

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**REVISED AGENDA**

March 22, 2022  
6:00 PM

**Remote Access Only**  
**Zoom Meeting ID: 335 903 0010**  
**Zoom Call-In: (253) 215-8782**  
**BKAT Live Stream**

**Call to Order**

**Approval of Agenda**

**Consent Items**

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting and executive session of March 8, 2022.
- B. Payment of checks #E00901 and #83416 and #83419 through #83435 from the General Fund for \$20,895.66; #E00902 and #83417 through #83418 from the Construction Fund for \$34,955.27.  
  
Payment of checks #901501 through #901506 and #901508 and #901509 through #901511 and #E00903 through #E00908 and #E00909 through #E00913 and #83439 through #83452 from the General Fund for \$262,370.01; #83437 through #83438 from the Construction Fund for \$24,150.83.  
  
Payment of checks #901512 and #E00914 and #E00915 through #E00927 and #83453 through #83474 from the General Fund for \$199,573.63. Void Check #83194.

**Information Items**

- 1. Space Industry's Economic Impact on the Puget Sound Region – Jason Thibedeau, Puget Sound Regional Council
- 2. Port Orchard Marina Breakwater Replacement Project Status Update

**Citizen Comments:** *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board.*

**Action Items**

1. Office Space Lease Agreement (Ste 202) with Avian Flight Center
2. Change Order #3 for 5650 Imperial Way Roof Replacement & Facility Upgrades Project
3. *Bid Award to Colvico, Inc. for the Airfield Lighting LED Precision Approach Path Indicator (PAPI) Installation Project*

**Staff Reports**

**Commission Reports / New Business**

**Executive Session** *(if necessary)*

**Adjournment**

*Regular business and other meetings that may be attended by members of the Board*

<u><i>Date</i></u>	<u><i>Time</i></u>	<u><i>Meeting</i></u>
<i>03/22</i>	<i>6:00 pm</i>	<i>*Commission Regular Meeting via ZOOM</i>
<i>03/24</i>	<i>10:00 am</i>	<i>Puget Sound Regional Council (PSRC) Executive Board</i>
<i>03/24</i>	<i>11:45 am</i>	<i>PSRC Executive Committee</i>
<i>04/06</i>	<i>1:00 pm</i>	<i>Central Puget Sound Economic Development District Executive Comm.</i>
<i>04/12</i>	<i>10:00 am</i>	<i>*Commission Regular Meeting via ZOOM</i>

*Meetings are subject to change or cancellation*

*\*Denotes events in which two (2) or more Commissioners may attend*

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**MINUTES**

March 8, 2022  
10:00 AM

**Remote Access Only**  
**Zoom Meeting ID: 335 903 0010**  
**Zoom Call-In: (253) 215-8782**  
**BKAT Live Stream**

**Commissioners and Staff Present**

Commissioners  
Axel Strakeljahn  
Gary Anderson  
Cary Bozeman

Staff Members  
Jim Rothlin  
Fred Salisbury  
Jeremiah Wiley  
Arne Bakker  
James Weaver  
Warren Hendrickson  
Ginger Waye  
Taylor Korizon  
Anne Montgomery, Atty

**Call to Order**

President Strakeljahn called the meeting to order at 10:00 a.m.

**Approval of Agenda**

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

- A. Minutes of the regular business meeting of February 22, 2022.
- B. Payment of checks #901497 and #901498 through #901500 and #E00883 and #E00884 and #83370 through #83415 and #E00886 through #E00900 from the General Fund for \$258,943.93; #E00885 and #83365 through #83369 from the Construction Fund for \$54,692.23.

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

## Information Items

1. Commercial Aviation Coordinating Commission (CACC) Update – David Fleckenstein, Washington State Department of Transportation (WSDOT) Aviation Director and CACC Chair

Mr. Fleckenstein provided background on the CACC which was put together by the Legislature to look at aviation capacity throughout the state noting the three areas they were charged with considering: commercial air passenger service; air cargo operations; and general aviation. He discussed their robust public engagement campaign which centered around the six front runners in terms of airports that were thought to meet one of the capacity buckets - Bremerton National being included as having limited opportunity for air cargo. He provided the Commission's recommendation on uses of all six airports noting that in October the list needs to narrow to two and in February 2023 a single preferred location is to be presented along with a greenfield option. Discussed emerging aviation technology and how we think it will transform aviation in the future.

Robert Hodgman, WSDOT Senior Aviation Planner, discussed air cargo and general aviation specifically, what the demands are for the State, what we see in 2050, and what the opportunities might be for Bremerton.

Lynsey Burgess, PRR Public Outreach & Environmental Lead, discussed the public outreach process providing an overview of what has been done to date and how they are moving forward. Mr. Fleckenstein commented that as the work of the Commission continues, the efforts for public engagement will be focused on the communities of the shortlisted airports.

The CACC team responded to questions and comments from the Board related to infrastructure, funding, and public outreach results of neighboring Mason County on their airport.

2. Legislative Update – Dylan Doty, President, Doty & Associates

Mr. Doty reported on the 60-day legislative session scheduled to conclude on Thursday, March 10 highlighting the following:

- Cleanup efforts from previous sessions including law enforcement reform issues and a number of high-ticket items from the Governor mainly related to renewable resources and growth management act issues.
- Supplemental budgets are anticipated to get done on time; if they do not, it would be the transportation package (Move Ahead Washington) that could bring them back.
- Capital budget which does not include the requested \$2.2M for the Port Orchard Marina breakwater replacement. Local community projects were capped this year, but it is anticipated there will be a favorable reaction to that in the next biennial budget. There was discussion among the Board of the disappointment in the level of support from the city and local legislators and that this may become more of an emergency funding issue. It was also discussed that the breakwater goes beyond

local community; it involves fisheries, tribal fisheries, affects Puget Sound, and is the economic driver for downtown Port Orchard. It should be a regional priority.

- Move Ahead Washington package which currently includes transportation projects in Gorst and the SR3/Belfair area.
- Derelict vessel removal funding bill for which Director of Marine Facilities James Weaver testified will provide for a dedicated pot of money to support the removal program.
- Washington Public Ports Association focused issues.
- Mr. Fleckenstein provided info on the aviation fuel tax bill that is still in play to add 7 cents to aviation fuel which could add \$1.4M in additional funds to the aeronautics account for aviation grants and to assist in funding a portion of the state-managed airports.
- CEO Rothlin discussed letters of support that have been received for the breakwater replacement project and noted that Congressman Kilmer and Senators Cantwell and Murray are involved in this process.

#### **Citizen Comments - None**

#### **Action Items**

1. Final Acceptance of the Marina Piling Repairs Project with Aqua Dive Services.  
*Presented by James Weaver, Director of Marine Facilities*

Following presentation;

**It was moved by ANDERSON, seconded by BOZEMAN to:**

Accept as final the Port Orchard and Bremerton Marina Piling Repairs contract with Aqua Dive Services, LLC in the amount of \$154,758.20

Following discussion;

**MOTION CARRIES, 3-0**

#### **Staff Reports**

*Jim Rothlin, Chief Executive Officer*

- Congratulated the following employees on reaching anniversary milestones with the Port:
  - Ann Lieseke, Marina Port Attendant, 14<sup>th</sup> anniversary
  - Kristina Hedrick, Accounts Payable Specialist, 7<sup>th</sup> anniversary
- Welcomed the following new employees:
  - Lee Howell, Marina Port Attendant
  - Chase Williams – Airport/Industrial Port Attendant

- Business development updates:
  - Hangar construction status by new South Hangar tenants
  - Multi-Purpose Facility
  - Significant interest in new leases
  - Last phase of converting runway taxiway lighting to all LED lighting
- Northwest Aviation Conference was held last weekend at the Washington State Fairgrounds. Detail was provided on the Port's booth.
- Washington Public Ports Association Spring Meeting will be held in May; he will be giving a Port report on the Port of Bremerton.

## **Commission Reports / New Business**

### *Commissioner Bozeman*

- Reported on conversations he has had with the Marina Square project owners regarding the project's parking garage that includes parking for Bremerton Marina tenants. There is still no definite timing on when the parking will be available but potentially between June and November. This continues to be a top worry and priority.
- Looking forward to the commission/staff retreat. It will be good to do a bit of brainstorming and make sure we are headed in the right direction.

### *Commissioner Anderson*

- Toured the marina square facility which will be a wonderful asset and give our marina an uplift in stature in the Puget Sound area. With the help of Commissioner Bozeman, the parking should get pushed over the line this year.

### *Commissioner Strakeljahn*

- Reported on the two-day Washington Economic Development Alliance (WEDA) in-person winter conference held in Olympia. Felt the meeting was valuable and would like to connect with the organization a bit more. Was asked to provide a Port overview to a French delegation that will be visiting Bremerton in April.
- As president of the Central Puget Sound Economic Development District (CPSEDD) Board, discussing in-person tours in the region to showcase the four counties.
- Discussed aviation and the need for the Port to focus economic development in that direction.

