

a. To remove any or all the items and to dispose of them without liability to Lessee. Lessor shall not be required to mitigate its damages, to dispose of the items in a commercially reasonable manner, or to make any effort whatsoever to obtain payment for such items. Lessee agrees to pay Lessor's costs and damages associated with Lessee's failure to remove such items, including, but not limited to, the following: storage, demolition, removal, transportation and lost rent (collectively "Disposal Costs"); provided, however, that any net proceeds recovered by Lessor in excess of its Disposal Costs will be deducted from Lessee's financial obligation set forth herein. Lessee's financial obligations herein shall survive the termination of this Lease.

- b. To have the title to any or all such items revert to Lessor.
- c. To commence suit against Lessee for damages or for specific performance.

The foregoing remedies are cumulative and in addition to any other remedies provided by law, and Lessor shall not be required to elect its remedies.

4.5 **MAINTENANCE OF PREMISES:** Maintenance and repair of the Premises and all improvements thereon is the sole responsibility of Lessee. Without limiting the generality of the foregoing, Lessee shall maintain the Premises in good condition including, without limitation, repairing all walls, floors, ceiling, interior doors, interior and exterior windows and fixtures, as well as damage caused to any portion of the Premises or Lessor's property by Lessee, its employees, agents, licensees, invitees or anyone on the Premises or Lessor's property as a result of Lessee's activities.

4.5.1 **Lessor's Maintenance Obligations.** Lessor shall maintain in good condition the structural parts of the Building which shall include the foundation, bearing and exterior walls, subflooring and roof, the unexposed electrical, plumbing and sewerage systems, including those portions of the systems lying outside the Premises, exterior doors, window frames, gutters, downspouts on the Building, and the heating, ventilating and air conditioning system servicing the Premises; provided, however, that the cost of all such routine maintenance shall be considered Operating Expenses as provided herein. Notwithstanding the foregoing, the cost of

any maintenance and repairs occasioned by the negligent or willful act or omission of Lessee, its employees, agents, licensees or invitees shall not be considered Operating Expenses but, rather, shall be the sole responsibility of Lessee and shall be paid within fifteen (15) days after invoice.

4.6 **UTILITIES AND SERVICES:** Lessor will supply the following utilities and services to the Premises: electrical, water, sewer; provided, however, that the cost of such utilities and services shall be considered "Operating Expenses" as provided herein. The cost of any work required to such utilities and services due to damage caused by Lessee, its employees, agents, licensees, or invitees shall be paid solely by Lessee.

4.6.1 **Lessee Utility Obligations.** With the exception of the above utilities and services, Lessee will arrange and pay for all utility connections and services and distribution of such utilities within the Premises. At the end of this Lease, Lessee shall arrange for such utility services to be terminated and for the final bill to be sent to Lessee. Lessee shall be liable for all utility charges that accrue if it fails to so terminate services.

4.7 **OFF STREET PARKING:** Lessee agrees to provide space for the parking of vehicles in the number necessary to comply with applicable laws, regulations and Port policies and otherwise to accommodate its normal business requirements on the Premises included within this Lease. Lessee is not relying on any public streets, right of way or other properties not included in this Lease for the parking of said vehicles.

ARTICLE V **Insurance and Financial Security**

5.1 **CASUALTY LOSS OF LESSEE:** The parties hereto agree that the Lessor, its commissioners and employees, Lessor's insurance carrier and Lessor's casualty policy shall not be responsible to the Lessee for any property loss or damage done to the Lessee's property, whether real, personal, or mixed, occasioned by reason of any fire, storm or other casualty whatsoever. It shall be the Lessee's sole responsibility to provide its own protection against casualty losses of whatsoever kind or nature, regardless of whether or not such loss is occasioned by the acts or omissions of the Lessor, Lessee, third party, or act of nature. Lessee hereby releases and discharges the Lessor its commissioners and employees, Lessor's insurance carrier and Lessor's casualty policy from any claims for loss or damage to Lessee's property.

5.2 **INSURANCE:** Lessee shall procure and maintain a comprehensive general liability policy covering all claims for personal injury (including death) and property damage (including all real and personal property located on the Premises or Lessor's property) arising on the Premises or Lessor's property as a result of, or arising out of, Lessee's operations under this Lease. The limits of liability shall be not less than One Million Dollars (\$1,000,000.00) for each occurrence and in the aggregate unless the Lessee requests, and Lessor approves in writing, a lesser liability limit. If the Lessee maintains higher insurance limits than the minimums required herein, the Lessor shall be insured for the full available limits of Commercial General and/or Excess or Umbrella liability maintained by the Lessee, irrespective of whether such limits maintained by the Lessee are greater than those required by this Lease or whether any certificate of insurance furnished to the Lessor evidences the lower limits of liability set forth above. Lessor may impose changes in the limits of liability: (i) on any Adjustment Date; (ii) as a condition of approval of assignment or sublease of this Lease; (iii) upon any breach of the

environmental liability provision herein; (iv) upon a material change in the condition of any improvements; or (v) upon a change in the Authorized Use. If the liability limits are changed, Lessee shall obtain new or modified insurance coverage within thirty (30) days after changes in the limits of liability are required by Lessor. The liability policies shall contain a cross-liability provision such that the policy will be construed as if separate policies were issued to Lessee and to Lessor.

5.2.1 **Policy Provisions.** The foregoing insurance policy shall name Lessor as an additional named insured by way of a policy endorsement. Lessee shall provide certificates of insurance and, if requested, copies of any policy to Lessor. Receipt of such certificate or policy by Lessor does not constitute approval by Lessor of the terms of such policy. Furthermore, the policy of insurance required herein shall: (i) be written as a primary policy; (ii) expressly provide that such insurance may not be materially changed, amended or canceled with respect to Lessor except upon forty-five (45) days' prior written notice from the insurance company to Lessor; (iii) contain an express waiver of any right of subrogation by the insurance company against Lessor and Lessor's elected officials, employees or agents; (iv) expressly provide that the defense and indemnification of the Lessor as an "additional insured" will not be effected by any act or omission by Lessee which might otherwise result in a forfeiture of said insurance; v) contain a separation of insureds provision such that the policy applies separately to each insured that is subject of a claim or suit; vi) not contain a cross-claim, cross-suit, or other exclusion that eliminates coverage by one insured against another; and (vii) provide for coverage for damage to the Lessor's property caused by the Lessee.

