

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**A G E N D A**

May 10, 2022  
10:00 AM

**Remote Access Only**  
**Zoom Meeting ID: 335 903 0010**  
**Zoom Call-In: (253) 215-8782**  
**BKAT Live Stream**

**Call to Order**

**Approval of Agenda**

**Consent Items**

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting and executive session of April 26, 2022.
- B. Payment of checks #901525 through #901527 and #901528 through #901529 and #E00977 and #E00978 through #E00979 and #E00980 and #E00982 through #E00986 and #83620 and #83623 through #83643 from the General Fund for \$139,112.57; #E00981 and #83621 through #83622 from the Construction Fund for \$20,783.65.

Payment of checks #901530 through #901532 and #901533 through #901536 and #901537 and #901538 and #E00987 through #E00997 and #83644 through #83662 from the General Fund for \$55,666.09.

**Information Items**

- 1. Holly Community Club Presentation – Barb Peden, President and Vickie Napora Vice-President
- 2. EAA Chapter 406 Sonex Xenos Motor Glider Project – Joel Mapes, President and Mike Friend, Flight Advisor

**Citizen Comments:** *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board.*

**Action Items**

**Staff Reports**

**Commission Reports / New Business**

**Executive Session** *(if necessary)*

**Adjournment**

*Regular business and other meetings that may be attended by members of the Board*

<u><i>Date</i></u>	<u><i>Time</i></u>	<u><i>Meeting</i></u>
<i>05/10</i>	<i>10:00 am</i>	<i>*Commission Regular Meeting via ZOOM</i>
<i>05/17</i>	<i>1:30 pm</i>	<i>Kitsap Regional Coordinating Council (KRCC) PlanPOL</i>
<i>05/19</i>	<i>8:30 am</i>	<i>* Port Leadership Retreat</i>
<i>05/24</i>	<i>6:00 pm</i>	<i>*Commission Regular Meeting via ZOOM</i>

*Meetings are subject to change or cancellation*

*\*Denotes events in which two (2) or more Commissioners may attend*

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**MINUTES**

April 26, 2022  
6:00 PM

**Remote Access Only**  
**Zoom Meeting ID: 335 903 0010**  
**Zoom Call-In: (253) 215-8782**  
**BKAT Live Stream**

**Commissioners and Staff Present**

Commissioners

Axel Strakeljahn  
Gary Anderson  
Cary Bozeman

Staff Members

Jim Rothlin  
Fred Salisbury  
Jeremiah Wiley  
Arne Bakker  
James Weaver  
Warren Hendrickson  
Ginger Waye  
Taylor Korizon  
Anne Montgomery, Atty

**Call to Order**

President Strakeljahn called the meeting to order at 6:00 p.m.

**Approval of Agenda**

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

- A. Minutes of the regular business meeting of April 12, 2022.
- B. Payment of checks #83558 through #83568 and #E00959 and #E00961 from the General Fund for \$15,545.44; #E00958 and #83556 through #83557 and #E00960 from the Construction Fund for \$184,816.77.  
Payment of checks #E00962 and #E00963 and #E00965 through #E00976 and #83571 through #83619 from the General Fund for \$75,073.18; #E00964 and #83569 through #83570 from the Construction Fund for \$326,427.16.

**It was moved by ANDERSON, seconded by BOZEMAN to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

**Citizen Comments - None**

### **Action Items**

1. Final Acceptance for the 5650 Imperial Way Roof Replacement & Facility Upgrade Project #04-22-40003 with Contractor's Roof Service, Inc.

*Presented by Warren Hendrickson, Director of Airport & Industrial Facilities*

Following presentation and discussion;

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Approve as final the 5650 Imperial Way Roof Replacement & Facility Improvements Project with Contractor's Roof Service, Inc. with a total construction cost of \$259,211.11

**MOTION CARRIES, 3-0**

### **Staff Reports**

*Jim Rothlin, Chief Executive Officer*

- Provided specifics on the following:
  - Working with West Coast International which is currently performing due diligence on constructing an 8,000 sq ft building in Olympic View Industrial Park.
  - American Cruise lines visit to Bremerton Marina on Easter. Discussion with the Board on moorage fees and City participation.
  - Recognizing James Weaver and the Port's lobbyist team for their efforts in submitting the RAISE (Rebuilding American Infrastructure with Sustainability and Equity) federal grant application for the Port Orchard Marina breakwater reconstruction project.
  - Projects: Multi-Purpose Facility and Taxiway Relocation/Apron Rehabilitation
  - French delegation visit to Kitsap County and the Port on April 15. Commissioner Strakeljahn provided detail on the delegation and, in response to a question by Commissioner Anderson, discussed the importance of building relationships with these types of businesses. Commissioner Bozeman responded that it is also important to make sure the investment in building those relationships produces results for the taxpayers and brings in new companies to our community.

## **Commission Reports / New Business**

### *Commissioner Strakeljahn*

- Central Puget Sound Economic Development District (CPSEDD) is working on a Kitsap/Port tour for the CPSEDD Board in June.
- Reported on Kitsap Regional Coordinating Council (KRCC) TransPOL meeting during which projects being submitted to countywide and regional competitions were reviewed.

### *Commissioner Bozeman*

- Discussed his top three priorities with potential concerns: 1) providing parking for Bremerton Marina tenants; 2) Port Orchard Marina breakwater replacement project; 3) 232 acres of industrial land currently being leased out for potential racetrack.

### *Commissioner Anderson*

- Supports Commissioner Bozeman's priority concerns as those items are also on the top of his list.
- Attending the Washington Public Ports Association Spring Conference next week and looking forward to the experience.

## **Executive Session**

President Strakeljahn recessed the meeting at 6:28 p.m. and reconvened into executive session for approximately 30 minutes regarding: real estate issues [RCW 42.30.110(1)(c)].

At 7:00 p.m. the regular meeting was reconvened.

## **Adjournment**

There being no further business before the Board, the meeting was adjourned at 7:00 p.m.

Submitted,

Approved,

Jim Rothlin  
Chief Executive Officer  
May 5, 2022

Cary Bozeman  
Commission Secretary  
May 10, 2022

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**EXECUTIVE SESSION**

**MINUTES**

April 26, 2022  
6:00 PM

**Remote Access Only**  
**Zoom Meeting ID: 335 903 0010**  
**Zoom Call-In: (253) 215-8782**

**Call to Order**

President Strakeljahn called the executive session to order at 6:28 p.m., April 26, 2022.

**Commissioners and Staff Present**

Commissioners

Axel Strakeljahn  
Gary Anderson  
Cary Bozeman

Staff Members

Jim Rothlin  
Fred Salisbury  
James Weaver

Anne Montgomery, Atty  
Seth Woolsen, Atty

**Item #1:** Real estate issues were discussed [RCW 42.30.110(1)(c)].

With no further business to come before the Board, the meeting was adjourned into regular session at 7:00 p.m.

Submitted,

Jim Rothlin  
Chief Executive Officer  
May 5, 2022

Approved,

Cary Bozeman  
Commission Secretary  
May 10, 2022