## **Executive Session**

President Strakeljahn recessed the meeting at 11:12 a.m. and reconvened into executive session for approximately 20 minutes regarding: real estate issues [RCW 42.30.110(1)(c)]. At 11:33 executive session was extended 10 minutes and at 11:42 a.m. extended another 15 minutes.

At 11:56 a.m. the regular meeting was reconvened.

## **Adjournment**

There being no further business before the Board, the meeting was adjourned at 11:56 a.m.

Submitted,

Approved,

Jim Rothlin  
Chief Executive Officer  
March 17, 2022

Cary Bozeman  
Commission Secretary  
March 22, 2022

Draft

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**EXECUTIVE SESSION**

**MINUTES**

March 8, 2022  
10:00 AM

**Remote Access Only**  
**Zoom Meeting ID: 335 903 0010**

**Call to Order**

President Strakeljahn called the executive session to order at 11:12 a.m., March 8, 2022.

**Commissioners and Staff Present**

Commissioners

Axel Strakeljahn  
Gary Anderson  
Cary Bozeman

Staff Members

Jim Rothlin  
Fred Salisbury

Arne Bakker  
Anne Montgomery, Atty

**Item #1:** Real estate issues were discussed [RCW 42.30.110(1)(c)].

With no further business to come before the Board, the meeting was adjourned into regular session at 11:56 a.m.

Submitted,

Approved,

Jim Rothlin  
Chief Executive Officer  
March 17, 2022

Cary Bozeman  
Commission Secretary  
March 22, 2022

**PORT OF BREMERTON**  
**AGENDA SUMMARY**

Agenda Item No: Action Item #1  
Subject: Avian Flight Center Lease Suite 202  
Exhibits: Lease Agreement Avian Flight Center  
Prepared By: Arne Bakker, Director of Business Development  
Meeting Date: March 22, 2022

**Summary:**

For 20 years Avian Flight Center Inc. (Avian) has been a tenant in good standing with the Port of Bremerton. In 2021, Avian went through a re-organization and saw the need for additional office space to be able to expand their business operations. On March 31, 2022, suite 202, located on the second floor of Avian FBO building, will come available and Avian has requested to lease Suite 202.

Initial lease: four (4) years and four (4) months to end simultaneously with their lease of Suite 210

Options: three (3) options of five (5) years each

Increases: Annual CPI increases

**Fiscal Impact:**

Monthly airport revenue of \$262.24

**Strategic Purpose:**

This action conforms with the Port's strategic plan in Goal 1. Be a significant leader in promoting the local economy and job growth both on and off Port assets.

**Recommendation:**

Staff recommends the approval of the lease with Avian Flight Center, Inc for the initial period of four (4) years and four (4) months with three (3) options of five (5) years each.

**Motion for Consideration:**

**Motion to approve the Ste 202 office lease with Avian Flight Center, Inc for the initial period of four (4) years and four (4) months with three (3) options of five (5) years each.**



**COMMERCIAL LEASE**  
**PREMISES WITH COMMON AREA**

This COMMERCIAL LEASE ("Lease") is made and entered into this 1<sup>st</sup> day of April 2022, by and between the **PORT OF BREMERTON**, a Washington municipal corporation (hereinafter referred to as "Lessor"), and **AVIAN FLIGHT CENTER, INC.**, a Washington State Corporation (hereinafter referred to as "Lessee").

**ARTICLE I**  
**Summary of Lease Terms and Definitions**

Lessor: Port of Bremerton  
Lessor's Address: 8850 SW State Hwy 3  
Bremerton, WA 98312

Lessee: Avian Flight Center, Inc.  
Lessee's Address: Prior to Lease Commencement:  
8900 SW State Hwy 3  
Bremerton, WA 98312

After Lease Commencement:  
At the Premises, Attn: Pat Heseltine

Premises: Suite No. 202

Agreed Rentable Area: 176 sf

Use of Premises: Flight Instruction / Admin Offices

Exhibits: Exhibit "A" – Map of Premises

Commencement Date: April 1, 2022

Term: Commencing upon the Commencement Date and expiring on the "Termination Date" four (4) years and four (4) months thereafter.

Renewals: three (3) options of five (5) years each

Base Rent:

<u>Months of Lease Term</u>	<u>Rent Per SF (Mo)</u>	<u>Monthly Total</u>
Months 1-12	\$1.49	\$ 262.24

Initial Amount of Financial Security: \$786.72

**ARTICLE II**  
**Premises, Term, Renewals, Common Areas**

2.1 **PREMISES:** Lessor, in consideration of the rents hereinafter reserved and of the covenants and conditions herein set forth to be performed by Lessee, does hereby lease to Lessee the Premises. The Premises consist of an Agreed Rentable Area of 176 square feet in the building as described and depicted on Exhibit A hereto. The Premises is located at 8900 SW State Hwy 3, Suite 202.

2.2 **TERM:** The term of this Lease shall be for four (4) years and four (4) months beginning April 1, 2022, through July 31, 2026. If Lessee takes possession of the Premises before the Commencement Date set forth above, Lessee shall pay the pro rata rent for the period prior to commencement of the Lease term.

2.3 **RENEWAL:** Subject to the terms and conditions herein, Lessee shall have the right to renew this Lease for three (3) consecutive five (5) year periods by giving written notice of such intention to Lessor at least one-hundred twenty (120) days prior to the expiration of the term of this Lease or any renewal thereof. Lessee shall not be entitled to renew this Lease unless the Lease is in good standing at the time of renewal and the Lessee is not in default under the terms of this Lease or any other lease or agreement with the Lessor. The terms and conditions of any renewal shall be the same as set forth in this Lease, except that rent shall be recalculated as provided herein, and the terms of this Lease shall be updated to be consistent with the terms and conditions then existing in the Lessor's standard form Commercial Lease.

2.4 **COMMON AREAS:** The term "Common Areas" shall mean those areas of the Building and other real property owned by the Lessor that are provided and designated by the Lessor from time to time for the general non-exclusive use of Lessor, Lessee, other tenants of the Lessor, and the respective employees, suppliers, shippers, customers, clients, invitees, and licensees of such parties. Common Areas may include, but are not limited to, lobbies, hallways, common restrooms, electrical and mechanical areas, supply and janitorial rooms, walkways, driveways, parking areas, service areas, exterior wall surfaces of the Building, and landscaped areas. Lessor or its agents shall operate, manage, equip, light, repair, replace and maintain the Common Areas for their intended purpose at such times and in such manner as Lessor shall reasonably determine.

2.4.1 **Lessee's Common Area Rights.** Lessor hereby grants to Lessee, for the benefit of Lessee and its employees, suppliers, shippers, customers, clients and invitees during the term of this Lease, the non-exclusive right to use, in common with others entitled to such use, the Common Areas as they exist from time-to-time, subject to any rights, powers and privileges reserved by the Lessor under the terms hereof or under the terms of any rules, regulations or restrictions governing the use of the Common Areas. Under no circumstances shall the right herein granted to use the Common Areas be deemed to include the right to store any property, temporarily or permanently, in the Common Areas. Any such storage shall be permitted only by prior written consent of Lessor or Lessor's designated agent, which consent may be revoked at any time. If such unauthorized storage shall occur, then Lessor shall have the right, without notice, in addition to such other rights and remedies that it may have, to remove the property and charge the cost to the Lessee, which cost shall be payable on demand by Lessor. Lessee shall promptly notify Lessor if Lessee becomes aware of any potentially hazardous or dangerous conditions with, or in, a Common Area.

2.4.2 **Changes To Common Areas.** Lessor shall have the right from time-to-time to make changes to the Common Areas, including, without limitation: (i) changes in the location, size, shape and number thereof; (ii) to temporarily close any of the Common Areas for maintenance and public purposes so long as reasonable access to the Premises remains available; (iii) to add additional improvements to the Common Areas; and (iv) to use Common Areas while engaged in making additional improvements, repairs or alterations to the Building or any portion thereof, as Lessor may, in the exercise of sound business judgment, deem appropriate. Lessor shall nevertheless diligently perform construction, repair, or maintenance work to minimize interruptions in the use of Common Areas.

### **ARTICLE III** **Compensation, Rental Adjustment**

3.1 **RENT:** The term "Rent" as used herein includes Base Rent, Additional Rent, plus applicable Washington State leasehold excise tax, and other fees and charges assessed herein. Except as expressly provided elsewhere herein, Rent and all other sums payable by Lessee pursuant to this Lease shall be paid without the requirement that Lessor provide prior notice or demand, and shall not be subject to any counterclaim, setoff, deduction, defense or abatement.

3.1.1 **Rent Paid in Advance – Late Charges.** Rent shall be paid monthly in advance on or before the first (1<sup>st</sup>) day of each month beginning on the Commencement Date. A late charge of one percent (1%) per month will be assessed against past due Rent from the date such Rent became due. Additionally, if Rent is not received by the fifth (5<sup>th</sup>) day of any month, Lessee shall pay Lessor an additional fee of \$100 or five percent (5%) of the delinquent payment, whichever is greater, to defray costs of collecting and handling such late payment. All accrued interest and late charges shall be paid no later than the first (1<sup>st</sup>) day of the month following that month in which such interest or late charges accrued.