5.2.2 **Failure to Obtain and Maintain Insurance.** If Lessee fails to procure and maintain the insurance described above, Lessor shall have the right, but not the obligation, to procure and maintain substitute insurance and to pay the premiums. Lessee shall pay to Lessor upon demand the full amount paid by Lessor.

5.2.3 **Prudent Business Insurance.** The Lessee believes and states that the insurance obligation herein does not exceed that which the Lessee would otherwise normally place upon itself and obtain in order to operate its business in a prudent manner.

5.3 **FINANCIAL SECURITY:** In compliance with the requirements of state law, Lessee agrees that it will secure the performance of the rental portion of this Lease by procuring and maintaining, during the term of this Lease, a corporate surety bond, or by providing other financial security satisfactory to Lessor (herein referred to as the "Bond"), in an amount not less than one-thousand two hundred fifty-seven and 20/100 dollars (\$1257.20), plus state leasehold excise tax. The Bond shall be in a form and issued by a surety company acceptable to Lessor and shall comply with the requirements of Washington law. Lessee shall obtain such Bond and forward evidence thereof to Lessor within fourteen (14) days of execution of this Lease, but in no event later than the Commencement Date of this Lease. Failure to comply with this requirement shall be grounds for termination of this Lease without notice by Lessor. Such Bond shall be kept always in effect during the term of this Lease; failure to comply with this requirement shall render Lessee in default. The Bond shall be increased annually to reflect any adjustments in annual Rent. Upon any default by Lessee in its obligations under this Lease, Lessor may collect on the Bond to offset the liability of Lessee to Lessor. Collection on the Bond shall not relieve Lessee of liability, shall not limit any of Lessor's other remedies, and shall not reinstate or cure the default or prevent termination of the Lease because of the default.

ARTICLE VI
Environmental Liability

6.1 **ENVIRONMENTAL INDEMNIFICATION:** Lessee shall defend (with legal counsel suitable to Lessor), indemnify and hold Lessor harmless from any and all claims, demands, judgments, orders or damages resulting from Hazardous Substances on the Premises or Lessor's property caused in whole or in part by the activity of the Lessee, its agents, subtenants, or any other person or entity (i) on the Premises as a result of, arising out of, or relating to Lessee's operations under this Lease or any previous lease or agreement or (ii) on the Lessor's property as a result of, arising out of, or relating to Lessee's operations under this Lease or any previous lease or agreement. It is the intent of the parties that Lessee shall be responsible and shall defend and hold Lessor harmless from any Hazardous Substances that have or may occur on the Premises or Lessor's property as a result of, arising out of, or relating to Lessee's operations since Lessee first occupied the Premises or other portion of the Lessor's property through this Lease or any previous lease or agreement with Lessor. The term "Hazardous Substances" as used herein shall mean any substance heretofore or hereafter designated as hazardous under the Resource Conservation and Recovery Act, 42 USC Sec. 6901 et seq.; the Federal Water Pollution Control Act, 33 USC Sec. 1251 et seq.; the Clean Air Act, 42 USC Sec. 7401 et seq.; the Comprehensive Environmental Response Compensation and Liability Act of 1980, 42 USC Sec. 9601 et seq.; or the Hazardous Waste Cleanup-Model Toxics Control Act, RCW 70.105D, all as amended and subject to all regulations promulgated thereunder.

6.1.1 **Unconditional Environmental Obligations.** Lessee's defense and indemnity obligations under this article are unconditional, shall not be discharged or satisfied by Lessor's re-entry of the Premises or exercise of any other remedy for Lessee's default under this Lease, shall continue in effect after any assignment or sublease of this Lease, and shall continue in effect after the expiration or earlier termination of this Lease.

6.1.2 **Environmental Investigations.** Although Lessee shall not be liable for any Hazardous Substances on the Premises that was not caused in whole or in part by the activity of the Lessee, its agents, subtenants, or any other person or entity on the Premises as a result of, arising out of, or relating to Lessee's operations under this Lease or any previous lease or agreement, Lessee shall be responsible for the costs of any environmental investigations or remediation arising from the development or use of the Premises by Lessee, and Lessee hereby releases the Lessor from any contribution claim for those costs. By way of example only, if the Lessee excavates soil on the Premises which contains Hazardous Substances, then the Lessee will be responsible for the cost associated with disposing of those soils regardless of when or how the Hazardous Substances were released into those soils.

6.2 **CURRENT CONDITIONS AND DUTY OF LESSEE:** Lessor makes no representation about the condition of the Premises. Hazardous Substances may exist in, on, under or above the Premises. Lessee should, but is not required to, conduct environmental assessments or investigations of the Premises prior to or during this Lease to determine the existence, scope, and location of any Hazardous Substances. If there are any Hazardous Substances in, on, under or above the Premises as of the Commencement Date, Lessee shall exercise the utmost care with respect to the Hazardous Substances, the foreseeable acts, or omissions of third parties affecting the Hazardous Substances, and the foreseeable consequences of those acts or omissions.

6.2.1 **Prior Notice of Environmental Investigation.** Prior to conducting any environmental investigation of the subsurface of the Premises, the Lessee shall provide prior written notice to the Lessor. Lessee shall provide the Lessor with the results of all such investigations.

6.3 **NOTIFICATION AND REPORTING:** Lessee shall immediately notify Lessor if Lessee becomes aware of any of the following:

a. A release or threatened release of Hazardous Substances in, on under or above the Premises, any adjoining property, or any other property subject to use by Lessee in conjunction with its use of the Premises;

b. Any problem or liability related to or derived from the presence of any Hazardous Substance in, on under or above the Premises, any adjoining property, or any other property subject to use by Lessee in conjunction with its use of the Premises;

c. Any actual or alleged violation of any federal, state, or local statute, ordinance, rule, regulation or other law pertaining to Hazardous Substances with respect to the Premises, any adjoining property, or any other property subject to use by Lessee in conjunction with its use of the Premises; or

d. Any lien or action with respect to any of the foregoing.

