

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**A G E N D A**

January 10, 2023  
10:00 AM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton

The Port of Bremerton Board of Commissioners have resumed in-person meetings but are maintaining the option for the public to participate remotely as well. The public is invited to view and/or participate in the hybrid meeting by attending in person or through one of the following options:

- To stream online only (via BKAT feed, with no interaction possible):  
<https://bremerton.vod.castus.tv/vod/?live=ch1&nav=live>
- To join the online Zoom meeting: <https://us02web.zoom.us/j/3359030010>
- For audio only; dial 1.253.215.8782; Meeting ID: 335 903 0010

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**Call to Order**

**Pledge of Allegiance**

**Approval of Agenda**

**Consent Items**

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the special meeting and regular business meeting of December 13, 2022.
- B. Payment of checks #901687 through #901690 and #E01282 and #901691 through #901692 and #901693 through #901694 and #84487 through #84495 and #E01283 through #E01288 from the General Fund for \$2,142,158.56.  
Payment of checks #E01289 through #E01290 and #901695 and #84496 and #84497 through #84518 and #E01291 through #E01299 from the General Fund for \$44,690.57.
- C. Resolution 2023-01 authorizing the CEO to sell and convey Port property of \$10,000 or less for the calendar year 2023.
- D. Fifth Amendment to Chief Executive Officer Contract

**Information Items**

1. Recognition of Kathy Garcia, Marina Operations Manager, for her Boating Industry Magazine “2022 Women Making Waves” Award.

**Citizen Comments:** *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board (gingerw@portofbremerton.org).*

**Action Items**

1. Bid Award to Nordvind Company for Mount Jupiter Way Site Development Project
2. Bid Authorization for Roof Replacement of 5737 SW Imperial Way (OVIP 3) and 5695 SW Imperial Way (OVIP 6)
3. Final Acceptance of Wastewater Plant Emergency Generator Project with Ahearn Electric

**Recess the Public Meeting to open Bremerton Economic Development Corporation (BEDC) Meeting**

1. Approval of Minutes of the January 11, 2022 meeting.
2. Election of Officers for 2023

**Adjourn the BEDC Meeting and Reconvene Regular Meeting**

**Staff Reports**

**Commission Reports / New Business**

**Executive Session (if necessary)**

**Adjournment**

*Regular business and other meetings that may be attended by members of the Board*

<u><i>Date</i></u>	<u><i>Time</i></u>	<u><i>Meeting</i></u>
01/10/2023	10:00 am	*Commission Regular Meeting
01/16/2023		Port Offices Closed in Observance of Martin Luther King Jr. Day
01/23/2023	7:00 pm	*Kitsap All Ports
01/24/2023	6:00 pm	*Commission Regular Meeting

*Meetings are subject to change or cancellation*

*\*Denotes events in which two (2) or more Commissioners may attend*

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**SPECIAL MEETING**  
**EXECUTIVE SESSION**

**MINUTES**

December 13, 2022  
8:00 AM

CEO Office  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton

**Call to Order**

President Strakeljahn called the executive session to order at 8:00 a.m., December 13, 2022.

**Commissioners and Staff Present**

<u>Commissioners</u>	<u>Staff Members</u>	
Axel Strakeljahn	Jim Rothlin	James Goodman (Item 2)
Gary Anderson	Arne Bakker (Item 2)	Monroe Whitman IV (Item 2)
Cary Bozeman	Jeremiah Wiley (Item 2)	

**Item #1:** Personnel issues were discussed [RCW 42.30.110(1)(g)].

**Item #2:** Real estate issues were discussed [RCW 42.30.110(1)(c)].

With no further business to come before the Board, the meeting was adjourned at 9:55AM.

Submitted,

Approved,

Jim Rothlin  
Chief Executive Officer  
January 5, 2023

Cary Bozeman  
Commission Secretary  
January 10, 2023

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**MINUTES**

December 13, 2022  
10:00 AM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton

**Commissioners and Staff Present**

Commissioners  
Axel Strakeljahn  
Gary Anderson  
Cary Bozeman

Staff Members  
Jim Rothlin  
Arne Bakker  
Fred Salisbury  
Jeremiah Wiley  
James Weaver  
James Goodman  
Monroe Whitman IV  
Ginger Waye  
Stephanie Frame  
Anne Montgomery, Atty

**Call to Order**

President Strakeljahn called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

**Approval of Agenda**

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

- A. Minutes of the regular business meeting of November 22, 2022.
- B. Payment of checks #E01267 and #901677 and #84416 and #84417 through #84464 and #E01268 through #E01271 and #901678 through #901681 from the General Fund for \$359,534.64.  
Payment of checks #901682 through #901685 and #901686 and #E01272 and #84465 through #84486 and #E01273 through #E01281 from the General Fund for \$1,187,194.79.

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

## Information Items

1. Update on Bremerton Aviation Center for Education (BACE) Building Solar Panel Installation – Mike Friend, BACE Co-Founder

Mr. Friend used a PowerPoint presentation to first provide an update on the progress being made on Experimental Aircraft Association (EAA) 406's building of the eXenos electric-powered motor glider aircraft at BACE and the mix of individuals working on the project. He then detailed EAA's proposal to install solar panels on the BACE roof discussing the efficiency and performance of the panels and that the project is being led by an EAA member that is an expert in the installation of rooftop solar.

He discussed the need for finding financial resources to assist with materials purchase and requested the Port consider assisting emphasizing that EAA will be providing all labor associated with the project. The Board discussed their support of the project and CEO Rothlin requested EAA put together an estimate of costs for the Board to consider.