3.2. **BASE RENT ADJUSTMENTS.** As set forth in this section, the Base Rent shall be adjusted annually based upon the change in the Consumer Price Index (the "CPI") for all Urban Consumers (the "Annual Adjustment") and periodically based upon agreement or appraisal the "Periodic Adjustment").

3.2.1. **Annual Adjustment.** Base Rent for the Premises shall be subject to annual adjustment on the first (1st) day of the month of April and each year thereafter as follows: The monthly Base Rent rates shall be adjusted on each yearly anniversary date by using the CPI for all Urban Consumers published by the United States Department of Labor Bureau of Labor Statistics for the Seattle-Tacoma-Bellevue Metropolitan area. The indexes used shall be those published for the nearest period preceding the month in which the initial Lease year begins and the same period preceding the anniversary date. The percentage change from the earlier index to the later index shall be multiplied by the Base Rent rate at the beginning of each Lease year and the result added to that beginning Base Rent rate to arrive at the adjusted Base rent rate which will apply to each of the twelve months of the succeeding year, except in no event shall the Base Rent rate be less than the original monthly Base Rate.

3.3 **ADDITIONAL RENT:** The term "Operating Expenses," as used herein, shall mean the sum of the following:

- a. All costs and expenses incurred by Lessor with respect to the ownership, management, maintenance, landscaping, routine repair, or replacement of the Building and the real property which serves the Building, including, without limitation, the heating, ventilation, air conditioning (HVAC) systems, sidewalks, landscaping, service areas, driveways, parking areas, walkways, building exterior, signs, and directories, repairing and replacing roofs, walls, etc.
- b. All management, janitorial and service agreement costs related to the Building.
- c. All supplies, materials, labor, equipment and utilities used in or related to the operation and maintenance of the Building.
- d. Costs of all supplies, all service contracts, all insurance premiums, and deductible payments made by Lessor incident to insured losses, which are paid for by Lessor and which pertain to the Premises and/or Building.

3.3.1 **Adjustment of Additional Rent.** Additional Rent shall be adjusted at the same time as Base Rent. The parties agree to renegotiate the amount of Additional Rent payable to Lessor, and to agree on the amount of Additional Rent at least ninety (90) days prior to each Adjustment Date. Additional Rent shall be adjusted to reflect increases in the Operating Expenses since the last adjustment of Additional Rent but shall in no event be less than the Additional Rent for the preceding Lease year. If the parties cannot agree on an adjustment of Additional Rent before the Renegotiation Deadline, then Lessee may request that the Additional Rent be determined by binding arbitration; provided, however, that Lessee may only exercise this right of arbitration if (i) the Lease is in good standing, (ii) Lessee is not in default under the Lease and (iii) Lessee provides Lessor with a written request for arbitration not later than 15 days after the Adjustment Date containing the names of five (5) acceptable arbitrators affiliated with any of the following: Judicial Arbitration and Mediation Services (JAMS) in Seattle or Washington Arbitration and Mediation Services in Seattle (WAMS). Both parties shall bear their own costs associated with the arbitration and shall split the cost of the arbitrator. Until the arbitration is concluded, Lessee shall pay Lessor the amount of Additional Rent requested by Lessor, and a failure to do so will constitute a default. The arbitrator's authority shall be limited to deciding the appropriate increase, if any, to the Additional Rent based on increases in the Operating Costs.

3.4 **ABATED RENT:** If this Lease provides for a postponement of any monthly rental payments, a period of free Rent or other Rent concession, such postponed rent or free rent is called the "Abated Rent." Lessee shall be credited with having paid all the Abated Rent on the expiration of the term of this Lease only if Lessee has fully, faithfully and punctually performed all of Lessee's obligations hereunder, including the payment of all Rent (other than the Abated Rent) and all other monetary obligations and the surrender of the Premises in the condition required by this Lease. Lessee acknowledges that its right to receive credit for the Abated Rent is absolutely conditioned upon Lessee's full, faithful and punctual performance of its obligations under this Lease. If Lessee defaults and does not cure within any applicable grace period, the Abated Rent shall immediately become due and payable in full and this Lease shall be enforced as if there were no such Rent abatement or other Rent concession. In such case, Abated Rent shall be calculated based on the full initial rent payable under this Lease, plus interest thereon

at the rate of twelve percent (12%) per annum from date each monthly Rental payment was postponed.

**ARTICLE IV**  
**Use of Premises, Condition of Property,**  
**Improvements, Removal of Property, Maintenance, and Utilities**

4.1 **LESSEE'S USE OF THE PREMISES:** Lessee shall only conduct the following activity on the Premises: Flight Instruction (the "Authorized Use").

4.1.1 **Default- Unauthorized Use.** Lessee shall be in default under this Lease if it: (i) ceases conducting the Authorized Use for any period exceeding thirty (30) days; or (ii) conducts any other business or activity on the Premises without first obtaining a validly executed lease modification. In conducting the Authorized Use, Lessee shall properly and fairly serve the public, providing reasonable hours of operation, and suitable service.

4.1.2 **No Flammable or Dangerous Materials.** Notwithstanding the foregoing described use, the Premises shall not be used to store, distribute or otherwise handle flammable or dangerous materials, excepting only such uses which are necessary to conduct the Authorized Use. At the request of Lessor, Lessee shall provide a list of all flammable or dangerous materials stored or used on the Premises.

4.2 **LESSEE INSPECTION - CONDITION OF PROPERTY:** Prior to executing this Lease, Lessee has fully and carefully inspected the Premises. Lessee accepts the Premises, including all existing improvements thereon, "as is" without further maintenance liability on the part of the Lessor, except as specifically noted herein. Lessee is not relying on any representations of Lessor as to condition, suitability, zoning restrictions, or usability, except Lessor's right to grant a lease of the Premises.

4.3 **CONSTRUCTION OF TENANT IMPROVEMENTS:** The Lessee and Lessor shall abide by the following terms with regard to making tenant improvements on the Premises ("Tenant Improvements").

4.3.1 **Tenant Improvements.** Subject to obtaining Lessor's prior written approval, Lessee may make and install, at its own expense, such Tenant Improvements as are normal and customary in connection with the Authorized Use set forth herein. Lessee's contractor, if any, shall be subject to Lessor's approval, not unreasonably withheld. Lessor reserves the right to condition its approval upon the Lessee providing payment and/or performance bonds satisfactory to Lessor. Lessee shall submit plans to, and obtain written approval from, Lessor before commencing any Tenant Improvements. Lessor shall have a reasonable period to review such plans prior to issuing a decision. Lessor may charge Lessee a reasonable fee for staff, consultant or attorney time required to review the plans. All Tenant Improvements which are to be designated fixtures shall be so designated by Lessor upon Lessor's approval of the plans for such improvements. All improvements by Lessee shall conform to the requirements of the Americans With Disabilities Act of 1990, 42 U.S.C. §12101 et seq. (the "ADA").

4.3.2 **Unauthorized Improvements.** Any Tenant Improvements made on the Premises without Lessor's prior written consent or which are not in conformance with the plans submitted to and approved by the Lessor ("Unauthorized Improvements") shall immediately become the property of Lessor, unless Lessor elects otherwise. Regardless of the ownership of Unauthorized Improvements, Lessor may, at its option, require Lessee to sever, remove and

dispose of them and return the Premises to its prior condition at Lessee's sole cost and expense, charge Lessee rent for the use of them, or both.

**4.4 REMOVAL OF PERSONAL PROPERTY AND TENANT IMPROVEMENTS AT END OF**

**LEASE**: Prior to the conclusion of the Lease, at Lessor's option, Lessee shall remove the following from the Premises:

- a. All equipment;
- b. All personal property;
- c. All Tenant Improvements that are not designated fixtures; and
- d. The following Existing Improvements: NONE.

**4.4.1 Lessor's Remedies**. If any of the foregoing items are not removed from the Premises by the conclusion of the Lease or when Lessor has the right of re-entry, then Lessor may, at its sole option, elect any or all the following remedies:

a. To remove any or all the items and to dispose of them without liability to Lessee. Lessor shall not be required to mitigate its damages, to dispose of the items in a commercially reasonable manner, or to make any effort whatsoever to obtain payment for such items. Lessee agrees to pay Lessor's costs and damages associated with Lessee's failure to remove such items, including, but not limited to, the following: storage, demolition, removal, transportation and lost rent (collectively "Disposal Costs"); provided, however, that any net proceeds recovered by Lessor in excess of its Disposal Costs will be deducted from Lessee's financial obligation set forth herein. Lessee's financial obligations herein shall survive the termination of this Lease.

b. To have the title to any or all such items revert to Lessor.

c. To commence suit against Lessee for damages or for specific performance.