6.3.1 **Copies of All Environmental Reports.** Lessee shall, at Lessor's request, provide Lessor with copies of any and all reports, studies or audits which pertain to environmental issues or concerns with the Premises, and which are or were prepared by or for Lessee and submitted to any federal, state, or local authorities pursuant to any federal, state, or local permit, license or law. These permits include, but are not limited to, any National Pollution Discharge and Elimination System permit, any Army Corps of Engineers permit, any State Hydraulics permit, any State Water Quality certification, or any Substantial Development permit.

ARTICLE VII **Miscellaneous Provisions**

7.1 **LESSEE WILL OBTAIN PERMITS:** Lessee agrees to obtain and comply with all necessary permits for any Tenant Improvements and to conduct the Authorized Use. If Lessee fails to obtain and comply with such permits, then Lessee accepts full responsibility for any and all costs incurred by Lessor, including actual attorneys' fees. In this way, Lessee agrees to be solely responsible for all damages, costs and expenses incurred as a result of Lessee's failure to fully comply with any necessary permit process and requirements.

7.2 **LIENS:** Lessee agrees to keep the Premises described herein free and clear of all liens and charges whatsoever. Lessee shall not allow any mechanics and materialmen's or other liens to be placed upon the leased Premises. If such a lien is placed or recorded, Lessee shall cause it to be discharged of record, at its own expense, within ten (10) days of Lessor's demand. Failure to comply with Lessor's demand within ten (10) days shall be a default under the terms of this Lease.

7.3 **INDEMNIFICATION AND HOLD HARMLESS:** The Lessee agrees that it will defend (with legal counsel acceptable to Lessor), indemnify and hold harmless the Lessor, its officers,

employees and agents from any and all demands, claims, judgments or liability for loss or damage arising as a result of accidents, injuries or other occurrences on the Premises or on Lessor's property, (i) occasioned by either the negligent or willful conduct of the Lessee, its agents, or (ii) made by any person or entity holding under the Lessee, or any person or entity on the Premises or on the Lessor's property as a result of Lessee's activity, regardless of who the injured party may be. This indemnification and hold harmless shall not apply to the extent the damages was caused by the gross negligence or willful misconduct of the Lessor.

7.4 LIMITED WAIVER OF IMMUNITY UNDER WASHINGTON STATE INDUSTRIAL INSURANCE ACT, TITLE 51 RCW AND OTHER SIMILAR INDUSTRIAL INSURANCE SCHEMES:

For purposes of the foregoing indemnification provision, and only to the extent of claims against Lessee by Lessor under such indemnification provision, Lessee specifically waives any immunity it may be granted under the Washington State Industrial Insurance Act, Title 51 RCW, The United States Longshore and Harbor Workers Compensation Act, 33 USC §901-950, or any other similar workers' compensation schemes. The indemnification obligation under this Lease shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable to or for any third party under workers' compensation acts, disability benefit acts, or other employee benefit acts. The foregoing provision was specifically negotiated and agreed upon by the parties hereto.

7.5 LAWS AND REGULATIONS: Lessee agrees to conform to and abide by all applicable rules, codes, laws, regulations and Port policies in connection with its use of the Premises and the construction of improvements and operation of Lessee's business thereon and not to permit said Premises to be used in violation of any applicable rule, code, law, regulation, Port policy, or other authority.

7.5.1 Environmental Laws and Regulations. Lessee's obligations herein shall include, but in no way be limited to, the obligation to comply with all State and Federal environmental laws and regulations. Lessee shall defend (with legal counsel acceptable to Lessor), indemnify and hold harmless the Lessor from any fine, penalty or damage which may be imposed by any lawful authority, which may arise as a result of the Lessee's failure to comply with the obligations of this article.

7.6 WASTE AND REFUSE: Lessee agrees not to allow conditions of waste and refuse to exist on the Premises and to keep the Premises in a neat, clean, and orderly condition.

7.7 TAXES AND ASSESSMENTS: Lessee agrees to pay all taxes assessed against the leasehold interest and a pro rata share of any assessments made against the Premises for installation of public utility systems, based upon a reasonable overall sharing program among all properties within the assessment area.

7.8 SIGNS: No signs shall be installed without the prior written permission of Lessor. In the event that an unauthorized sign has been installed and after twenty-four hours (24) notification to remove the sign by the Lessor, Lessee shall pay the Lessor a penalty of \$100 per day for each day the sign remains in place after such notification. The penalty shall automatically resume, without notice, if the sign is reinstalled after having been removed. The penalty accrued shall be paid with the next month's Base Rent. In addition, the Lessor reserves the right to provide notice of, and treat an unauthorized sign as, a non-monetary default of this Lease.

7.9 **EQUAL OPPORTUNITY**: Lessee agrees that in the conduct of activities on the Premises, it will be an equal opportunity employer in accordance with Title VII of the Civil Rights Act of 1964, 42 USC §2000 et seq. and shall comply with all requirements of the ADA.

7.10 **LITIGATION**: In the event Lessor shall be made a party to any litigation commenced by or against Lessee (other than actions commenced by Lessee or Lessor concerning the interpretation or enforcement of any of the terms and conditions of this Lease), then Lessee agrees to pay all costs, expert witness fees, and attorneys' fees, including all customary charges incurred by Lessor in connection with such litigation. However, if Lessor is made a party defendant and Lessee undertakes the defense of the action on behalf of Lessor, then no obligation for costs and attorneys' fees will be chargeable against Lessee by Lessor for costs arising out of such undertaking.