**Citizen Comments** - None

## Action Items

1. Bid Authorization for Terminal & Avian Building Sewer Lift Station Replacement  
*Presented by James Goodman, Director of Facilities and Property Development*

Following presentation and discussion;

**It was moved by STRAKELJAHN, seconded by BOZEMAN to:**

Authorize staff to proceed with the bid call for the Terminal and Avian Sewer Lift Station Replacement Project

**MOTION CARRIES, 3-0**

2. Consultant Agreement with N.L. Olson & Associates for Olympic View Industrial Park (OVIP) Imperial Way Sewer Line Replacement  
*Presented by Arne Bakker, Chief Operations Officer*

Following presentation and discussion;

**It was moved by ANDERSON, seconded by BOZEMAN to:**

Approve the consultant agreement with N.L. Olson & Associates for the design and engineering for the replacement of the OVIP sewer line in the amount of \$62,500 and authorize CEO for signature.

**MOTION CARRIES, 3-0**

3. City of Port Orchard Pump Station – Memorandum of Understanding (MOU)  
*Presented by James Weaver, Director of Marine Facilities*

Following presentation and discussion on Resolution 2022-10 and the MOU;

**It was moved by ANDERSON, seconded by BOZEMAN to:**

Approve Port of Bremerton Resolution 2022-10 and authorize the CEO to execute the Memorandum of Understanding with the City of Port Orchard.

**MOTION CARRIES, 3-0**

## **Staff Reports**

*Jim Rothlin, Chief Executive Officer*

- Employee milestones
  - Kristie Miller, Senior Accountant, celebrates her 3<sup>rd</sup> anniversary with the Port on December 16
  - Jim Rothlin, CEO, will reach his 9<sup>th</sup> anniversary on the same day, December 16.
- Provided an update on the construction progress of the multi-purpose facility which included, after three delays, the hookup of power by Puget Sound Energy which allows for completion of the inside of the building.
- Reported on the Chimes and Lights celebration in downtown Port Orchard.
- Nearing completion on the Bremerton Marina parking details at Marina Square with Ace Parking.

## **Commission Reports / New Business**

*Commissioner Bozeman*

- Happy holidays to all – it is a time to celebrate with family and friends.

*Commissioner Anderson*

- Attended the recent Washington Public Ports Association Annual Meeting which was very enlightening, and brought back thoughts to share with the CEO.

*Commissioner Strakeljahn*

- Presented PowerPoint slides that provided an FCC National Broadband Map and discussed ways in which the public can participate in FCC mapping efforts which could help bring federal funding to areas within our community that have limited broadband availability.
- Noted that he is currently president of the Central Puget Sound Economic Development District (CPSEDD) Board and provided a recap of CPSEDD accomplishments in 2022 and proposed 2023 efforts.

**Executive Session - None**

## **Retirement Recognition for Fred Salisbury**

CEO Jim Rothlin recognized Fred Salisbury on his upcoming retirement after 23½ years of service to the Port. He provided history of Mr. Salisbury’s progress through the years beginning as Airport/Industrial Operations Manager and culminating as Chief Operations Officer. He highlighted Mr. Salisbury’s work in budgeting and project management and recognized his efforts in significant projects such as over twenty FAA Airport Improvement projects, Cross-SKIA Connector Road; Avian Building; Multipurpose Facility; and especially the Children’s Park/Observation Area which was Mr. Salisbury’s brainchild from conception to completion. Mr. Salisbury was presented with small tokens of appreciation for truly making a difference in the Port and everyone he worked with.

The Board provided individual comments congratulating Mr. Salisbury and stating he is an honorable man that is well-respected. His institutional knowledge will be missed.

Mr. Salisbury recognized his wife Kim and granddaughter McKenna who were in the audience and his sons David and Nathan and daughter Kristi that joined via Zoom. He expressed his appreciation for Commission and staff support stating he was thankful to be surrounded by great people who are competent in their jobs and have a passion for the Port and its tenants. He thanked everyone stating it has been a tremendous ride.

## **Adjournment**

There being no further business before the Board, the meeting was adjourned at 11:03 a.m.

Submitted,

Approved,

Jim Rothlin  
Chief Executive Officer  
January 5, 2023

Cary Bozeman  
Commission Secretary  
January 10, 2023

**PORT OF BREMERTON  
KITSAP COUNTY, WASHINGTON  
RESOLUTION NO. 2023-01  
DATED: January 10, 2023**

**A RESOLUTION** of the Board of Commissioners, Port of Bremerton, authorizing the Port's Chief Executive Officer to sell and convey port district property of Ten Thousand Dollars (\$10,000) or less in value according to the criteria outlined in RCW 53.08.090. This authority shall be in force for the calendar year 2023.

**WHEREAS**, RCW 53.08.090 provides that the Bremerton Port Commission may authorize the Chief Executive Officer to sell and convey port district property of \$10,000 or less in value, and

**WHEREAS**, prior to any such sale or conveyance, the Chief Executive Officer shall itemize and list the property to be sold and make written certification to the Port Commission that the listed property is no longer needed for port district purposes, and

**WHEREAS**, any large block of the property having a value in excess of \$10,000 shall not be broken down into components of \$10,000 or less value and sold in the smaller components unless the small components be sold by public competitive bid, and

**WHEREAS**, no property which is a part of the comprehensive plan of improvement or modification thereof shall be disposed of until the comprehensive plan has been modified to find the property surplus to port needs. The comprehensive plan shall be modified only after public notice and hearing provided by RCW 53.20.010, and

**WHEREAS**, this resolution shall not repeal or modify procedures for property sales within industrial development districts as set forth in chapter RCW 53.25, and

**NOW, THEREFORE BE IT RESOLVED** by the Board of Commissioners, Port of Bremerton, that the Chief Executive Officer is authorized to sell and convey port district property of Ten Thousand Dollars (\$10,000) or less in value according to the terms of this resolution and according to the criteria established in RCW 53.08.090, and

**BE IT FURTHER RESOLVED**, that this authority shall be in force for the calendar year 2023.

**ADOPTED** by the Board of Commissioners of the Port of Bremerton at the regular public meeting thereof held this 10<sup>th</sup> day of January 2023 and duly authenticated in open session by the signatures of the Commissioners voting in favor thereof and the Seal of the Commission.

