

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

A G E N D A

January 25, 2022
6:00 PM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Call to Order

Approval of Agenda

Consent Items

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting of January 11, 2022.
- B. Payment of checks #E00819 and #E00820 through #E00828 and #83242 through #83255 and #E00830 and #E00831 and #E00832 and #83258 through #83279 and #E00833 through #E00845 and #901481 through #901483 from the General Fund for \$149,936.88; #E00829 and #83256 through #83257 from the Construction Fund for \$177,724.49.

Information Items

1. Visit Kitsap Peninsula – Beth Javens, Director
2. Bremerton Sail and Power Squadron – Dave Miller, Education Officer

Citizen Comments: *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board.*

Action Items

Staff Reports

Commission Reports / New Business

Executive Session *(if necessary)*

Adjournment

Regular business and other meetings that may be attended by members of the Board

<u>Date</u>	<u>Time</u>	<u>Meeting</u>
01/25/2022	6:00 pm	*Commission Regular Meeting via ZOOM
01/27	10:00 am	Puget Sound Regional Council (PSRC) Executive Board
01/27	11:45 am	PSRC Executive Committee
02/01	10:15 am	Kitsap Regional Coordinating Council (KRCC) Executive Board
02/02	10:00 am	Central Puget Sound Economic Development District (CPSEDD) Board
02/08	10:00 am	*Commission Regular Meeting via ZOOM

Meetings are subject to change or cancellation

**Denotes events in which two (2) or more Commissioners may attend*

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

January 11, 2022
10:00 AM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Commissioners and Staff Present

Commissioners

Cary Bozeman
Axel Strakeljahn
Gary Anderson

Staff Members

Jim Rothlin
Fred Salisbury
Arne Bakker
James Weaver
Warren Hendrickson
Ginger Waye
Taylor Korizon
Anne Montgomery, Atty

Call to Order

President Bozeman called the meeting to order at 10:00 a.m.

Oath of Office

The Oath of Office was administered to Cary Bozeman, reelected Commissioner for District 1 by Ginger Waye, Executive Assistant and Notary Public.

Election of Board Officers

Following comments from Commissioner Bozeman;

It was moved by BOZEMAN, seconded by ANDERSON to:

Elect Commissioner Strakeljahn, President; Commissioner Anderson, Vice-President; and Commissioner Bozeman, Secretary of the Port of Bremerton Board of Commissioners for a two-year period.

MOTION CARRIES, 3-0

Commissioner Strakeljahn congratulated Commissioner Bozeman on his reelection and stated there were great milestones reached during his tenure. He also provided an overview on the COVID situation stating the Port will not be going back to in-person meetings anytime soon but is hopeful things will improve in the spring.

Approval of Agenda

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting of December 14, 2021
- B. Payment of checks #901463 through #901465 and #83131 through #83170 and #E00772 through #E00784 and #83171 from the General Fund for \$84,824.49; #E00771 and #83129 through #83130 from the Construction Fund for \$73,178.59. Void Check #83050.

Payment of checks #E00785 and #E00786 and #83172 and #83175 through #83202 and #E00787 through #E00791 and #901466 through #901468 and #901469 through #901470 and #901471 through #901474 and #E00792 and #83208 through #83223 and #E00795 through #E00801 and #901475 and #E00804 and #83225 through #83240 and #E00806 through #E00818 and #83241 and #901476 and #901477 and #901478 through #901479 from the General Fund for \$269,309.32; #83173 through #83174 and #83203 and #E00793 through #E00794 and #83204 through #83207 and #E00802 and #E00803 and #E00805 and #83224 from the Construction Fund for \$383,776.12. Void Checks #901474 and 83236 from the General Fund for \$(1,298.06)

- C. Resolution 2022-01 authorizing the CEO to sell and convey Port property

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

- 1. Multi-Purpose Facility Tenant Introduction – Morris Restaurant Management, LLC

CEO Jim Rothlin introduced Don and Rena Morris. The Port is currently in lease negotiations with their company, Morris Restaurant Management LLC, for the restaurant portion of the Multi-Purpose Facility at the airport.