The foregoing remedies are cumulative and in addition to any other remedies provided by law, and Lessor shall not be required to elect its remedies.

**4.5 MAINTENANCE OF PREMISES**: Maintenance and repair of the Premises and all improvements thereon is the sole responsibility of Lessee. Without limiting the generality of the foregoing, Lessee shall maintain the Premises in good condition including, without limitation, repairing all walls, floors, ceiling, interior doors, interior and exterior windows and fixtures, as well as damage caused to any portion of the Premises or Lessor's property by Lessee, its employees, agents, licensees, invitees or anyone on the Premises or Lessor's property as a result of Lessee's activities.

**4.5.1 Lessor's Maintenance Obligations**. Lessor shall maintain in good condition the structural parts of the Building which shall include the foundation, bearing and exterior walls, subflooring and roof, the unexposed electrical, plumbing and sewerage systems, including those portions of the systems lying outside the Premises, exterior doors, window frames, gutters, downspouts on the Building, and the heating, ventilating and air conditioning system servicing the Premises; provided, however, that the cost of all such routine maintenance shall be

considered Operating Expenses as provided herein. Notwithstanding the foregoing, the cost of any maintenance and repairs occasioned by the negligent or willful act or omission of Lessee, its employees, agents, licensees or invitees shall not be considered Operating Expenses but, rather, shall be the sole responsibility of Lessee and shall be paid within fifteen (15) days after invoice.

4.6 **UTILITIES AND SERVICES:** Lessor will supply the following utilities and services to the Premises: NONE; provided, however, that the cost of such utilities and services shall be considered "Operating Expenses" as provided herein. The cost of any work required to such utilities and services due to damage caused by Lessee, its employees, agents, licensees or invitees shall be paid solely by Lessee.

4.6.1 **Lessee Utility Obligations.** With the exception of the above utilities and services, Lessee will arrange and pay for all utility connections and services and distribution of such utilities within the Premises. At the end of this Lease, Lessee shall arrange for such utility services to be terminated and for the final bill to be sent to Lessee. Lessee shall be liable for all utility charges that accrue if it fails to so terminate services.

4.7 **OFF STREET PARKING:** Lessee agrees to provide space for the parking of vehicles in the number necessary to comply with applicable laws, regulations and Port policies and otherwise to accommodate its normal business requirements on the Premises included within this Lease. Lessee is not relying on any public streets, right of way or other properties not included in this Lease for the parking of said vehicles.

## **ARTICLE V** **Insurance and Financial Security**

5.1 **CASUALTY LOSS OF LESSEE:** The parties hereto agree that the Lessor, its commissioners and employees, Lessor's insurance carrier and Lessor's casualty policy shall not be responsible to the Lessee for any property loss or damage done to the Lessee's property, whether real, personal or mixed, occasioned by reason of any fire, storm or other casualty whatsoever. It shall be the Lessee's sole responsibility to provide its own protection against casualty losses of whatsoever kind or nature, regardless of whether or not such loss is occasioned by the acts or omissions of the Lessor, Lessee, third party, or act of nature. Lessee hereby releases and discharges the Lessor its commissioners and employees, Lessor's insurance carrier and Lessor's casualty policy from any claims for loss or damage to Lessee's property.

5.2 **INSURANCE:** Lessee shall procure and maintain a comprehensive general liability policy covering all claims for personal injury (including death) and property damage (including all real and personal property located on the Premises or Lessor's property) arising on the Premises or Lessor's property as a result of, or arising out of, Lessee's operations under this Lease. The limits of liability shall be not less than Two Million Dollars (\$2,000,000.00) for each occurrence and in the aggregate unless the Lessee requests, and Lessor approves in writing, a lesser liability limit. If the Lessee maintains higher insurance limits than the minimums required herein, the Lessor shall be insured for the full available limits of Commercial General and/or Excess or Umbrella liability maintained by the Lessee, irrespective of whether such limits maintained by the Lessee are greater than those required by this Lease or whether any certificate of insurance furnished to the Lessor evidences the lower limits of liability set forth above. Lessor may impose changes in the limits of liability: (i) on any Adjustment Date; (ii) as a condition of approval of assignment or sublease of this Lease; (iii) upon any breach of the

environmental liability provision herein; (iv) upon a material change in the condition of any improvements; or (v) upon a change in the Authorized Use. If the liability limits are changed, Lessee shall obtain new or modified insurance coverage within thirty (30) days after changes in the limits of liability are required by Lessor. The liability policies shall contain a cross-liability provision such that the policy will be construed as if separate policies were issued to Lessee and to Lessor.

5.2.1 **Policy Provisions.** The foregoing insurance policy shall name Lessor as an additional named insured by way of a policy endorsement. Lessee shall provide certificates of insurance and, if requested, copies of any policy to Lessor. Receipt of such certificate or policy by Lessor does not constitute approval by Lessor of the terms of such policy. Furthermore, the policy of insurance required herein shall: (i) be written as a primary policy; (ii) expressly provide that such insurance may not be materially changed, amended or canceled with respect to Lessor except upon forty-five (45) days' prior written notice from the insurance company to Lessor; (iii) contain an express waiver of any right of subrogation by the insurance company against Lessor and Lessor's elected officials, employees or agents; (iv) expressly provide that the defense and indemnification of the Lessor as an "additional insured" will not be effected by any act or omission by Lessee which might otherwise result in a forfeiture of said insurance; v) contain a separation of insureds provision such that the policy applies separately to each insured that is subject of a claim or suit; vi) not contain a cross-claim, cross-suit, or other exclusion that eliminates coverage by one insured against another; and (vii) provide for coverage for damage to the Lessor's property caused by the Lessee.

5.2.2 **Failure to Obtain and Maintain Insurance.** If Lessee fails to procure and maintain the insurance described above, Lessor shall have the right, but not the obligation, to procure and maintain substitute insurance and to pay the premiums. Lessee shall pay to Lessor upon demand the full amount paid by Lessor.

5.2.3 **Prudent Business Insurance.** The Lessee believes and states that the insurance obligation herein does not exceed that which the Lessee would otherwise normally place upon itself and obtain in order to operate its business in a prudent manner.

5.3 **FINANCIAL SECURITY:** In compliance with the requirements of state law, Lessee agrees that it will secure the performance of the rental portion of this Lease by procuring and maintaining, during the term of this Lease, a corporate surety bond, or by providing other financial security satisfactory to Lessor (herein referred to as the "Bond"), in an amount not less than seven-hundred eighty-six 72/100 dollars (\$786.72), plus state leasehold excise tax. The Bond shall be in a form and issued by a surety company acceptable to Lessor and shall comply with the requirements of Washington law. Lessee shall obtain such Bond and forward evidence thereof to Lessor within fourteen (14) days of execution of this Lease, but in no event later than the Commencement Date of this Lease. Failure to comply with this requirement shall be grounds for termination of this Lease without notice by Lessor. Such Bond shall be kept always in effect during the term of this Lease; failure to comply with this requirement shall render Lessee in default. The Bond shall be increased annually to reflect any adjustments in annual Rent. Upon any default by Lessee in its obligations under this Lease, Lessor may collect on the Bond to offset the liability of Lessee to Lessor. Collection on the Bond shall not relieve Lessee of liability, shall not limit any of Lessor's other remedies, and shall not reinstate or cure the default or prevent termination of the Lease because of the default.

**ARTICLE VI**  
**Environmental Liability**

6.1 **ENVIRONMENTAL INDEMNIFICATION:** Lessee shall defend (with legal counsel suitable to Lessor), indemnify and hold Lessor harmless from any and all claims, demands, judgments, orders or damages resulting from Hazardous Substances on the Premises or Lessor's property caused in whole or in part by the activity of the Lessee, its agents, subtenants, or any other person or entity (i) on the Premises as a result of, arising out of, or relating to Lessee's operations under this Lease or any previous lease or agreement or (ii) on the Lessor's property as a result of, arising out of, or relating to Lessee's operations under this Lease or any previous lease or agreement. It is the intent of the parties that Lessee shall be responsible and shall defend and hold Lessor harmless from any Hazardous Substances that have or may occur on the Premises or Lessor's property as a result of, arising out of, or relating to Lessee's operations since Lessee first occupied the Premises or other portion of the Lessor's property through this Lease or any previous lease or agreement with Lessor. The term "Hazardous Substances" as used herein shall mean any substance heretofore or hereafter designated as hazardous under the Resource Conservation and Recovery Act, 42 USC Sec. 6901 et seq.; the Federal Water Pollution Control Act, 33 USC Sec. 1251 et seq.; the Clean Air Act, 42 USC Sec. 7401 et seq.; the Comprehensive Environmental Response Compensation and Liability Act of 1980, 42 USC Sec. 9601 et seq.; or the Hazardous Waste Cleanup-Model Toxics Control Act, RCW 70.105D, all as amended and subject to all regulations promulgated thereunder.