\_\_\_\_\_  
Commission President

ATTEST:

\_\_\_\_\_  
Commission Vice President

\_\_\_\_\_  
Commission Secretary

# **PORT OF BREMERTON**

## **AGENDA SUMMARY**

Agenda Item No: Action Item #1  
Subject: Bid Award for Mount Jupiter Way Site Development Project  
Exhibits: Nordvind Company's Bid Proposal  
Prepared By: Arne Bakker, Chief Operations Officer  
Meeting Date: January 10, 2023

### Summary:

On October 25, 2022, the Commission authorized the call for bids for the construction of Mount Jupiter Way Site Development Project (Inventech Marine Site Construction Phase I). On December 12, 2022, the Port of Bremerton received thirteen (13) bids in response to the solicitation.

Nordvind Company submitted the lowest price, responsive bid for \$1,053,982.85, inclusive of tax.

As part of the Port's strategic mission of creating pad ready locations, the Port is looking to add infrastructure at Mount Jupiter Way in order to prepare for a future tenant, Steelhead Group Holdings, LLC., (Steelhead) and further development opportunities in the Olympic View Industrial Park. Steelhead has entered into a land lease with the Port of Bremerton for a 4.41 acre parcel in the Olympic View Industrial Park. This lease is set to commence when Steelhead group begins construction. The Port committed to creating a pad ready site for Steelhead Group Holdings. Steelhead Group Holdings has designed the site to include utilities to and beyond the site including water, sewer, electricals, natural gas and added extra conduit for future development.

### Fiscal Impact:

Capital Budget 2022:	\$ 1,200,000
Project expenses to date:	\$ 59,862.96 for Engineering & Consulting
Project Costs:	\$ 1,053,982.85
Budget Remaining:	\$ 86,154.19

### Strategic Purpose:

This action conforms with the Port's strategic plan in Goal No. 1 - To be a significant leader in promoting the local economy and job growth.

### Recommendation:

Staff recommends awarding bid to Nordvind Company for project 02-21-4001-C Mount Jupiter Way Site Development Project and authorizing the Chief Executive Officer to execute a construction contract with Nordvind Company for a \$1,053,982.85, inclusive of tax.

Motion for Consideration:

**Move to award the Mount Jupiter Way Site Development project to Nordvind Company in the amount of \$1,053,982.85 and authorize the Port CEO to execute the contract.**

**PROPOSAL**  
**PORT OF BREMERTON**  
**INVENTECH SITE DEVELOPMENT PHASE 1 PROJECT**

**To: Port of Bremerton**

The undersigned Bidder certifies that it has carefully examined, and fully understands, all of the Contract Documents governing the work. Further, that any discovered conflicts, ambiguities, discrepancies, or omissions have been directed to the attention of the Project Engineer.

The undersigned Bidder certifies that it personally examined the work site and the conditions under which the work is to be completed, performed any and all additional independent investigations the bidder believed pertinent or necessary, and utilized its own judgement regarding the interpretation of subsurface conditions, in the preparation of this proposal.

The undersigned Bidder agrees that if this Proposal is accepted it will, within twenty-one (21) calendar days after Notice of Award, complete and sign the Contract in the form annexed hereto, and will at that time deliver to the Port of Bremerton executed copies of the Performance Bond, Labor and Material Payment bond, Certificate(s) of required Insurance, and other documentation required by the Contract Documents.

The undersigned Bidder agrees to accept as full payment for the work proposed herein the amounts computed under the provisions of the Contract Documents and based on lump sum and unit price amounts, it being expressly understood that unit prices (where applicable) are independent of the exact quantities involved. The Bidder agrees that the lump sum prices and the unit prices represent a true measure of the labor, services, and materials required to perform the work, including all allowances for overhead and profit for each type and unit of work called for in the Contract Documents. If any material, item, or service required by the Contract Documents has not been mentioned specifically, the same shall be furnished and placed with the understanding that the full cost to the Port of Bremerton has been merged with prices named in the Proposal.

The undersigned Bidder understands that it is responsible for all applicable Washington State retail sales tax, as further described in Section 1.07.2, as may be modified by the Amendments to the Standard Specifications, and certifies that any and all applicable taxes have been included in the proposal.

**PROPOSAL**  
**PORT OF BREMERTON**  
**INVENTECH SITE DEVELOPMENT PHASE 1 PROJECT**

TO BE CONSIDERED RESPONSIVE; THE BIDDER SHALL SUBMIT A PRICE FOR EACH AND EVERY ITEM LISTED AND MAKE ALL ENTRIES LEGIBLE IN EITHER INK OR TYPED.

<b>BASE BID</b>				
<b>Item No.</b>	<b>Description of Item</b>	<b>Estimated Quantity</b>	<b>Unit</b>	<b>Base Bid Amount</b>
1	Phase 1 Site Development	1	Lump Sum	\$ 893,403. <sup>25</sup>
2	Dry Utility Coordination	1	Lump Sum	\$ 37,625. <sup>00</sup>
3	Minor Change	1	Lump Sum	\$25,000.00

**BASE BID TOTAL Price of Construction** \$ 956,028.<sup>25</sup>

9.27. **BASE BID Applicable Tax** \$ 87,954.<sup>60</sup>

**BASE BID TOTAL PROPOSAL Including Applicable Tax** \$ 1,043,982.<sup>85</sup>

**BASE BID TOTAL PROPOSAL Including Applicable Tax (in words)** ONE MILLION, FORTY-THREE THOUSAND NINE HUNDRED EIGHTY-TWO AND 85/100

The basis of contract award will be the lowest responsive and responsible Base Bid Total Proposal.