Mr. and Mrs. Morris stated they are continuing to meet with the Port to make sure they are in line with the Port's desires for the restaurant stating this will not just be another burger restaurant. They discussed their plans for menu selection stressing that, given the location, seafood will be a main menu item while trying to keep the price-point at mid-range. They discussed their ideas to stay in-tune with the community and their plans to hold fundraisers for local non-profits during their soft grand-opening. As soon as the lease is signed, they intend to join the local chamber and get more involved in the community. They responded to questions and comments from the Board. Commissioner Anderson stated he is excited about the Morris plan of attack, their connection with the local community, and is looking forward to their next steps.

Citizen Comments – None

Action Items

1. Adoption of Modified Port of Bremerton Commissioner District Boundaries

1.1. Presentation by Ginger Waye, Executive Assistant

1.2. Public Hearing

Opened at 10:28 a.m. with no public comment.

Closed at 10:29 a.m.

1.3. Consideration of Adoption

It was moved by BOZEMAN, seconded by ANDERSON to

Adopt the new Commissioner District boundaries for the Port of Bremerton based on the 2020 Census.

MOTION CARRIES, 3-0

2. Multi-Purpose Facility Consultant Agreement Amendment No. 6 with Blue Architecture LLC for Construction Administration Services

Presented by Fred Salisbury, Chief Operations Officer

Following presentation;

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve Amendment No. 6 with Blue Architecture LLC for Construction Administration Services in the amount of \$57,400 and authorize the CEO to execute the contract amendment.

Following discussion;

MOTION CARRIES, 3-0

Bremerton Economic Development Corporation Meeting

President Strakeljahn recessed the Public Meeting and called to order the Bremerton Economic Development Corporation Meeting at 10:41 a.m.

1. **Approval of Minutes**

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve the Minutes of the January 12, 2021, Bremerton Economic Development Corporation meeting.

MOTION CARRIES, 3-0

2. Election of Officers

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Elect Axel Strakeljahn as Chairman, Gary Anderson as Vice Chairman, and Cary Bozeman as Secretary/Treasurer of the Bremerton Economic Development Corporation.

MOTION CARRIES, 3-0

With no further business to come before the Corporation, the BEDC meeting was adjourned and the Public Meeting reconvened at 10:45 a.m.

Staff Reports

Jim Rothlin, Chief Executive Officer

- Reported on January employee anniversaries:
 - Andrew Garcia, Port Maintenance I, celebrates his 3rd anniversary on January 27th.
 - Ginger Wayne, Executive Assistant, celebrates her 29th anniversary on January 8th.
- Provided a brief project update on the multi-purpose facility.
- During the snow and freezing weather, port offices had to close down but the maintenance crews remained to tackle issues. He thanked maintenance leads Jim Garcia and Brian Robinson for their teams' efforts.

Commission Reports

Commissioner Anderson

- Would like an upcoming agenda to include a discussion on the Port's sewer system and its long-range plan on how it might be utilized.
- During the weather event, there were also high tides to deal with. From his waterfront office he could see the Water Street boat launch parking lot and the water was only 1-2 inches away.

Commissioner Strakeljahn

- Has been attending meetings with the members of the legislature for the Gorst Coalition and have more upcoming meetings scheduled.

Commission New Business

1. 2022-2023 Commissioner Appointments/Representation

The Board reviewed the 2021 Appointments/Representation list with the only change being Commissioner Bozeman replacing Commissioner Strakeljahn as the representative on the Kitsap Regional Coordinating Council's Land Use Planning Policy Committee (PlanPOL). Commissioner Strakeljahn requested a future discussion on Kitsap Aerospace & Defense Alliance.

Executive Session - None

Adjournment

There being no further business before the Board, the meeting was adjourned at 11:08 a.m.

Submitted,

Approved,

Jim Rothlin
Chief Executive Officer
January 20, 2022

Gary Anderson
Commission Secretary
January 25, 2022

Draft