7.11 **ASSIGNMENT OF LEASE**: Lessee shall not assign, rent, or sublease any portions of this Lease or any extension thereof, without the prior written consent of Lessor, and no rights hereunder in or to said Premises shall pass by operation of law or other judicial process, or through insolvency proceedings. Otherwise, the rights and obligations hereof shall extend to and be binding upon their respective successors, representatives, and assigns, as the case may be. Lessee shall furnish Lessor with copies of all such subassignment, sublease or rental documents. For the purposes of this Lease, any change of ownership including sale, liquidation, or other disposition of some or all of the corporate stock or limited liability company units will be considered an assignment. Should the Lessor consent to an assignment made by the Lessee for the purposes of obtaining a loan or other consideration from a third party, then the Lessor's consent shall be made in accordance with the consent to assignment document used by Lessor for these specific assignments. A copy of this consent form shall be provided by Lessor upon request of Lessee.

7.11.1 **Remedy If Lessor Denies Assignment**. If Lessor refuses to consent to an assignment, Lessee's sole remedy shall be the right to bring a declaratory judgment action to determine whether Lessor was entitled to refuse such assignment under the terms of this Lease.

7.11.2 **No Waiver of Future Consents**. No consent by Lessor to any assignment or sublease shall be a waiver of the requirement to obtain such consent with respect to any other or later assignment or sublease. Acceptance of Rent or other performance by Lessor following an assignment or sublease, whether or not Lessor has knowledge of such assignment or sublease, shall not constitute consent to the same nor a waiver of the requirement to obtain consent to the same.

7.11.3 **Transfer Fee**. An administrative handling and transfer fee ("Transfer Fee") of Three Hundred Dollars (\$300.00) shall be payable by Lessee to Lessor if Lessee requests the Lessor's consent to a proposed assignment (including an assignment to a creditor for security purposes), or sublease. Such Transfer Fee shall be submitted to the Lessor at the same time that Lessee requests the Lessor's consent to the proposed sublease or assignment.

7.11.4 **Attorneys' Fees**. In addition to the Transfer Fee, Lessee shall pay Lessor's reasonable and customary attorneys' fees incurred relating to the Lessee's request for Lessor's consent to a proposed assignment or in the event Lessee seeks to modify the Lease during the term of the Lease or any renewals thereof. Lessee's failure to remit this amount within sixty (60) days of the mailing of the notice of such charges, shall constitute a default under this Lease.

Notwithstanding anything to the contrary herein, the Lessee shall not be obligated to reimburse the Lessor in any case where an assignment or sublease is not accomplished due to total refusal on the part of Lessor to grant its consent to the request.

7.11.5 **Excess Rent.** If, pursuant to any assignment or sublease, Lessee receives rent, either initially or over the term of the assignment or sublease: i) in excess of the Rent called for hereunder, or ii) in the case of a sublease of a portion of the Premises, in excess of such Rent fairly allocable to such portion, after appropriate adjustments to assure that all other payments called for hereunder are appropriately taken into account, Lessee shall pay to Lessor, as Additional Rent hereunder, fifty percent (50%) of the excess of each such payment of Rent received by Lessee after its receipt.

7.11.6 **Lessee's Liability on Assignment or Sublease.** If this Lease is assigned, or if the underlying beneficial interest of Lessee is transferred, or if the Premises or any part thereof is sublet to or occupied by anybody other than Lessee, Lessor may collect Rent from the assignee, subtenant or occupant and apply the net amount collected to the Rent herein reserved, but no such assignment, subletting, occupancy or collection shall be deemed a waiver of this covenant, or the acceptance of the assignee, subtenant or occupant as tenant, or a release of Lessee from the further performance by Lessee of covenants on the part of Lessee herein contained. No assignment or subletting shall affect the continuing primary liability of Lessee (which, following assignment, shall be joint and several with the assignee), and Lessee shall not be released from performing any of the terms, covenants and conditions of this Lease.

7.11.7 **Proceed Against Lessee.** Notwithstanding any assignment or sublease, or any indulgences, waivers or extensions of time granted by Lessor to any assignee or sublessee or failure of Lessor to take action against any assignee or sublease, Lessee hereby agrees that Lessor may, at its option, proceed against Lessee without having taken action against or joined such assignee or sublessee, except that Lessee shall have the benefit of any indulgences, waivers and extensions of time granted to any such assignee or sublessee.

7.11.8 **Assignee/Sublessee Insurance.** In the event the Lessor approves an assignment or sublease hereunder, such assignee or sublessee shall provide Lessor with insurance certificates and/or endorsements evidencing such assignee's or sublessee's compliance with the insurance provisions set forth herein including, but not limited to, the endorsement of Lessor as an additional insured under such policy or policies.

7.12 **DEFAULT, CROSS DEFAULT, AND REMEDIES:**

7.12.1 **Monetary Defaults.** Failure to pay Rent or any other monetary obligations by the first day of each month shall constitute a default under the terms of this Lease. If Lessee is in default in the payment of Rent or other monetary obligations then, at Lessor's sole option, upon ten (10) days' written notice, this Lease may be terminated, and Lessor may enter upon and take possession of the Premises. Without limiting the generality of the foregoing, Lessee expressly authorizes Lessor to obtain a prejudgment writ of restitution in the event of default by Lessee. This remedy is in addition to and is not exclusive of any other remedies provided either by this Lease or by law.

7.12.2 **Non-monetary Defaults.** If Lessee shall fail to perform any term or condition of this Lease, other than the payment of Rent or other monetary obligations, then Lessor, upon providing Lessee thirty (30) days' written notice of such default, may terminate this Lease and

enter upon and take possession of the Premises. This remedy is in addition to and is not exclusive of any other remedies provided either by this Lease or by law.

7.12.3 **Other Defaults.** The following shall also constitute a default under the terms of this Lease: A default by Lessee under any other agreement or lease with the Lessor; insolvency of Lessee; an assignment by Lessee for the benefit of creditors; the filing by Lessee of a voluntary petition in bankruptcy; an adjudication that Lessee is bankrupt or the appointment of a receiver of the properties of Lessee; the filing of an involuntary petition of bankruptcy and failure of Lessee to secure a dismissal of the petition within thirty (30) days after filing; attachment of or the levying of execution on the leasehold interest; and failure of Lessee to secure a discharge of the attachment or release of the levy of execution within ten (10) days.