The undersigned Bidder hereby agrees to complete construction on this project, if awarded, in accordance with Contract Documents and no later than 150 calendar days after Notice to Proceed. Further, Bidder acknowledges receipt of the following Addenda to the Bid Documents:

<u>  #1  </u> Addendum No.	<u>  12/6/22  </u> Date of Receipt	_____	_____
<u>  #2  </u> Addendum No.	<u>  12/9/22  </u> Date of Receipt	_____	_____

NOTE: Failure to acknowledge receipt of Addenda may be considered as an irregularity in the Bid Proposal and Owner reserves the right to determine whether the bid will be disqualified.

**PROPOSAL**  
**PORT OF BREMERTON**  
**INVENTECH SITE DEVELOPMENT PHASE 1 PROJECT**

<u>Horovind Company</u>	<u>527,173-000</u>
Bidder	WA State Registration No.
<u>43112 248th Ave SE</u>	<u>Horovind 850C7</u>
Address <u>Enumclaw, WA 98022</u>	Business License Number (where applicable)
<u>360.825.5704</u>	<u>603 478 768</u>
Phone Number	WA State Unified Business Identification Number
<u>[Signature]</u>	<u>603 478 768</u>
Signature of Authorized Official(s)	WA State Excise Tax Registration No.
<u>ERIC PETERSON, MANAGING MEMBER</u>	<u>551-692-006</u>
Printed Name and Title	WA State Employment Security Department Number

**NOTES:** If the Bidder is a co-partnership, give firm name under which business is transacted; proposal must be executed by a partner. If the Bidder is a corporation, proposal must be executed in the corporate name by the president or vice-president (or any other corporate officer accompanied by evidence of authority to sign).

STATE OF WA )  
 )ss.  
COUNTY OF King )

I certify that I know or have satisfactory evidence that Eric Peterson signed this proposal, on oath stated that he/she was authorized to execute the proposal and acknowledged it as the Managing member (title) of Horovind Company (name of party on behalf of whom proposal was executed) and acknowledged it to be his/her free and voluntary act for the uses and purposes mentioned in this proposal.

Dated this 14 day of December, 2022.



Notary Public Teri Schwader  
Printed Name Teri Schwader  
My Commission Expires: Nov 15 2023

**REQUIRED PROPOSAL FORM  
Non-Collusion Declaration  
PORT OF BREMERTON  
INVENTECH SITE DEVELOPMENT PHASE 1 PROJECT**

STATE OF WASHINGTON

COUNTY OF King

Eric Peterson, being first duly sworn, on her/his oath says that the bid above submitted is a genuine and not a sham or collusive bid, or made in the interest or on behalf of any person not therein named; and he/she further says that the said bidder has not directly or indirectly induced or solicited any bidder on the above work or supplies to put in a sham bid, or any other person or corporation to refrain from bidding; and that said bidder has not in any manner sought by collusion to secure an advantage over any other bidder or bidders.

Horvud Company   
Bidder  
ERIC PETERSON, MANAGING MEMBER, HORVUD COMPANY  
Print Name and Company Name

Subscribed and sworn to before me this 14th day of December, 2022

Teri Schwader  
Teri Schwader  
(Name)

Notary Public in and for the State of Washington,

residing at King County

My appointment expires: Nov 15 2023



**REQUIRED PROPOSAL FORM**  
**Contractor Certification Wage Law Compliance – Responsibility Criteria**  
**PORT OF BREMERTON**  
**INVENTECH SITE DEVELOPMENT PHASE 1 PROJECT**

THIS PROJECT IS A PREVAILING WAGE PROJECT AS FURTHER DESCRIBED IN PART 2 AND ELSEWHERE WITHIN THE CONTRACT DOCUMENTS.

FAILURE TO RETURN THIS CERTIFICATION AS PART OF THE BID PROPOSAL PACKAGE WILL MAKE THIS BID NONRESPONSIVE AND INELIGIBLE FOR AWARD.

I hereby certify, under penalty of perjury under the laws of the State of Washington, on behalf of the firm identified below that, to the best of my knowledge and belief, this firm has NOT been determined by a final and binding citation and notice of assessment issued by the Washington State Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction to have willfully violated, as defined in RCW 49.48.082, any provision of RCW chapters 49.46, 49.48, or 49.52 within three (3) years prior to the date of the Call for Bids.

Ardovino Company

Bidder

ERIC PETERSON, MANAGING MEMBER, ARDOVINO COMPANY

Print Name and Company Name

Signed on the 14th day of December, 2022.  
(date) (month) (year)

at Enumclaw, WA  
(Print City and State where Signed)

ERIC PETERSON, MANAGING MEMBER  
(Printed Name and Title)

[Signature]  
(Signature of Authorized Official(s))

**REQUIRED PROPOSAL FORM  
 Statement of Proposed Subcontractors**

**PORT OF BREMERTON  
 INVENTECH SITE DEVELOPMENT PHASE 1 PROJECT**

- The Bidder shall submit with the bid the names of all subcontractors, in accordance with RCW 39.30.060. In addition to the minimum requirements of RCW 39.30.060, this requirement applies regardless of the monetary amount of the bid and to all trades listed. The list shall include the name of the subcontractor, the category of work to be performed by the subcontractor, the contract value of the work to be performed. Failure to submit this list may render the Bidder's bid non-responsive and, therefore, void. The form provided below may be used or a separate form submitted, provided it complies with the general format set forth below. If a separate form is used, the Bidder's name must be set forth on the form. The successful bidder must have the written permission of the Port of Bremerton to make any changes to the list submitted, which permission may be withheld unless the Bidder provides justification sufficient to the Port of Bremerton for such change. To prevent bid shopping after the award of the bid, the Bidder's ability to subcontract the intended work at a lesser price than that set forth in the list may not, in and of itself, be deemed reasonable justification.

