

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

A G E N D A

April 12, 2022
10:00 AM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Call to Order

Approval of Agenda

Consent Items

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting of March 22, 2022.
- B. Payment of checks #901513 through #901515 and #E00929 and #83480 through #83509 and #E00933 through #E00943 from the General Fund for \$118,754.34; #E00928 and #901516 and #83475 through #83479 and #E00930 through #E00932 and #E00944 from the Construction Fund for \$692,878.20.

Payment of checks #E00945 and #83510 and #83516 through #83545 and #E00946 through #E00949 and #901517 through #901519 and #901520 through #901524 and #E00951 through #E00957 and #83546 through #83555 from the General Fund for \$106,093.70; #83511 through #83515 and #E00950 from the Construction Fund for \$48,364.27.

Information Items

- 1. Port Orchard Marina Breakwater Replacement Project Funding Opportunity – Desimone Consulting Group (DCG)
- 2. Taxiway Relocation/Apron Rehabilitation Project (AIP 03-53-0007-035-2021) Update

Citizen Comments: *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board.*

Action Items

Staff Reports

Commission Reports / New Business

Executive Session *(if necessary)*

Adjournment

Regular business and other meetings that may be attended by members of the Board

<u><i>Date</i></u>	<u><i>Time</i></u>	<u><i>Meeting</i></u>
<i>04/12</i>	<i>10:00 am</i>	<i>*Commission Regular Meeting via ZOOM</i>
<i>04/15</i>	<i>10:00 am</i>	<i>Peninsula Regional Transportation Planning Organization (PRTPO)</i>
<i>04/19</i>	<i>1:30 pm</i>	<i>Kitsap Regional Coordinating Council (KRCC) PlanPOL</i>
<i>04/21</i>	<i>3:00 pm</i>	<i>KRCC TransPOL</i>
<i>04/26</i>	<i>6:00 pm</i>	<i>*Commission Regular Meeting via ZOOM</i>

Meetings are subject to change or cancellation

**Denotes events in which two (2) or more Commissioners may attend*

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

March 22, 2022
6:00 PM

Remote Access Only
Zoom Meeting ID: 335 903 0010
Zoom Call-In: (253) 215-8782
BKAT Live Stream

Commissioners and Staff Present

Commissioners
Axel Strakeljahn
Gary Anderson
Cary Bozeman

Staff Members
Jim Rothlin
Fred Salisbury
Jeremiah Wiley
Arne Bakker
James Weaver
Warren Hendrickson
Ginger Waye
Taylor Korizon
Anne Montgomery, Atty

Call to Order

President Strakeljahn called the meeting to order at 6:00 p.m.

Approval of Agenda

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting and executive session of March 8, 2022.
- B. Payment of checks #E00901 and #83416 and #83419 through #83435 from the General Fund for \$20,895.66; #E00902 and #83417 through #83418 from the Construction Fund for \$34,955.27.
Payment of checks #901501 through #901506 and #901508 and #901509 through #901511 and #E00903 through #E00908 and #E00909 through #E00913 and #83439 through #83452 from the General Fund for \$262,370.01; #83437 through #83438 from the Construction Fund for \$24,150.83.

Payment of checks #901512 and #E00914 and #E00915 through #E00927 and #83453 through #83474 from the General Fund for \$199,573.63. Void Check #83194.

It was moved by ANDERSON, seconded by BOZEMAN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. Space Industry's Economic Impact on the Puget Sound Region – Jason Thibedeau, Puget Sound Regional Council

Commissioner Strakeljahn introduced Jason Thibedeau, Program Manager – Economic Development, Puget Sound Regional Council (PSRC).

Mr. Thibedeau opened the presentation with background on the Washington State Space Economy Report that was developed in 2018. He discussed detail on the following elements of the recently released update to the Report:

- Regional trends such as doubling of employment and economic activity since 2018; new startups adding diversity to the industry; and businesses being at the forefront of commercial human spaceflight.
- Elements of the space economy including suppliers; space launch service providers; space-related goods and services; and space-supported businesses.
- Washington's competitive position – strengths; weaknesses; opportunities; and challenges.
- Economic opportunity – projected growth of the space economy.
- State economic impact which is largely concentrated in the Puget Sound Region.
- Actions needed to support the space economy noting that Aerospace Futures Alliance (AFA) is the advocate for Washington state's aerospace industry.