7.12.4 **Multiple Defaults in a Year.** If within any one (1) year period, Lessor serves upon the Lessee three notices requiring Lessee either to: (i) comply with the terms of this Lease or to vacate the Premises or (ii) pay Rent or vacate (collectively referred to herein as "Default Notices"), then Lessee shall, upon a subsequent violation of any term of this Lease by the Lessee (including failure to pay Rent), be deemed to be in unlawful detainer, and Lessor may, in addition to any other remedies it may have, immediately terminate the Lease and/or commence an unlawful detainer action without further notice to Lessee.

7.12.5 **Cross-Default.** A default under this Lease shall constitute a default under any other lease or agreement which Lessee has with Lessor (hereinafter such other agreements shall be referred to as "Collateral Agreements"). Likewise, any material breach or default under a Collateral Agreement shall be deemed a material breach or default under the terms of this Lease. If a Collateral Agreement is terminated for a material breach or default of Lessee, then Lessor shall, without limiting any other remedies it may have, be entitled to terminate this Lease upon five (5) days' written notice to Lessee.

7.12.6 **Other Remedies.** In addition to the foregoing remedies specified in this article, Lessor may exercise any remedies or rights under the laws of the State of Washington including, but not limited to, recovering damages for past due rent, future rent, costs to re-let the Premises, and costs to restore the Premises to its prior condition (reasonable wear and tear excepted). Under no circumstances shall Lessor be held liable in damages or otherwise by reason of any lawful re-entry or eviction. Lessor shall not, by any re-entry or other act, be deemed to have accepted any surrender by Lessee of the Premises or be deemed to have otherwise terminated this Lease or to have relieved Lessee of any obligation hereunder. Lessor shall be under no obligation to observe or perform any covenant of this Lease after the date of any material default by Lessee unless and until Lessee cures such default. A fee of Five Hundred Dollars (\$500.00) shall be assessed to Lessee for each Default Notice issued to Lessee to defray the costs associated with preparing, issuing, and serving such notice. This fee shall be payable on the first (1st) day of the month following the issuance of the Default Notice.

7.13 **TERMINATION:** This Lease shall terminate for default if Lessee fails to cure any default within the time provided for herein. Upon termination of this Lease or any extension thereof, whether by expiration of the stated term or sooner termination thereon, as herein provided, Lessee shall surrender to Lessor the Premises peaceably and quietly. Lessee shall restore the Premises to the condition existing at the time of initiation of this Lease, except for: (i) normal wear and tear, and (ii) any improvements which Lessor permits to remain on the Premises.

7.14 **NON-WAIVER**: Neither the acceptance of Rent nor any other act or omission of Lessor after a default by Lessee or termination shall operate as a waiver of any past or future default by Lessee, or to deprive Lessor of its right to terminate this Lease or be construed to prevent Lessor from promptly exercising any other right or remedy it has under this Lease. Any waiver by Lessor shall be in writing and signed by Lessor in order to be binding on Lessor.

7.15 **NOTICES**: Any notice, demand, request, consent, approval, or communication that either party desires or is required to give to the other party shall be in writing addressed to the other party at the addresses as follows:

TO LESSOR: Port of Bremerton
Attn. Warren Hendrickson
8850 SW State Hwy 3
Bremerton, Washington, 98312
E-Mail: warrenh@portofbremerton.org

TO LESSEE: Avian Flight Center, Inc.
Attn. Pat Heseltine
8900 SW State Hwy 3
Bremerton, Washington 98312
E-Mail: pat@avianflight.com

or such address as may have been specified by notifying the other party of the change of address. Notice shall be deemed served (i) on the date sent by e-mail if email is sent during regular business hours or, if sent outside of normal business hours, at 8:00 am on the next regular business day; (ii) on the date of actual delivery; or (iii) the first (1st) attempted delivery as shown on the return receipt if mailed with the United States Postal Service by certified mail, return receipt requested.

7.16 **AGENT FOR SERVICE**: Lessee agrees that if Lessee is in unlawful detainer, pursuant to Chapter 59.12 RCW, and Lessor is unable to serve Lessee with the unlawful detainer pleadings after one service attempt, then Lessor shall be deemed to have complied with the service requirements of Chapter 59.12 RCW if it mails such pleadings via certified mail to the address set forth in the notice section of this Lease and posts such pleadings in a conspicuous location on the Premises. Service shall be deemed complete on the third (3rd) day following the day of posting or day of mailing, whichever is later.

7.17 **SECURITY**: Lessee specifically acknowledges that Lessor has no duty to provide security for any portion of the Premises or Property. Lessee assumes sole responsibility and liability for the security of itself, its employees, customers, and invitees, and their respective property in or about the Premises or Property. Lessee agrees that to the extent Lessor elects to provide any security, Lessor is not warranting the effectiveness of any such security personnel, services, procedures or equipment and that Lessee is not relying and shall not hereafter rely on such security personnel, services, procedures or equipment. Lessor shall not be responsible or liable in any manner for failure of any such security personnel, services, procedures or equipment to prevent or control, or apprehend anyone suspected of personal injury or property damage in, on or around the Premises or Property.

7.18 **QUIET ENJOYMENT**: Lessor acknowledges that it has ownership of the Premises and that it has the legal authority to lease the Premises to Lessee. Lessor covenants that Lessee

shall have quiet enjoyment of the Premises during the term of this Lease so long as Lessee complies with this Lease and subject to Lessor's right of entry onto the Premises as set forth herein.

7.18.1 **Easements.** The Lessor reserves the right to grant easements and other land uses on the Premises to others when the easement or other land uses applied for will not unduly interfere with the use to which the Lessee is putting the Premises or interfere unduly with the approved plan of development for the Premises.