**SUBCONTRACTOR LISTING:**

Work Category	Subcontractor Name (or "By Prime Contractor")	Contract Value
PLS Surveying – Layout	I.L.S.	\$ 32,000 26,000
Water System Installation	PRIME / HVC	\$
Sewer System Installation	PRIME / HVC	\$
Stormwater System Installation	PRIME / HVC	\$
Earthwork & Grading	PRIME / HVC	\$
Asphalt Paving	H.W. AASHOT	\$ 150,000
Roadway Markings	TW TRAFFIC	\$ 30,000
Landscaping	PRIME / HVC	\$
Concrete Sidewalk; Curb & Gutter	RCM	\$ 42,000
Any Other Subcontractors (list below)	AEG - ELECTRICAL	\$ 5,000
<b>Totals</b>		\$

**REQUIRED PROPOSAL FORMS**  
**Supplemental Bidder Responsibility Criteria**  
**PORT OF BREMERTON**

**INVENTECH SITE DEVELOPMENT PHASE 1 PROJECT**

**These forms including items 1 – 8 shall be executed in their entirety and submitted with the bid proposal. Supporting documentation requested, including documentation of successful completion of similar projects, shall be submitted by the apparent low bidder by 5:00 PM of the second business day following the bid submittal deadline.**

A Bidder may be deemed not responsible if the Bidder does not meet the bidder responsibility criteria in RCW 39.04.350 including Supplemental Criteria 1-8 in this Section:

The Contracting Agency will verify that the Bidder meets the bidder responsibility criteria in RCW 39.04.350. Evidence that the Bidder meets Supplemental Criteria 1-8 shall be provided by the Bidder as stated in this section. Failure to submit and meet the Supplemental Responsibility Criteria 1-8 may be grounds for rejection of the bid. The Contracting Agency will be the sole judge in determining if the prospective contractor meets the minimum experience requirements.

The Contracting Agency reserves the right to request further documentation as needed from the low bidder, and documentation from other Bidders as well, to assess Bidder responsibility and compliance with all bidder responsibility criteria. The Contracting Agency also reserves the right to obtain information from third-parties and independent sources of information concerning a Bidder's compliance with the mandatory and supplemental criteria, and to use that information in their evaluation. The Contracting Agency may consider mitigating factors in determining whether the Bidder complies with the requirements of the Supplemental Criteria.

The basis for evaluation of Bidder compliance with mandatory and Supplemental Criteria shall include any documents or facts obtained by Contracting Agency (whether from the Bidder or third parties) including but not limited to: (i) financial, historical, or operational data from the Bidder; (ii) information obtained directly by the Contracting Agency from others for whom the Bidder has worked, or other public agencies or private enterprises; and (iii) any additional information obtained by the Contracting Agency which is believed to be relevant to the matter.

If the Contracting Agency determines the Bidder does not meet the bidder responsibility criteria above and is therefore not a responsible Bidder, the Contracting Agency shall notify the Bidder in writing with the reasons for its determination. If the Bidder disagrees with this determination, it may appeal the determination within two (2) business days of the Contracting Agency's determination by presenting its appeal and any additional information to the Contracting Agency. The Contracting Agency will consider the appeal

and any additional information before issuing its final determination. If the final determination affirms that the Bidder is not responsible, the Contracting Agency will not execute a contract with any other Bidder until at least two business days after the Bidder determined to be not responsible has received the Contracting Agency's final determination.

Request to Change Supplemental Bidder Responsibility Criteria Prior To Bid: Bidders with concerns about the relevancy or restrictiveness of the Supplemental Bidder Responsibility Criteria may make or submit requests to the Contracting Agency to modify the criteria. Such requests shall be in writing, describe the nature of the concerns, and propose specific modifications to the criteria. Bidders shall submit such requests to the Contracting Agency no later than seven (7) business days prior to the bid submittal deadline and address the request to the Project Engineer or such other person designated by the Contracting Agency in the Bid Documents.

**Contractor:**

Name:           HARDVINO COMPANY            
Address:           43112 240th Ave SE Enumclaw, WA 98022            
Phone:           360.825.5704            
Contact Person:           Eric PETERSON          

**1. Delinquent State Taxes**

Instructions to Bidders: Check the appropriate box

- The Bidder does not owe delinquent taxes to the Washington State Department of Revenue.
- Alternatively, the Bidder does owe delinquent taxes to the Washington State Department of Revenue.

If the Bidder does owe delinquent taxes to the Washington State Department of Revenue, submit a written payment plan approved by the Department of Revenue.

12/14/22  
\_\_\_\_\_  
(Date)

[Signature]  
\_\_\_\_\_  
(Signature)

Eric PETERSON  
\_\_\_\_\_  
(Printed Name)

MANAGING MEMBER  
\_\_\_\_\_  
(Title)

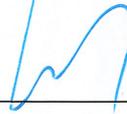
## 2. Federal Debarment

Instructions to Bidders: Check the appropriate box

- The Bidder is not currently debarred or suspended by the Federal government.
- Alternatively, the Bidder is currently debarred or suspended by the Federal Government.

12/14/22

(Date)



(Signature)

Eric Peterson

(Printed Name)

MANAGING MEMBER

(Title)

## 3. Subcontractor Responsibility

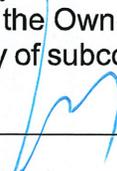
Per RCW 39.06.020, the undersigned certifies that he/she has verified responsibility criteria listed in RCW 39.04.350(1) for each first-tier subcontractor.

Furthermore, the Bidder's standard subcontract form shall include subcontractor responsibility language required by RCW 39.06.020, and the Bidder shall have an established procedure to validate the responsibility of each subcontractor. The Bidder's subcontract form shall require all subcontractors with whom it contracts to have and document a similar procedure to determine whether all sub-tier subcontractors also meet responsibility criteria in RCW 39.04.350(1).