Throughout the presentation, Mr. Thibedeau responded to questions and comments from the Board. Commissioner Strakeljahn offered final comments on the space industry and its growth in the last 5-6 years.

2. Port Orchard Marina Breakwater Replacement Project Status Update

James Weaver, Director of Marine Facilities, provided a brief background to date on the breakwater replacement project and introduced Jon Keiser with PND Engineers, the Port's engineering firm for this project. Using PowerPoint, Mr. Keiser gave an update on the project discussing the following:

- Project schedule
- Breakwater and approach float site plan including the north and east breakwaters and the approach float.
- General project construction cost and bid concerns with current cost increases and supply chain uncertainty.

- Permitting timelines – multiple permits are required
- Project funding goals and outstanding funding requests – funding will be addressed more thoroughly in an upcoming meeting.

Mr. Keiser and Mr. Weaver responded to questions and comments from the Board throughout the presentation. Next step is to start submitting permits in April.

Citizen Comments - None

Action Items

1. Office Space Lease Agreement (Ste 202) with Avian Flight Center
Presented by Arne Bakker, Director of Business Development

Following presentation and discussion;

It was moved by ANDERSON, seconded by BOZEMAN to:

Approve the Ste 202 office lease with Avian Flight Center, Inc., for the initial period of four (4) years and four (4) months with three (3) options of five (5) years each.

MOTION CARRIES, 3-0

2. Change Order #3 for 5650 Imperial Way Roof Replacement & Facility Upgrades Project
Presented by Warren Hendrickson, Airport Manager

Following presentation;

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve Change Order 3 to the construction contract of the 5650 Imperial Way Roof Replacement & Facility Upgrades Project with Contractor's Roof Service, Inc. and authorize the CEO to execute the necessary documentation.

Following discussion;

MOTION CARRIES, 3-0

3. Bid Award to Colvico, Inc. for the Airfield Lighting LED Precision Approach Path Indicator (PAPI) Installation Project
Presented by Warren Hendrickson, Airport Manager

Following presentation and discussion;

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the award of the LED PAPI Installation contract to Colvico, Inc., and authorize the CEO to execute the contract contingent on Federal Aviation Administration (FAA) concurrence of the bid award.

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- Welcomed new seasonal staff member Hunter Dorr who has joined the team as an airport Port Attendant.
- Participated in a virtual visit to Washington DC with Pacific Northwest Waterways Association (PNWA) and met with over 30 legislators on marine transportation related projects. Had an opportunity to speak directly with Congressman Derek Kilmer regarding the Port Orchard Marina breakwater replacement project. We are currently working with Congressman Kilmer and his staff on coordinating wording for specific grant requests for that project. At an upcoming meeting, we will talk more about the funding process at the federal level with our DC consultant, Desimone Consulting Group.
- Provided brief updates on the monument signage project and the new sign that will be put up at the Multi-Purpose Facility location announcing the future restaurant.

Commission Reports / New Business

Commissioner Bozeman

- Discussed a recent article in Kitsap Sun regarding employees in the shipyard having issues with being accosted as they leave the shipyard. Being stewards of the tenants in the Bremerton Marina, we need to pay attention and keep our facility safe.

Commissioner Anderson

- Noted that the upcoming restaurant, Amelia's Diner, was featured on the front page spread of the Kitsap Business Journal.
- Had a conversation with Port Orchard Mayor Rob Putaansuu regarding planned downtown redevelopment. They will be having ongoing meetings related to the redevelopment so he asked Mr. Rothlin and Mr. Weaver to attend those meetings with him as the Port will be an integral part of the lengthy redevelopment and we need to make sure our tenants are being taken care of.

Commissioner Strakeljahn

- Reported that the Central Puget Sound Economic Development District (CPSEDD) Board is arranging a full-day tour for its board members of Kitsap County later this year which would include, in part, Naval Base Kitsap and the Port.
- Reminded the Board of the upcoming Kitsap Economic Development Alliance annual meeting later this month.
- The State Legislature allocated \$74.2M to the Gorst corridor which is a milestone noting the Port has been a leader on the Gorst transportation issue for the last ten years. It also makes the corridor eligible for federal funding.

Executive Session - None

Adjournment

There being no further business before the Board, the meeting was adjourned at 7:15 p.m.

Submitted,

Approved,

Jim Rothlin
Chief Executive Officer
April 7, 2022

Cary Bozeman
Commission Secretary
April 12, 2022

Draft