6.1.1 **Unconditional Environmental Obligations.** Lessee's defense and indemnity obligations under this article are unconditional, shall not be discharged or satisfied by Lessor's re-entry of the Premises or exercise of any other remedy for Lessee's default under this Lease, shall continue in effect after any assignment or sublease of this Lease, and shall continue in effect after the expiration or earlier termination of this Lease.

6.1.2 **Environmental Investigations.** Although Lessee shall not be liable for any Hazardous Substances on the Premises that was not caused in whole or in part by the activity of the Lessee, its agents, subtenants, or any other person or entity on the Premises as a result of, arising out of, or relating to Lessee's operations under this Lease or any previous lease or agreement, Lessee shall be responsible for the costs of any environmental investigations or remediation arising from the development or use of the Premises by Lessee, and Lessee hereby releases the Lessor from any contribution claim for those costs. By way of example only, if the Lessee excavates soil on the Premises which contains Hazardous Substances, then the Lessee will be responsible for the cost associated with disposing of those soils regardless of when or how the Hazardous Substances were released into those soils.

6.2 **CURRENT CONDITIONS AND DUTY OF LESSEE:** Lessor makes no representation about the condition of the Premises. Hazardous Substances may exist in, on, under or above the Premises. Lessee should, but is not required to, conduct environmental assessments or investigations of the Premises prior to or during this Lease to determine the existence, scope and location of any Hazardous Substances. If there are any Hazardous Substances in, on, under or above the Premises as of the Commencement Date, Lessee shall exercise the utmost care with respect to the Hazardous Substances, the foreseeable acts or omissions of third parties affecting the Hazardous Substances, and the foreseeable consequences of those acts or omissions.

6.2.1 **Prior Notice of Environmental Investigation.** Prior to conducting any environmental investigation of the subsurface of the Premises, the Lessee shall provide prior written notice to the Lessor. Lessee shall provide the Lessor with the results of all such investigations.

6.3 **NOTIFICATION AND REPORTING:** Lessee shall immediately notify Lessor if Lessee becomes aware of any of the following:

a. A release or threatened release of Hazardous Substances in, on under or above the Premises, any adjoining property, or any other property subject to use by Lessee in conjunction with its use of the Premises;

b. Any problem or liability related to or derived from the presence of any Hazardous Substance in, on under or above the Premises, any adjoining property or any other property subject to use by Lessee in conjunction with its use of the Premises;

c. Any actual or alleged violation of any federal, state or local statute, ordinance, rule, regulation or other law pertaining to Hazardous Substances with respect to the Premises, any adjoining property, or any other property subject to use by Lessee in conjunction with its use of the Premises; or

d. Any lien or action with respect to any of the foregoing.

6.3.1 **Copies of All Environmental Reports.** Lessee shall, at Lessor's request, provide Lessor with copies of any and all reports, studies or audits which pertain to environmental issues or concerns with the Premises, and which are or were prepared by or for Lessee and submitted to any federal, state or local authorities pursuant to any federal, state or local permit, license or law. These permits include, but are not limited to, any National Pollution Discharge and Elimination System permit, any Army Corps of Engineers permit, any State Hydraulics permit, any State Water Quality certification, or any Substantial Development permit.

## **ARTICLE VII** **Miscellaneous Provisions**

7.1 **LESSEE WILL OBTAIN PERMITS:** Lessee agrees to obtain and comply with all necessary permits for any Tenant Improvements and to conduct the Authorized Use. If Lessee fails to obtain and comply with such permits, then Lessee accepts full responsibility for any and all costs incurred by Lessor, including actual attorneys' fees. In this way, Lessee agrees to be solely responsible for all damages, costs and expenses incurred as a result of Lessee's failure to fully comply with any necessary permit process and requirements.

7.2 **LIENS:** Lessee agrees to keep the Premises described herein free and clear of all liens and charges whatsoever. Lessee shall not allow any mechanics' and materialmen's or other liens to be placed upon the leased Premises. If such a lien is placed or recorded, Lessee shall cause it to be discharged of record, at its own expense, within ten (10) days of Lessor's demand. Failure to comply with Lessor's demand within ten (10) days shall be a default under the terms of this Lease.

7.3 **INDEMNIFICATION AND HOLD HARMLESS:** The Lessee agrees that it will defend (with legal counsel acceptable to Lessor), indemnify and hold harmless the Lessor, its officers, employees and agents from any and all demands, claims, judgments or liability for loss or

damage arising as a result of accidents, injuries or other occurrences on the Premises or on Lessor's property, (i) occasioned by either the negligent or willful conduct of the Lessee, its agents, or (ii) made by any person or entity holding under the Lessee, or any person or entity on the Premises or on the Lessor's property as a result of Lessee's activity, regardless of who the injured party may be. This indemnification and hold harmless shall not apply to the extent the damages was caused by the gross negligence or willful misconduct of the Lessor.

**7.4 LIMITED WAIVER OF IMMUNITY UNDER WASHINGTON STATE INDUSTRIAL INSURANCE ACT, TITLE 51 RCW AND OTHER SIMILAR INDUSTRIAL INSURANCE SCHEMES:**

For purposes of the foregoing indemnification provision, and only to the extent of claims against Lessee by Lessor under such indemnification provision, Lessee specifically waives any immunity it may be granted under the Washington State Industrial Insurance Act, Title 51 RCW, The United States Longshore and Harbor Workers Compensation Act, 33 USC §901-950, or any other similar workers' compensation schemes. The indemnification obligation under this Lease shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable to or for any third party under workers' compensation acts, disability benefit acts, or other employee benefit acts. The foregoing provision was specifically negotiated and agreed upon by the parties hereto.

**7.5 LAWS AND REGULATIONS:** Lessee agrees to conform to and abide by all applicable rules, codes, laws, regulations and Port policies in connection with its use of the Premises and the construction of improvements and operation of Lessee's business thereon and not to permit said Premises to be used in violation of any applicable rule, code, law, regulation, Port policy, or other authority.

**7.5.1 Environmental Laws and Regulations.** Lessee's obligations herein shall include, but in no way be limited to, the obligation to comply with all State and Federal environmental laws and regulations. Lessee shall defend (with legal counsel acceptable to Lessor), indemnify and hold harmless the Lessor from any fine, penalty or damage which may be imposed by any lawful authority, which may arise as a result of the Lessee's failure to comply with the obligations of this article.

**7.6 WASTE AND REFUSE:** Lessee agrees not to allow conditions of waste and refuse to exist on the Premises and to keep the Premises in a neat, clean and orderly condition. .

**7.7 TAXES AND ASSESSMENTS:** Lessee agrees to pay all taxes assessed against the leasehold interest and a pro rata share of any assessments made against the Premises for installation of public utility systems, based upon a reasonable overall sharing program among all properties within the assessment area.

**7.8 SIGNS:** No signs shall be installed without the prior written permission of Lessor. In the event that an unauthorized sign has been installed and after twenty-four hours (24) notification to remove the sign by the Lessor, Lessee shall pay the Lessor a penalty of \$100 per day for each day the sign remains in place after such notification. The penalty shall automatically resume, without notice, if the sign is reinstalled after having been removed. The penalty accrued shall be paid with the next month's Base Rent. In addition, the Lessor reserves the right to provide notice of, and treat an unauthorized sign as, a non-monetary default of this Lease.

7.9 **EQUAL OPPORTUNITY:** Lessee agrees that in the conduct of activities on the Premises, it will be an equal opportunity employer in accordance with Title VII of the Civil Rights Act of 1964, 42 USC §2000 et seq. and shall comply with all requirements of the ADA.

7.10 **LITIGATION:** In the event Lessor shall be made a party to any litigation commenced by or against Lessee (other than actions commenced by Lessee or Lessor concerning the interpretation or enforcement of any of the terms and conditions of this Lease), then Lessee agrees to pay all costs, expert witness fees, and attorneys' fees, including all customary charges incurred by Lessor in connection with such litigation. However, if Lessor is made a party defendant and Lessee undertakes the defense of the action on behalf of Lessor, then no obligation for costs and attorneys' fees will be chargeable against Lessee by Lessor for costs arising out of such undertaking.

7.11 **ASSIGNMENT OF LEASE:** Lessee shall not assign, rent or sublease any portions of this Lease or any extension thereof, without the prior written consent of Lessor, and no rights hereunder in or to said Premises shall pass by operation of law or other judicial process, or through insolvency proceedings. Otherwise, the rights and obligations hereof shall extend to and be binding upon their respective successors, representatives and assigns, as the case may be. Lessee shall furnish Lessor with copies of all such sub assignment, sublease or rental documents. For the purposes of this Lease, any change of ownership including sale, liquidation or other disposition of some or all of the corporate stock or limited liability company units will be considered an assignment. Should the Lessor consent to an assignment made by the Lessee for the purposes of obtaining a loan or other consideration from a third party, then the Lessor's consent shall be made in accordance with the consent to assignment document used by Lessor for these specific assignments. A copy of this consent form shall be provided by Lessor upon request of Lessee.