If requested by the Contracting Agency, the Bidder shall submit a copy of its standard subcontract form for review by the Owner and a written description of its procedure for validating the responsibility of subcontractors with which it contracts.

12/14/22

(Date)



(Signature)

Eric Peterson

(Printed Name)

MANAGING MEMBER

(Title)

#### 4. Claims Against Retainage and Bonds

Instructions to Bidders: Check the appropriate box

- The Bidder has not had claims against retainage and bonds in the three (3) years prior to the bid submittal date.
- Alternatively, the Bidder has had claims against retainage and bonds in the three (3) years prior to the bid submittal date.

If the Bidder has had claims against retainage and bonds in the three (3) years prior to the bid submittal date, submit a list of public works projects completed during this period that have had claims against retainage and bonds and include name of Project, Owner and contact information for the Owner, a list of claims filed against retainage and/or payment bond for any of the projects listed; and a written explanation of circumstances surrounding each claim and the ultimate resolution of the claim.

12/14/22  
\_\_\_\_\_  
(Date)

[Signature]  
\_\_\_\_\_  
(Signature)

ERIC PETERSON  
\_\_\_\_\_  
(Printed Name)

MANAGING MEMBER  
\_\_\_\_\_  
(Title)

#### 5. Public Bidding Crime

Instructions to Bidders: Check the appropriate box

- The undersigned certifies that the Bidder and/or its Owners have not been convicted of a crime involving bidding on a public works contract in the five (5) years prior to the bid submittal date.
- Alternatively, the undersigned confirms that the Bidder and/or its Owners have been convicted of a crime involving bidding on a public works contract in the five (5) years prior to the bid submittal date.

If the Bidder and/or its Owners have been convicted of a crime involving bidding on a public works contract, provide a written explanation identifying the date of the conviction and a description of the circumstances surrounding the conviction.

12/14/22  
\_\_\_\_\_  
(Date)

[Signature]  
\_\_\_\_\_  
(Signature)

ERIC PETERSON  
\_\_\_\_\_  
(Printed Name)

MANAGING MEMBER  
\_\_\_\_\_  
(Title)

**6. Termination for Cause/Termination for Default**

Instructions to Bidders: Check the appropriate box

- The undersigned certifies that the Bidder has not had any public works contracts terminated for cause or terminated for default by a governmental agency in the five (5) years prior to the bid submittal date.
- Alternatively, the undersigned confirms that the Bidder has had public works contracts terminated for cause or terminated for default by a government agency in the five (5) years prior to the bid submittal date.

If the Bidder has had any public works contracts terminated for cause or terminated for default in the five (5) years prior to the bid submittal date, provide a written explanation for all contracts terminated for cause or terminated for default by identifying the Project contract that was terminated, the government agency which terminated the contract, the date of the termination, and a description of the circumstances surrounding the termination.

12/14/22  
\_\_\_\_\_  
(Date)

[Signature]  
\_\_\_\_\_  
(Signature)

ERIC PETERSON  
\_\_\_\_\_  
(Printed Name)

MANAGING MEMBER  
\_\_\_\_\_  
(Title)

**7. Lawsuits**

Instructions to Bidders: Check the appropriate box

- The undersigned certifies that the Bidder and/or its Owners have not had any lawsuits with judgments entered against the Bidder and/or its owners within five years of the bid submittal date that demonstrate a pattern of failing to meet the terms of contracts.
- Alternatively, the undersigned confirms that the Bidder and/or its Owners have had had lawsuits with judgments entered against the Bidder and/or its owners within five years of the bid submittal date that demonstrate a pattern of failing to meet the terms of contracts.

If the Bidder and/or its Owners have had such lawsuits, the Bidder shall submit a list of these lawsuits within this period along with a written explanation of the circumstances surrounding each lawsuit.

12/14/22  
\_\_\_\_\_  
(Date)

[Signature]  
\_\_\_\_\_  
(Signature)

ERIC PETERSON  
\_\_\_\_\_  
(Printed Name)

MANAGING MEMBER  
\_\_\_\_\_  
(Title)

## 8. Successful Completion of Similar Projects

The Bidder and Key Personnel as identified in this Section shall have successfully completed projects of similar size, scope, and complexity as required by the Contract Documents for this project. In evaluating whether the projects were “successfully completed”, the Owner may check owner references for the previous projects and may evaluate the owner’s assessment of the Bidder performance, including but not limited to the following areas:

- Quality of project and quality control;
- Management of safety and safety record;
- Timeliness of performance;
- Use of skilled and experienced personnel;
- Management of subcontractors;
- Use of appropriate equipment;
- Compliance with contract documents;
- Management of schedule, submittals process, change orders, and close-out.

For the purposes of evaluating “similar size, scope, and complexity”, the Owner has determined that the following minimum experience criteria will be evaluated. For each experience criterion A - D listed below, the Contractor shall submit the following items for the number of projects and key personnel proposed.

- Submit the Owner’s full contact information for each past project submitted by the contractor to demonstrate experience, brief description of the project, name and firm of Engineer of Record for the project, date past project was completed, and total contract value of the past project.
  - Submit Key Personnel proposed for the Port of Bremerton Inventech Site Development Phase 1 Project; “Key personal” includes the Prime Contractor, Prime Contractors Project Manager, Sub-Contractor (where applicable), Site Superintendent proposed for each work item Criterion as called for. If awarded the contract, the Contractor will not be permitted to change “key personnel” proposed without the express permission of the Owner.
  - Sufficient evidence to demonstrate that all past project experience for key personnel occurred within a five-year period prior to the bid date.
  - Sufficient evidence to demonstrate that no less than one third of all past project experience submitted for key personnel was performed for government agencies or commercial facilities with similar contract requirements.
- A. **Site Development Construction:** The prime general Contractor shall have experience with site development construction including grading, paving, and wet utility infrastructure for public works projects with a total contract value not less than \$500,000. Submit three past projects for the prime Contractor, prime Contractor’s Project Manager, and prime Contractor’s Superintendent.
- B. **Water Main Installation:** Installation of municipal water main systems. Submit a minimum of three past projects for all key personnel. Each project submitted must have a minimum project contract value of \$100,000.
- C. **Sanitary Sewer Installation:** Installation of municipal sanitary sewer main and pump station. Submit a minimum of three past projects for all key personnel. Each

project submitted must have a minimum project contract value of \$100,000 for the plumbing installation component alone

- D. **Stormwater Conveyance Installation:** Installation of municipal stormwater conveyance systems. Submit a minimum of three past projects for all key personnel. Each project submitted must have a minimum project contract value of \$100,000.