7.18.2 **Closure by Government Order.** Lessee understands that various federal agencies, including the Department of Homeland Security and U.S. Coast Guard, have the authority to restrict access to certain areas on property owned by Lessor in order to counter a terrorist or other threat. Such restrictions could impact Lessee's ability to access the Premises for an indefinite period of time. Since such restrictions on access are outside the control of Lessor, Lessee agrees that such interruptions shall not be deemed a violation of this Lease or the Covenant of Quiet Enjoyment.

7.19 **LESSOR MAY ENTER PREMISES:** It is agreed that the duly authorized officers or agents of Lessor may enter to view said Premises at any time, and if the business or normal function of Lessor should at any time require that it enter upon the Premises to perform any work or make any improvements, it may do so, but not in such manner as to materially injure Lessee with its normal and usual operation.

7.20 **TIME:** It is mutually agreed and understood that time is of the essence of this Lease and that a waiver of any default of Lessee shall not be construed as a waiver of any other default.

7.21 **INTERPRETATION:** This Lease has been submitted to the scrutiny of the parties hereto and their counsel, if desired. In any dispute between the parties, the language of this Lease shall, in all cases, be construed as a whole according to its fair meaning and not for or against either the Lessor or the Lessee. If any provision is found to be ambiguous, the language shall not be construed against either the Lessor or Lessee solely on the basis of which party drafted the provision. If any word, clause, sentence, or combination thereof for any reason is declared by a court of law or equity to be invalid or unenforceable against one party or the other, then such finding shall in no way affect the remaining provisions of this Lease.

7.22 **HOLDING OVER:** If the Lessee remains in possession of said Premises after the date of expiration of this Lease without Lessor's prior written consent, such holding over shall constitute and be construed as tenancy at sufferance only, at a monthly rent equal to one hundred fifty percent (150%) of the Base Rent owed during the final month of the Term of this Lease and otherwise upon the terms and conditions in this Lease. If Lessee holds over with Lessor's prior written consent, then until such time as a new written Lease is executed by the parties hereto, Lessee shall continue to make payments to Lessor on a month-to-month basis as provided for in this Lease. Such authorized holdover tenancy may be terminated by either party at the end of any such monthly period by sending written notice not less than five (5) days before the end of such period. Such authorized holdover tenancy shall be subject to all terms and conditions contained herein.

7.23 **SURVIVAL:** All obligations of the Lessee, as provided for in the Lease, shall not cease upon the termination of this Lease and shall continue as obligations until fully performed. All

clauses of this Lease which require performance beyond the termination date shall survive the termination date of this Lease.

7.24 **GOVERNING LAW:** This Lease, and the right of the parties hereto, shall be governed by and construed in accordance with the laws of the State of Washington, and the parties agree that in any such action jurisdiction and venue shall lie exclusively in Kitsap County, Washington and not in any federal court.

7.25 **ATTORNEY FEES-LEASE ENFORCEMENT:** The prevailing party in any action to enforce any term or condition of this Lease shall be entitled to an award of their reasonable costs and attorney fees.

7.26 **ESTOPPEL CERTIFICATES:** At Lessee's request, Lessor agrees to execute and deliver to Lessee or its lender(s), a customary estoppel certificate in a form acceptable to the Lessor which sets forth the following information: (i) the terms and conditions of this Lease, (ii) the status of the Rent payments under the Lease; and (iii) Lessor's knowledge of any breaches or anticipated breaches of the Lease. Lessor shall have no obligation to execute an estoppel certificate which requests any information other than as set forth above. Lessee agrees to reimburse the Lessor for all staff time incurred and attorneys' fees paid by Lessor for the review and opinion of such attorney acting on the request for such estoppel certificate and in negotiating acceptable language in the estoppel certificate. A failure to reimburse Lessor within sixty (60) days of the mailing of notice of such charges shall constitute a default under the terms of this Lease.

7.27 **ATTORNMENT:** In the event the Premises are sold, Lessee shall attorn to the purchaser upon the sale provided that the purchaser expressly agrees in writing that, so long as Lessee is not in default under the Lease, Lessee's possession and occupancy of the Premises will not be disturbed and that such purchaser will perform all obligations of Lessor under the Lease.

7.28 **COUNTERPARTS AND ELECTRONIC TRANSMISSION:** This Agreement may be signed in counterparts. Electronic transmission of any signed original document, and retransmission of any signed electronic transmission shall be the same as delivery of an original document.

7.29 **ENTIRE AGREEMENT:** This Lease contains all of the understandings between the parties. Each party represents that no promises, representations or commitments have been made by the other as a basis for this Lease which have not been reduced to writing herein. No oral promises or representations shall be binding upon either party, whether made in the past or to be made in the future, unless such promises or representations are reduced to writing in the form of a modification to this Lease executed with all necessary legal formalities by the Commission of the Port of Bremerton.

7.30 **VALIDATION:** IN WITNESS WHEREOF, Lessor has caused this instrument to be signed by its President, Vice-President, and Secretary by authority of the Commission of the Port of Bremerton, and this instrument has been signed and executed by Lessee, the day and year first above written.

THIS LEASE CONTAINS INDEMNIFICATIONS FROM THE LESSEE TO THE LESSOR, RELEASES BY THE LESSEE AND A LIMITED WAIVER OF IMMUNITY UNDER THE WASHINGTON STATE INDUSTRIAL INSURANCE ACT, TITLE 51 RCW, OR ANY OTHER SIMILAR WORKERS' COMPENSATION SCHEMES

LESSEE:

AVIAN FLIGHT CENTER, Inc.

Pat Heseltine
Its: Proprietor

LESSOR:

PORT OF BREMERTON

Gary Bozeman
Its: Commission President

Axel Strakeljahn
Its: Commission Vice-President

Gary Anderson
Its: Commission Secretary

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

On this day before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared, _____, to me known to be the _____ of _____, and acknowledged the said instrument to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he/she was authorized to execute the said instrument on behalf of the corporation.

GIVEN under my hand and official seal this ____ day of _____, 20__.