7.11.1 **Remedy If Lessor Denies Assignment.** If Lessor refuses to consent to an assignment, Lessee's sole remedy shall be the right to bring a declaratory judgment action to determine whether Lessor was entitled to refuse such assignment under the terms of this Lease.

7.11.2 **No Waiver of Future Consents.** No consent by Lessor to any assignment or sublease shall be a waiver of the requirement to obtain such consent with respect to any other or later assignment or sublease. Acceptance of Rent or other performance by Lessor following an assignment or sublease, whether or not Lessor has knowledge of such assignment or sublease, shall not constitute consent to the same nor a waiver of the requirement to obtain consent to the same.

7.11.3 **Transfer Fee.** An administrative handling and transfer fee ("Transfer Fee") of Three Hundred Dollars (\$300.00) shall be payable by Lessee to Lessor if Lessee requests the Lessor's consent to a proposed assignment (including an assignment to a creditor for security purposes), or sublease. Such Transfer Fee shall be submitted to the Lessor at the same time that Lessee requests the Lessor's consent to the proposed sublease or assignment.

7.11.4 **Attorneys' Fees.** In addition to the Transfer Fee, Lessee shall pay Lessor's reasonable and customary attorneys' fees incurred relating to the Lessee's request for Lessor's consent to a proposed assignment or in the event Lessee seeks to modify the Lease during the term of the Lease or any renewals thereof. Lessee's failure to remit this amount within sixty (60) days of the mailing of the notice of such charges, shall constitute a default under this Lease. Notwithstanding anything to the contrary herein, the Lessee shall not be obligated to reimburse

the Lessor in any case where an assignment or sublease is not accomplished due to total refusal on the part of Lessor to grant its consent to the request.

7.11.5 **Excess Rent.** If, pursuant to any assignment or sublease, Lessee receives rent, either initially or over the term of the assignment or sublease: i) in excess of the Rent called for hereunder, or ii) in the case of a sublease of a portion of the Premises, in excess of such Rent fairly allocable to such portion, after appropriate adjustments to assure that all other payments called for hereunder are appropriately taken into account, Lessee shall pay to Lessor, as Additional Rent hereunder, fifty percent (50%) of the excess of each such payment of Rent received by Lessee after its receipt.

7.11.6 **Lessee's Liability on Assignment or Sublease.** If this Lease is assigned, or if the underlying beneficial interest of Lessee is transferred, or if the Premises or any part thereof is sublet to or occupied by anybody other than Lessee, Lessor may collect Rent from the assignee, subtenant or occupant and apply the net amount collected to the Rent herein reserved, but no such assignment, subletting, occupancy or collection shall be deemed a waiver of this covenant, or the acceptance of the assignee, subtenant or occupant as tenant, or a release of Lessee from the further performance by Lessee of covenants on the part of Lessee herein contained. No assignment or subletting shall affect the continuing primary liability of Lessee (which, following assignment, shall be joint and several with the assignee), and Lessee shall not be released from performing any of the terms, covenants and conditions of this Lease.

7.11.7 **Proceed Against Lessee.** Notwithstanding any assignment or sublease, or any indulgences, waivers or extensions of time granted by Lessor to any assignee or sublessee or failure of Lessor to take action against any assignee or sublease, Lessee hereby agrees that Lessor may, at its option, proceed against Lessee without having taken action against or joined such assignee or sublessee, except that Lessee shall have the benefit of any indulgences, waivers and extensions of time granted to any such assignee or sublessee.

7.11.8 **Assignee/Sublessee Insurance.** In the event the Lessor approves an assignment or sublease hereunder, such assignee or sublessee shall provide Lessor with insurance certificates and/or endorsements evidencing such assignee's or sublessee's compliance with the insurance provisions set forth herein including, but not limited to, the endorsement of Lessor as an additional insured under such policy or policies.

## 7.12 **DEFAULT, CROSS DEFAULT, AND REMEDIES:**

7.12.1 **Monetary Defaults.** Failure to pay Rent or any other monetary obligations by the first day of each month shall constitute a default under the terms of this Lease. If Lessee is in default in the payment of Rent or other monetary obligations then, at Lessor's sole option, upon ten (10) days' written notice, this Lease may be terminated, and Lessor may enter upon and take possession of the Premises. Without limiting the generality of the foregoing, Lessee expressly authorizes Lessor to obtain a prejudgment writ of restitution in the event of default by Lessee. This remedy is in addition to and is not exclusive of any other remedies provided either by this Lease or by law.

7.12.2 **Non-monetary Defaults.** If Lessee shall fail to perform any term or condition of this Lease, other than the payment of Rent or other monetary obligations, then Lessor, upon providing Lessee thirty (30) days' written notice of such default, may terminate this Lease and

enter upon and take possession of the Premises. This remedy is in addition to and is not exclusive of any other remedies provided either by this Lease or by law.

7.12.3 **Other Defaults.** The following shall also constitute a default under the terms of this Lease: A default by Lessee under any other agreement or lease with the Lessor; insolvency of Lessee; an assignment by Lessee for the benefit of creditors; the filing by Lessee of a voluntary petition in bankruptcy; an adjudication that Lessee is bankrupt or the appointment of a receiver of the properties of Lessee; the filing of an involuntary petition of bankruptcy and failure of Lessee to secure a dismissal of the petition within thirty (30) days after filing; attachment of or the levying of execution on the leasehold interest; and failure of Lessee to secure a discharge of the attachment or release of the levy of execution within ten (10) days.

7.12.4 **Multiple Defaults in a Year.** If within any one (1) year period, Lessor serves upon the Lessee three notices requiring Lessee either to: (i) comply with the terms of this Lease or to vacate the Premises or (ii) pay Rent or vacate (collectively referred to herein as "Default Notices"), then Lessee shall, upon a subsequent violation of any term of this Lease by the Lessee (including failure to pay Rent), be deemed to be in unlawful detainer, and Lessor may, in addition to any other remedies it may have, immediately terminate the Lease and/or commence an unlawful detainer action without further notice to Lessee.

7.12.5 **Cross-Default.** A default under this Lease shall constitute a default under any other lease or agreement which Lessee has with Lessor (hereinafter such other agreements shall be referred to as "Collateral Agreements"). Likewise, any material breach or default under a Collateral Agreement shall be deemed a material breach or default under the terms of this Lease. If a Collateral Agreement is terminated for a material breach or default of Lessee, then Lessor shall, without limiting any other remedies it may have, be entitled to terminate this Lease upon five (5) days' written notice to Lessee.

7.12.6 **Other Remedies.** In addition to the foregoing remedies specified in this article, Lessor may exercise any remedies or rights under the laws of the State of Washington including, but not limited to, recovering damages for past due rent, future rent, costs to re-let the Premises, and costs to restore the Premises to its prior condition (reasonable wear and tear excepted). Under no circumstances shall Lessor be held liable in damages or otherwise by reason of any lawful re-entry or eviction. Lessor shall not, by any re-entry or other act, be deemed to have accepted any surrender by Lessee of the Premises or be deemed to have otherwise terminated this Lease or to have relieved Lessee of any obligation hereunder. Lessor shall be under no obligation to observe or perform any covenant of this Lease after the date of any material default by Lessee unless and until Lessee cures such default. A fee of Five Hundred Dollars (\$500.00) shall be assessed to Lessee for each Default Notice issued to Lessee to defray the costs associated with preparing, issuing, and serving such notice. This fee shall be payable on the first (1<sup>st</sup>) day of the month following the issuance of the Default Notice.

7.13 **TERMINATION:** This Lease shall terminate for default if Lessee fails to cure any default within the time provided for herein. Upon termination of this Lease or any extension thereof, whether by expiration of the stated term or sooner termination thereon, as herein provided, Lessee shall surrender to Lessor the Premises peaceably and quietly. Lessee shall restore the Premises to the condition existing at the time of initiation of this Lease, except for: (i) normal wear and tear, and (ii) any improvements which Lessor permits to remain on the Premises.

7.14 **NON-WAIVER:** Neither the acceptance of Rent nor any other act or omission of Lessor after a default by Lessee or termination shall operate as a waiver of any past or future default by



7.18.1 **Easements.** The Lessor reserves the right to grant easements and other land uses on the Premises to others when the easement or other land uses applied for will not unduly interfere with the use to which the Lessee is putting the Premises or interfere unduly with the approved plan of development for the Premises.

7.18.2 **Closure by Government Order.** Lessee understands that various federal agencies, including the Department of Homeland Security and U.S. Coast Guard, have the authority to restrict access to certain areas on property owned by Lessor in order to counter a terrorist or other threat. Such restrictions could impact Lessee's ability to access the Premises for an indefinite period of time. Since such restrictions on access are outside the control of Lessor, Lessee agrees that such interruptions shall not be deemed a violation of this Lease or the Covenant of Quiet Enjoyment.