The undersigned bidder certifies that they have verified and can provide documentation demonstrating the minimum experience criteria for all key personnel. Further, the undersigned agrees that the Port of Bremerton and/or their representatives will be the sole judge of "similar size, scope, and complexity".

12/14/22  
(Date)

[Signature]  
(Signature)

ERIC PETERSON  
(Printed Name)

MANAGING MEMBER  
(Title)

Personnel: Eric Peterson, Rob Solt, Chris Wagner, Rick Johnson

Job: 1,500,000 INFRASTRUCTURE RETRO  
BLAKE ISLAND, WSPR  
CONTRACT ARMY MACKAY  
# 360.902.0500  
SEWER, WATER, STORM

Job: 500,000 - 2,000,000 in size; ROADS, UTILITIES  
MULTIPLE DEVELOPMENTS  
CONTRACT VARS KUMICHO  
# 360.710.4353  
ROADS, LIFT STATIONS, BIOSOLIC STATIONS, UTILITIES / WATER TREATMENT

**REQUIRED PROPOSAL FORM**  
**Bid Deposit**  
**PORT OF BREMERTON**  
**INVENTECH SITE DEVELOPMENT PHASE 1 PROJECT**

A bid deposit in the amount of five percent (5%) of the total bid, based upon the estimate of quantities and at the proposed prices, is attached hereto in the form indicated below:

- CASHIER'S CHECK FOR \_\_\_\_\_ dollars made payable to the Port of Bremerton.
- POSTAL MONEY ORDER FOR \_\_\_\_\_ dollars made payable to the Port of Bremerton.
- BID BOND in the amount of five percent (5%) of the total bid (use form below).

KNOW ALL MEN BY THESE PRESENTS:

That we, Nordvind Company, LLC (Bidder), as Principal and Merchants National Bonding, Inc. (Bonding Company), as Surety, are held firmly bound unto the Port of Bremerton (Contracting Agency), as Obligee, in the penal sum of Five Percent (5%) of Bid Amount Dollars, for the payment of which the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, by these presents.

The condition of this obligation is such that if the Obligee shall make any award to the Principal for the Inventech Site Development Phase 1 Project according to the terms of the proposal or bid made by the Principal therefore and the Principal shall duly make and enter into a contract with the Obligee in accordance with the terms of said proposal or bid and award and shall give bond for the faithful performance thereof, with Surety or Sureties approved by the Obligee then this obligation shall be null and void. If the Principal fails to enter into such contract with the Obligee, then upon demand by the Obligee, the Surety shall forthwith pay and forfeit to the Obligee, as penalty and liquidated damages, the amount of this bond.

SIGNED, SEALED AND DATED THIS 14th day of December, 2022.

Nordvind Company, LLC

By \_\_\_\_\_

Principal  
Merchants National Bonding, Inc.

By Holli Albers

Holli Albers, Attorney-in-Fact  
Surety

An original notarized power of attorney for the surety's officer empowered to sign the bond must be attached to the bond.

**MERCHANTS**  
**BONDING COMPANY**<sup>TM</sup>  
**POWER OF ATTORNEY**

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Aliceon A Keltner; Alyssa J Lopez; Amelia G Burrill; Annelies M Richie; Brandon K Bush; Brent E Heilesen; Carley Espiritu; Christopher Kinyon; Cynthia L Jay; Eric A Zimmerman; Erica E Mosley; Heather L Allen; Holli Albers; James B Binder; Jamie L Marques; Katharine J Snider; Kyle Joseph Howat

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 19th day of May, 2020.

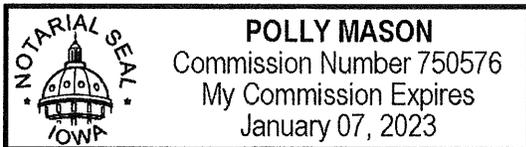


MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 19th day of May, 2020, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



*Polly Mason*  
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 14th day of December, 2022.



*William Warner Jr.*  
Secretary

# **PORT OF BREMERTON**

## **AGENDA SUMMARY**

Agenda Item No: Action Item #2

Subject: Bid Authorization for Roof Replacement of OVIP #3 (Belfair Hose) and OVIP#6 (IMIA)

Exhibits: None

Prepared By: James Goodman, Director of Facilities and Property Development

Meeting Date: January 10, 2023

### **Summary:**

The roofs of OVIP #3 (Belfair Hose) and OVIP #6 (IMIA Coast Marine) have reached the end of their effective life span. OVIP #3 is the third oldest Port-owned building in the Industrial Park. As a result of their age, continuous attention and increased maintenance due to ongoing leaks and roofing failures is often required. Both buildings share a similar state of disrepair, and both require roof replacements.

This project is planned for and included within the 2023 Port capital budget. The plan is to complete both independent projects in succession and under one contract. A singular contract allows potential for a sizable cost savings. The combined project estimate for both roofs is \$300,000, received from CRS (Contractors Roof Service).

### **Fiscal Impact:**

Total Available Budget: (2023 Capital Budget \$300,000)

- OVIP #3 - 5737 Imperial Way \$125,000
- OVIP #6 - 5695 Imperial Way \$175,000

The cost is based on the estimate received in early 2022 with an anticipated 20% markup in parts and labor to reflect 2023 pricing.