Print Name: _____
NOTARY PUBLIC in and for the
State of Washington, residing at _____
My commission expires: _____

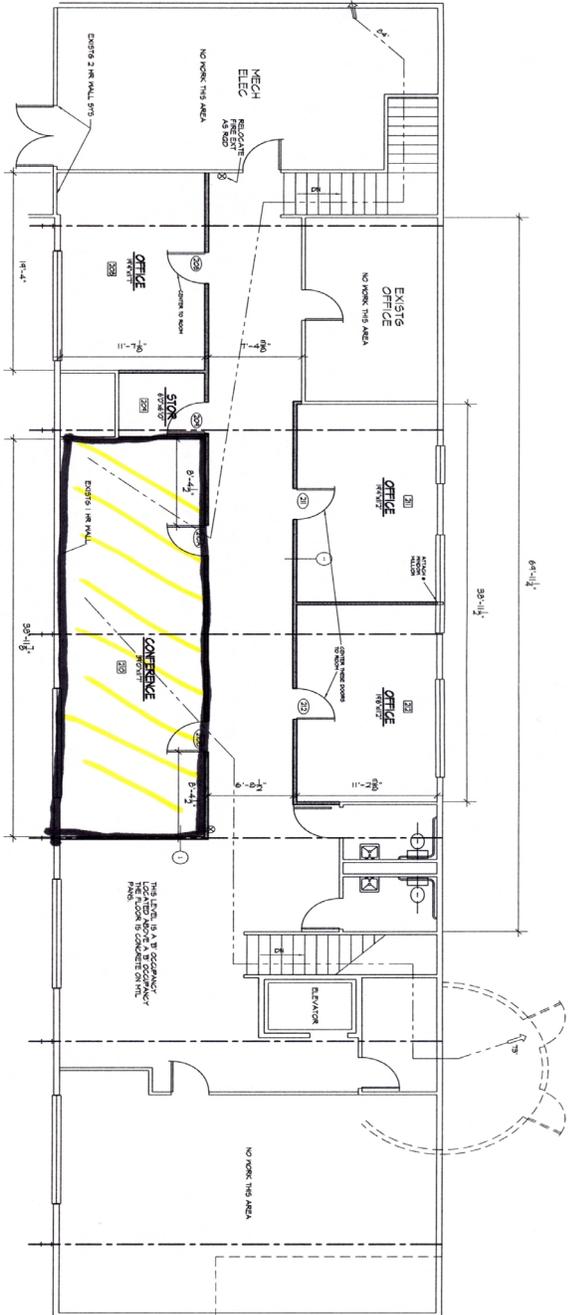
STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

On this day before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared, _____, to me known to be the _____ of the Port of Bremerton and acknowledged the said instrument to be the free and voluntary act and deed of said municipal corporation, for the uses and purposes therein mentioned, and on oath stated that he/she was authorized to execute the said instrument on behalf of the corporation.

GIVEN under my hand and official seal this ____ day of _____, 20__.

Print Name: _____
NOTARY PUBLIC in and for the
State of Washington, residing at _____
My commission expires: _____

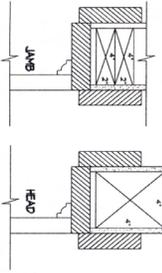
EXHIBIT "A" Map of Premises



NO.	SIZE	NAME	DESCRIPTION	NOTES
200	3x6.6	WOOD	SOLID CORE LOCKER WALL STOP	
201	3x6.6	WOOD	SOLID CORE PROXIMITY LOCK WALL STOP	
202	3x6.6	WOOD	SOLID CORE PAINTED WALL STOP	
203	3x6.6	WOOD	SOLID CORE LOCKER WALL STOP	
204	3x6.6	WOOD	SOLID CORE LOCKER WALL STOP	
205	3x6.6	WOOD	SOLID CORE LOCKER WALL STOP	
206	3x6.6	WOOD	SOLID CORE LOCKER WALL STOP	

NOTE: PROVIDE TO BE NUMBERED ALL ROOMS. ALL WORK TO BE SOLID CORE 3/8" BARS, 3/4" DIA. MIN.

DOOR FRAME DET.



- NOTES:**
1. NEW WALLS ARE TO BE CONSTRUCTED OVER EXISTING CONCRETE.
 2. TO VERIFY ALL WORKING CONDITIONS.
 3. ALL WORK TO BE IN ACCORDANCE WITH THE 2018 IBC AND ALL APPLICABLE CODES.

NO.	DESCRIPTION	DATE	BY	REVISION
1	ISSUED FOR PERMIT	04/18/2018	T.H.	
2	REVISED PER COMMENTS	04/18/2018	T.H.	
3	REVISED PER COMMENTS	04/18/2018	T.H.	
4	REVISED PER COMMENTS	04/18/2018	T.H.	
5	REVISED PER COMMENTS	04/18/2018	T.H.	

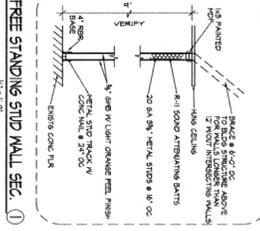
1. ALL WORK TO BE IN ACCORDANCE WITH THE 2018 IBC AND ALL APPLICABLE CODES.

NEW SECOND FLOOR PLAN

5'-11/2" x 48'-0" FT.
NON-AREA 2008.00 FT.

THIS PLAN IS A COPY OF THE ORIGINAL DRAWING. ANY CHANGES TO THIS PLAN SHALL BE MADE BY THE ORIGINAL DRAWING. THIS PLAN IS NOT TO BE USED FOR CONSTRUCTION WITHOUT THE ORIGINAL DRAWING.