7.19 **LESSOR MAY ENTER PREMISES:** It is agreed that the duly authorized officers or agents of Lessor may enter to view said Premises at any time, and if the business or normal function of Lessor should at any time require that it enter upon the Premises to perform any work or make any improvements, it may do so, but not in such manner as to materially injure Lessee with its normal and usual operation.

7.20 **TIME:** It is mutually agreed and understood that time is of the essence of this Lease and that a waiver of any default of Lessee shall not be construed as a waiver of any other default.

7.21 **INTERPRETATION:** This Lease has been submitted to the scrutiny of the parties hereto and their counsel, if desired. In any dispute between the parties, the language of this Lease shall, in all cases, be construed as a whole according to its fair meaning and not for or against either the Lessor or the Lessee. If any provision is found to be ambiguous, the language shall not be construed against either the Lessor or Lessee solely on the basis of which party drafted the provision. If any word, clause, sentence, or combination thereof for any reason is declared by a court of law or equity to be invalid or unenforceable against one party or the other, then such finding shall in no way affect the remaining provisions of this Lease.

7.22 **HOLDING OVER:** If the Lessee remains in possession of said Premises after the date of expiration of this Lease without Lessor's prior written consent, such holding over shall constitute and be construed as tenancy at sufferance only, at a monthly rent equal to one hundred fifty percent (150%) of the Base Rent owed during the final month of the Term of this Lease and otherwise upon the terms and conditions in this Lease. If Lessee holds over with Lessor's prior written consent, then until such time as a new written Lease is executed by the parties hereto, Lessee shall continue to make payments to Lessor on a month-to-month basis as provided for in this Lease. Such authorized holdover tenancy may be terminated by either party at the end of any such monthly period by sending written notice not less than five (5) days before the end of such period. Such authorized holdover tenancy shall be subject to all terms and conditions contained herein.

7.23 **SURVIVAL:** All obligations of the Lessee, as provided for in the Lease, shall not cease upon the termination of this Lease and shall continue as obligations until fully performed. All clauses of this Lease which require performance beyond the termination date shall survive the termination date of this Lease.

7.24 **GOVERNING LAW:** This Lease, and the right of the parties hereto, shall be governed by and construed in accordance with the laws of the State of Washington, and the parties agree

that in any such action jurisdiction and venue shall lie exclusively in Kitsap County, Washington and not in any federal court.

7.25 **ATTORNEY FEES-LEASE ENFORCEMENT**: The prevailing party in any action to enforce any term or condition of this Lease shall be entitled to an award of their reasonable costs and attorney fees.

7.26 **ESTOPPEL CERTIFICATES**: At Lessee's request, Lessor agrees to execute and deliver to Lessee or its lender(s), a customary estoppel certificate in a form acceptable to the Lessor which sets forth the following information: (i) the terms and conditions of this Lease, (ii) the status of the Rent payments under the Lease; and (iii) Lessor's knowledge of any breaches or anticipated breaches of the Lease. Lessor shall have no obligation to execute an estoppel certificate which requests any information other than as set forth above. Lessee agrees to reimburse the Lessor for all staff time incurred and attorneys' fees paid by Lessor for the review and opinion of such attorney acting on the request for such estoppel certificate and in negotiating acceptable language in the estoppel certificate. A failure to reimburse Lessor within sixty (60) days of the mailing of notice of such charges shall constitute a default under the terms of this Lease.

7.27 **ATTORNMEN**: In the event the Premises are sold, Lessee shall attorn to the purchaser upon the sale provided that the purchaser expressly agrees in writing that, so long as Lessee is not in default under the Lease, Lessee's possession and occupancy of the Premises will not be disturbed and that such purchaser will perform all obligations of Lessor under the Lease.

7.28 **COUNTERPARTS AND ELECTRONIC TRANSMISSION**: This Agreement may be signed in counterparts. Electronic transmission of any signed original document, and retransmission of any signed electronic transmission shall be the same as delivery of an original document.

7.29 **ENTIRE AGREEMENT**: This Lease contains all of the understandings between the parties. Each party represents that no promises, representations or commitments have been made by the other as a basis for this Lease which have not been reduced to writing herein. No oral promises or representations shall be binding upon either party, whether made in the past or to be made in the future, unless such promises or representations are reduced to writing in the form of a modification to this Lease executed with all necessary legal formalities by the Commission of the Port of Bremerton.

7.30 **VALIDATION**: IN WITNESS WHEREOF, Lessor has caused this instrument to be signed by its President and Secretary by authority of the Commission of the Port of Bremerton, and this instrument has been signed and executed by Lessee, the day and year first above written.

**THIS LEASE CONTAINS INDEMNIFICATIONS FROM THE LESSEE TO THE LESSOR, RELEASES BY THE LESSEE AND A LIMITED WAIVER OF IMMUNITY UNDER THE WASHINGTON STATE INDUSTRIAL INSURANCE ACT, TITLE 51 RCW, , OR ANY OTHER SIMILAR WORKERS' COMPENSATION SCHEMES**

LESSEE:

AVIAN FLIGHT CENTER, Inc.



Pat Heseltine  
Its: President

LESSOR:

PORT OF BREMERTON

---

Axel Strakeljahn  
Its: President

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Gary Anderson  
Its: Vice President

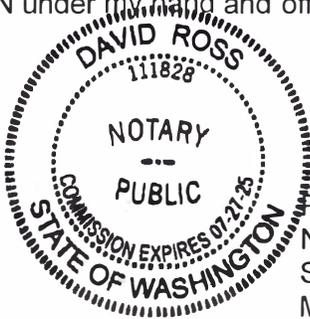
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Cary Bozeman  
Its: Secretary

STATE OF WASHINGTON )  
 )  
COUNTY OF Kitsap ) ss.

On this day before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared, Patrick F. Helt, to me known to be the President of Avian Flight, Inc., and acknowledged the said instrument to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he/she was authorized to execute the said instrument on behalf of the corporation.

GIVEN under my hand and official seal this 14<sup>th</sup> day of March, 2022



David A. Ross, Sr.  
Print Name: David A. Ross, Sr.  
NOTARY PUBLIC in and for the  
State of Washington, residing at Port Orchard, WA  
My commission expires: 7/27/2025

STATE OF WASHINGTON )  
 )  
COUNTY OF \_\_\_\_\_ ) ss.

On this day before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared, \_\_\_\_\_, to me known to be the \_\_\_\_\_ of \_\_\_\_\_, and acknowledged the said instrument to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he/she was authorized to execute the said instrument on behalf of the corporation.

GIVEN under my hand and official seal this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
NOTARY PUBLIC in and for the  
State of Washington, residing at \_\_\_\_\_  
My commission expires: \_\_\_\_\_



**PORT OF BREMERTON**  
**AGENDA SUMMARY**

Agenda Item No: Action Item #2

Subject: Change Order 3: Contractor's Roof Service, Inc. – Gig Harbor, WA  
5650 Imperial Way Roof Replacement & Facility Upgrades  
Port Project #04-22-40003

Prepared By: Warren Hendrickson, Airport Manager

Exhibit: Appendix A

Meeting Date: March 22, 2022

**Summary:**

The SAFE Boats Customer Service and Training Facility is located at 5650 Imperial Way in the Port's Olympic View Industrial Business Park (OVIBP). This building is the second oldest Port-owned building in the OVIBP and the building exterior is original construction. The planned project scope includes fascia/siding replacement, a new roof, and repainting of exterior non-concrete surfaces.

The Port Commission approved the bid award for this 2022 capital project (Port Project Number 04-22-40003) to Contractor's Roof Service, Inc. of Gig Harbor, WA in the amount of \$198,464.35, including sales tax, at its December 14, 2021 meeting. The notice to proceed was issued on January 5, 2022.

Materials acquisition and pre-installation preparation commenced immediately. On site work commenced February 4, 2022.

As previously shared with the Port Commission, due to the age of the facility, extensive underlying wood rot was discovered during removal of the existing fascia/siding – existence of which could not have been known beforehand. Additionally, six separate roof areas have been identified as potentially suspect, possibly requiring joist and sheeting repair.

Approximately 25% of the roof is left to be completed. The contractor has informed Port staff that there may be a possibility of further change orders for suspect roof areas, but this will not be known until the remaining roof replacement begins. Satisfactory long-term performance and warranty coverage of both the new fascia and new roof is of course dependent upon properly mitigating all known failure conditions.

Construction is expected to be completed on or before April 5, 2022.

Change Order 3 covers the entire remainder of fascia repairs, addresses drainage repairs encountered to date, and a required roof structural repair. See Appendix A for photographs of these areas.

Change Orders 2 and subsequent come before the Commission because the combined dollar value exceeds the Commission Policy Directive for CEO Delegation of Authority, dated January 22, 2019. CEO approval authority is limited to 15% of the base contract amount for contracts between \$50,000 and \$500,000 - \$27,297.85 for this contract.