### **Strategic Purpose:**

This action conforms with the Port's strategic plan in Goal 6: Develop and fund a 20-year asset replacement/major maintenance schedule.

### **Recommendation:**

Authorize staff to proceed with the bid call for OVIP #3 & #6 Roof Replacements in accordance with approved contracting guidelines.

### **Motion for Consideration:**

**Move to authorize Port staff to proceed with the bid call for OVIP #3 & #6 Roof Replacements.**

## **PORT OF BREMERTON** **AGENDA SUMMARY**

Agenda Item No: Action Item #3  
Subject: Final Acceptance, Ahearn Electric, Inc., Wastewater Emergency Generator Project  
Exhibits: None  
Prepared By: James Goodman, Director of Facilities and Property Development  
Meeting Date: January 10, 2023

### **Summary:**

On June 21, 2021 the Port Commission awarded the Wastewater Emergency Generator project to Ahearn Electric, Inc. This project consisted of the purchase and installation of a 35kW generator, protective enclosure, concrete pad, manual transfer switch, required hardware, conduit, and wires. The contract for Ahearn Electric, including WSST was \$54,585.26. Due to COVID 19, manufacturing and delivery was delayed, final installation of the generator occurred in April 2022.

Prior to final acceptance, the Port's wastewater facility was vandalized. Significant damage to the generator controls, access panels, and batteries rendered the generator inoperable. Cummins Sales and Services were placed under contract to repair the unit on July 27, 2022. The unit was repaired and placed into service on December 27, 2022. The cost of the repair parts and service, including WSST was \$5,941.91.

Port staff has inspected the installation and the repairs to the generator and has found the work to be satisfactorily completed.

### **Fiscal Impact:**

Funding for this project (\$65,000) is provided via the CARES Act and is in the 2021/22 Capital Budget.

Total project costs, including repairs is \$60,527.17

(Under Budget: \$4,472.83)

### **Strategic Purpose:**

This action conforms with the Port's strategic plan in Goal 2. Operate all Port facilities efficiently and cost effectively with high degree of customer service.

### **Recommendation:**

Staff recommends authorizing Final Acceptance with Ahearn Electric, Inc. for the installation of the wastewater emergency generator for the total of \$60,527.17 including the WSST. The Port will release retainage once all applicable documents are received.

### **Motion for Consideration:**

**Move to authorize Final Acceptance with Ahearn Electric, Inc. for the Wastewater Emergency Generator Installation.**

## PORT OF BREMERTON

**NOTICE  
ANNUAL MEETING  
PORT OF BREMERTON  
ECONOMIC DEVELOPMENT CORPORATION**

January 10, 2023  
10:00 AM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton

The Port of Bremerton Board of Commissioners have resumed in-person meetings but are maintaining the option for the public to participate remotely as well. The public is invited to view and/or participate in the hybrid meeting by attending in person in the Bill Mahan Conference Room, Port Administration Offices, 8850 SW State Hwy 3, Bremerton, Washington or through one of the following options:

- To stream online only (via BKAT feed, with no interaction possible):  
<https://bremerton.vod.castus.tv/vod/?live=ch1&nav=live>
- To join the online Zoom meeting: <https://us02web.zoom.us/j/3359030010>
- For audio only; dial 1.253.215.8782; Meeting ID: 335 903 0010

The Port of Bremerton Commissioners will meet for their annual meeting of the Port of Bremerton Economic Development Corporation on Tuesday, January 10, 2023, during their scheduled Port Commission business meeting which begins at 10:00 a.m.

PORT OF BREMERTON

Jim Rothlin  
Chief Executive Officer

# PORT OF BREMERTON

## ECONOMIC DEVELOPMENT CORPORATION MEETING

### A G E N D A

January 10, 2023  
10:00 AM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton

The Port of Bremerton Board of Commissioners have resumed in-person meetings but are maintaining the option for the public to participate remotely as well. The public is invited to view and/or participate in the hybrid meeting by attending in person in the Bill Mahan Conference Room, Port Administration Offices, 8850 SW State Hwy 3, Bremerton, Washington or through one of the following options:

- To stream online only (via BKAT feed, with no interaction possible):  
<https://bremerton.vod.castus.tv/vod/?live=ch1&nav=live>
- To join the online Zoom meeting: <https://us02web.zoom.us/j/3359030010>
- For audio only; dial 1.253.215.8782; Meeting ID: 335 903 0010

### A C T I O N I T E M S

- I. Approval of Minutes of the January 11, 2022 meeting.
- II. Election of Officers for 2023

Adjournment

**MINUTES OF THE ANNUAL MEETING  
PORT OF BREMERTON  
ECONOMIC DEVELOPMENT CORPORATION  
January 11, 2022**

Port of Bremerton Commissioner Cary Bozeman called the meeting of the Bremerton Economic Development Corporation to order at 10:41 a.m., January 11, 2022.

Present were Port Commissioners Axel Strakeljahn, Gary Anderson, and Cary Bozeman; Port Attorney Anne Montgomery; and Port of Bremerton staff members Jim Rothlin, Fred Salisbury, Arne Bakker, James Weaver, Warren Hendrickson, Ginger Waye, and Taylor Korizon.

**Approval of Minutes:**

Commissioner Anderson moved to approve the Minutes of the January 12, 2021 meeting. Commissioner Bozeman seconded and the motion carried unanimously.

**Election of Officers:**

It was moved, seconded and passed unanimously to elect Axel Strakeljahn as Chairman, Gary Anderson as Vice Chairman, and Cary Bozeman as Secretary/Treasurer.

With no further business to come before the Corporation, the meeting was adjourned at 10:45 a.m.

Submitted,

Cary Bozeman  
Bremerton Economic Development Corporation