- LEGEND**
- EXISTING
 - REMOVE
 - NEW



1. ALL WORK TO BE IN ACCORDANCE WITH THE 2018 IBC AND ALL APPLICABLE CODES.

2. TO VERIFY ALL WORKING CONDITIONS.

3. ALL WORK TO BE IN ACCORDANCE WITH THE 2018 IBC AND ALL APPLICABLE CODES.

SHEET AS	PORT OF BREMERONT AVIAN BLDG - 2nd FLOOR T.I. NEW SECOND FLOOR	REVISIONS	DATE APR 2018	T.H.	2018-08	<p>TOM HERSTAD BUILDING DESIGN INC.</p>
		<p>1. ALL WORK TO BE IN ACCORDANCE WITH THE 2018 IBC AND ALL APPLICABLE CODES.</p>	<p>2. TO VERIFY ALL WORKING CONDITIONS.</p>			

PORT OF BREMERTON **AGENDA SUMMARY**

Agenda Item No: Action Item #2
Subject: Land Lease Amendment #1 Circuit of the Northwest
Exhibits: Lease Amendment #1
Prepared By: Arne Bakker, Director of Business Development
Meeting Date: August 24, 2021

Summary:

On October 25, 2016, the Port of Bremerton entered into a lease agreement with Circuit of the Northwest for the period of five (5) years commencing on October 1, 2016 through September 30, 2021, for 232 acres in Olympic View Industrial Business Park to undertake all project development and management functions of a multi-use motorsports park. This lease agreement also consisted of a forty-five (45) year option to extend the lease for a total of fifty (50) years. Circuit of the Northwest also operates a lease on the area commonly known as the “back runway” for motor sport activities which is set to expire on January 31, 2023, and has no remaining options.

Circuit of the Northwest has requested that both leases run simultaneously to ensure a smooth transition to the Industrial park. This amendment consists of changing the option period from one forty-five (45) year option period to two separate extension of one (1) year and four (4) months and a subsequent lease extension of forty-three (43) years and eight (8) months, also totaling fifty (50) years. This is consistent with original lease terms.

This amendment has been reviewed and approved as to form by legal.

Fiscal Impact:

There is no fiscal impact as all financial terms remain the same.

Strategic Purpose:

This action conforms with the Port’s strategic plan through Goal 1. Be a significant leader in promoting the local economy and job growth both on and off Port assets.

Recommendation:

Staff recommends the approval of Lease Amendment 1 with Circuit of the Northwest as presented.

Motion for Consideration:

Move to approve OVIBP Land Lease Amendment 1 with Circuit of the Northwest, LLC

**LEASE AMENDMENT #1
CIRCUITS OF THE NORTHWEST LLC**

IT IS HEREBY AGREED by and between the **PORT OF BREMERTON**, a municipal corporation organized under the laws of the State of Washington, hereinafter referred to as "Port" and **CIRCUITS OF THE NORTHWEST, LLC.**, a Washington limited liability company, hereinafter referred to as "Lessee", to amend that certain lease dated October 25, 2016, to read as follows (all other terms remain the same):

2B. Option

In addition, so long as Lessee is not in default and meets conditions as per Paragraph 71 herein, the Port grants Lessee an option to extend this Lease upon the same terms and conditions, except as to rent, for the period of one (1) year and four (4) months, specifically from October 1, 2021 to end of day on January 31, 2023. The Port will also grant Lessee a second option to be exercised by prior written notice thereof to the Port, with such notice being provided at least 180 days prior to the termination of the first option: The second option which may be exercised shall be on the same term and conditions, except as to rent, and is a period of forty-three (43) years and eight (8) months

IN WITNESS WHEREOF the parties hereto have caused this Amendment to Lease this _____ day of _____, 2021.

CIRCUITS OF THE NORTHWEST, LLC.
A Limited Liability Company



Brian Nilsen,

PORT OF BREMERTON
A Municipal Corporation

Cary Bozeman
President and Commissioner

Axel Strakeljahn
Vice President and Commissioner

Gary Anderson

STATE OF Washington)
)ss
County of Kitsap)

On this 17th day of August 2021 before me personally appeared Brian Nilsen to me known to be the Member of the corporation/company that executed the within and foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said corporation/company, for the uses and purposes therein mentioned, and that they are authorized to execute said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.



Brenda Lyons
Notary Public in and for the State of Washington
Brenda Lyons
Name Printed
residing at 5205 1st St Bremerton, WA
My commission expires: 7/11/2024

STATE OF WASHINGTON)
)ss
County of KITSAP)

On this _____ day of _____ before me personally appeared _____ to me known to be the _____ of the **Port of Bremerton**, the municipal corporation that executed the within and foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said municipal corporation, for the uses and purposes therein mentioned, and that they are authorized to execute said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Notary Public in and for the State of Washington

Name Printed
residing at _____
My commission expires: _____

PORT OF BREMERTON
AGENDA SUMMARY

Agenda Item No: Action Item #3
Subject: Notice of Award, Aqua Dive Services, LLC, Port Orchard Marina Boat Fire Repair Project #03-20-0304
Exhibits: None
Prepared By: James Weaver, Director Marine Facilities
Meeting Date: August 24, 2021

Summary:

On August 9, 2021, bids were received and opened for the Port Orchard Marina Boat Fires Repair project. This project consists of the demolition and disposal of 5,040 square feet of overwater covered moorage metal roofing, installation of new roofing, removal and replacement of two galvanized steel support columns, and removal and replacement of existing galvanized metal gutter downspout. Eleven companies were solicited to bid on this project. The Port's estimate for this project was \$98,000. One bid was received:

Aqua Dive Services, LLC \$105,730.00

Port staff has completed its due diligence on Aqua Dive Services, LLC with very favorable comments on quality of work, schedule, and ability to stay within budget.

Fiscal Impact:

The construction funds of \$105,730.00 would be temporarily allocated from the 2021 Capital Budget for the North Breakwater emergency dock repairs fund. The Port insurance provider has confirmed the construction funds are reimbursable from the Port liability insurance.

Strategic Purpose:

This action conforms with the Port's strategic plan in Goal 6. Develop and fund a 20-year asset replacement/major maintenance schedule.

Recommendation:

Recommend the bid award to Aqua Dive Services, LLC and authorize CEO to execute the contract and issue a Notice to Proceed.

Motion for Consideration:

Move to approve the bid award to Aqua Dive Services, LLC and authorize the CEO to execute the contract and issue a Notice to Proceed.