Fiscal Impact:

Construction Contract:	\$ 198,364.35
Change Order 1 – Overflow Drainpipes	6,041.49
Change Order 2 – Fascia	35,922.16
Change Order 3 – Fascia/Drainage/Roof	18,883.11
Total Project Cost:	\$ 259,211.11

Strategic Purpose:

This action conforms with the Port’s strategic plan in:

- Goal 6: Develop and fund a 20-year asset replacement/major maintenance schedule.

Recommendation:

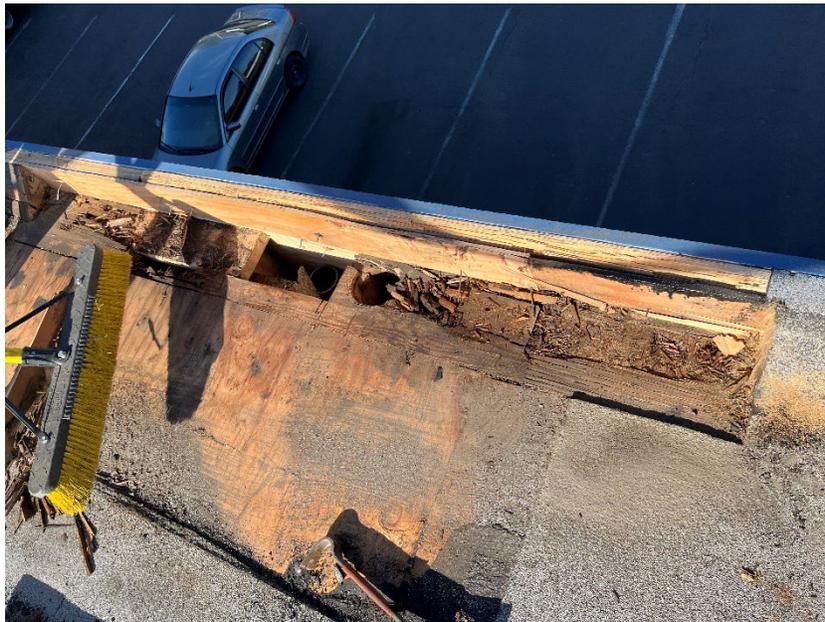
Port staff recommends approval of Change Order 3.

Motion for Consideration:

**Move to approve Change Order 3 to the construction contract of the 5650 Imperial Way Roof Replacement & Facility Upgrades with Contractor’s Roof Service, Inc. and authorize the CEO to execute the necessary documentation.**

**APPENDIX A**

*Drainage Rot:*



Drainage Repair Complete:



Roof Completion to Date:



Thermal Imaging Typical:





## CHANGE ORDER FORM

**Owner:** Port of Bremerton  
8850 St Hwy 3  
Bremerton, WA. 98312

**Project:** 5650 Building  
5650 Imperial Way SW  
Bremerton, WA. 98312

**Contractor:** Contractor's Roof Service  
6406 43<sup>rd</sup> Ave. Ct  
Gig Harbor, WA 98335

**Date:** 03/14/2022

**Change Order #:** 3 (three)

**Project #:** 21-109-12

**Contract For:** Commercial Low Slope

THIS CHANGE ORDER IS SUBJECT TO THE CONDITIONS HEREIN SET FORTH AS FOLLOWS:

- A. The aforementioned changes and work affected thereby are subject to all contract stipulations and covenants.
- B. The rights of Contractors Roof Service, Inc. are not prejudiced, and
- C. All claims against Contractors Roof Service, Inc. incidents / to or as a consequence of the aforementioned change / changes are satisfied.

\_\_\_\_\_  
Architects Initials

\_\_\_\_\_  
Contractors Initials

\_\_\_\_\_  
CRS'S Initials



# CHANGE ORDER

Owner  
  Architect  
  Contractor  
  Field  
  Other

**Owner:** Port of Bremerton  
 8850 St Hwy 3  
 Bremerton, WA. 98312

**Date:** 03/14/2022

**Change Order #:** 3 (three)

**Project:** 5650 Building  
 5650 Imperial Way SW  
 Bremerton, WA. 98312

**Project #:** 21-109-12

**Contract For:** Commercial Low Slope

**Contractor:** Contractor's Roof Service  
 6406 43<sup>rd</sup> Ave. Ct  
 Gig Harbor, WA 98335

The Contract is Changed as Follows:

Provide Materials, Rental Equipment, Disposal, and Labor to accommodate replacement of rotted or insufficient Sheathing, blocking, fascia, and/or Elevated perimeter of Vertical (siding) & Horizontal (roof) wood surfaces. This Change Order concludes all Vertical Repairs & Replacement. Horizontal repairs include IR area #6 and (3) rotted drain area's. IR area's 1-5 have not been investigate by CRS as of 3/14/2022.

**Not Valid until signed by the Owner, Architect and Contractor**

The original ( Contract Sum)	(Guaranteed Max price)	Was	\$	181,985.65
Net change by previously authorized change orders			\$	38,498.76
The Contract Sum)	(Guaranteed Max price)	Prior to the change order was:	\$	220,484.41
The (contract Sum)	(Guaranteed Max price)	Will be (Increased)	\$	17,323.95
(Decreased)	(Unchanged)	By this Change Order in the amount of	\$	0
THE NEW (Contract Sum)	(Guaranteed Max price)	Including this Change Order	\$	<b>237,808.36</b>
Will be.....				

The Contract Time will be  Increased  Decreased By (number of days) 6

The date of Substantial Completion as of the date of this Change Order therefore is:

**Not Valid until signed by both the Owner and Architect (if applicable) Signature of the Contractor indicates his/her agreement herewith, including any adjustment in the Contract Sum or Contract Terms**

Architect	Contractors Roof Service, Inc. Contractor 6406 43 <sup>rd</sup> Ave. Ct., Gig Harbor, WA 98335	Port of Bremerton Owner 8850 St Hwy 3 Bremerton, WA. 98312
Address	Address	Address
By:	By:	By:
Date:	Date: 03/14/2022	Date:

**PORT OF BREMERTON**  
**AGENDA SUMMARY**

Agenda Item No: Action Item #3  
Subject: Notice of Award: Colvico, Inc. – Spokane, WA  
LED PAPI Construction  
FAA Grant Number 3-53-0007-033-2019  
Port Project #02-21-0270B  
Prepared By: Warren Hendrickson, Airport Manager  
Meeting Date: March 22, 2022

Summary:

As an extension of the 2020 Airfield Lighting Project, the FAA has agreed to amend Airport Improvement Program (AIP) Grant Number 3-53-0007-033-2019, and has authorized the Port to install an LED PAPI system on Runway 20 as an AIP-eligible project.

The Port Commission approved the bid authorization at its December 14, 2021 meeting. Two bids were received and opened for this project (Port Project #02-21-0270B) on March 8, 2022. Colvico, Inc. offered the low, including sales tax, of \$99,909.40. The second and remaining bid was \$144,970.00.

During the formal review following the bid opening, it was discovered that both bidders made an administrative error and did not submit non-material but required documents. Per the Port's Instructions to Bidders, the Port "... reserves the right to waive all informalities not involving price, time, or changes in the project work..." Port staff has concluded that both bidders made a similar error, that both bids are otherwise responsive, and the administrative oversight does not affect the competition of price, time, or scope of work. Port staff has since received and approved Colvico's evidence of financial responsibility documentation to complete the approval process of a responsible bidder. The FAA agrees with the Port's position and has no objection to Commission approval of this bid award under these conditions.

Port staff has significant experience with Colvico, Inc. The company was the primary contractor for the 2020 Airfield Lighting Project, has a significant level of expertise in such projects, and exceeded expectations on quality of work, schedule, ability to remain within budget, and warranty support.

Construction duration is 5 days; all work will be accomplished at night to minimize operational impact. A notice to proceed for materials procurement will be issued following Commission approval and CEO execution. Based on supply chain limitations, construction is anticipated in the July-August 2022 timeframe.

Project completion will be no later than September 30, 2022.

Fiscal Impact:

Estimated Total Project Cost:	\$ 180,000.00
FAA 90% Contribution (AIP-33 funding):	162,000.00
Potential WSDOT Aviation Contribution:	8,802.56
Estimated Remaining Contribution from Port Funds:	\$ 9,197.44

The WSDOT Aviation contribution of \$8,802.56 is the dollar amount remaining in State Grant Number BRE 01-19 GCB 3222 for the 2020 Airfield Lighting Project.

The Port's financial share for this project will be funded from the 2022 Site, Utility, & Building Improvement Capital Budget account.

Strategic Purposes:

This action conforms with the Port's strategic plan in:

- Goal 2: Operate all Port facilities efficiently and cost effectively with a high degree of customer service. Strategy 2b: Pursue cost efficiencies throughout the Port.
- Goal 6: Develop and fund a 20-year asset replacement/major maintenance schedule.

Recommendation:

Port staff recommends the bid award for the LED PAPI construction contract to Colvico, Inc.

Motion for Consideration:

**Move to approve the award of the LED PAPI construction contract to Colvico, Inc. and authorize the CEO to execute the contract contingent on FAA concurrence of the bid award.**