

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

A G E N D A

February 14, 2023
10:00 AM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton

The Port of Bremerton Board of Commissioners have resumed in-person meetings but are maintaining the option for the public to participate remotely as well. The public is invited to view and/or participate in the hybrid meeting by attending in person or through one of the following options:

- To stream online only (via BKAT feed, with no interaction possible):
<https://bremerton.vod.castus.tv/vod/?live=ch1&nav=live>
- To join the online Zoom meeting: <https://us02web.zoom.us/j/3359030010>
- For audio only; dial 1.253.215.8782; Meeting ID: 335 903 0010

Call to Order

Pledge of Allegiance

Approval of Agenda

Consent Items

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting and executive session of January 24, 2023.
- B. Payment of checks #901713 and #901714 through #901715 and #901716 through #901719 and #901720 through #901723 and #E01334 and #/84588 through #84619 and #E01335 through #E01340 from the General Fund for \$167,157.05.
Payment of checks #901724 and #E01341 and #84620 and #84621 through #84644 and #E01342 through #E01349 and #901725 and #901726 through #901729 from the General Fund for \$231,083.41.

Citizen Comments: *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. Please feel free to submit further comments in writing to the Clerk of the Board (gingerw@portofbremerton.org).*

Action Items

1. Final Acceptance of Taxiway Relocation/Apron Rehabilitation Project (AIP 3-53-0007-035-2021) with Tucci & Sons, Inc.

Staff Reports

Commission Reports / New Business

Executive Session (*if necessary*)

Adjournment

Regular business and other meetings that may be attended by members of the Board

<u>Date</u>	<u>Time</u>	<u>Meeting</u>
02/14/2023	10:00 am	*Commission Regular Meeting
02/16	10:00 am	Kitsap Regional Coordinating Council (KRCC) Executive Committee
02/17	10:00 am	Peninsula Regional Transportation Planning Organization (PRTPO)
02/23	10:00 am	Puget Sound Regional Council (PRSC) Executive Board
02/23	11:45 am	PSRC Executive Committee
02/28	6:00 pm	*Commission Regular Meeting

Meetings are subject to change or cancellation.

**Denotes events in which two (2) or more Commissioners may attend.*

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

M I N U T E S

January 24, 2023
6:00 PM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton
Remote Option via Zoom

Commissioners and Staff Present

Commissioners
Axel Strakeljahn
Gary Anderson
Cary Bozeman

Staff Members
Jim Rothlin
Arne Bakker
Jeremiah Wiley
James Weaver
James Goodman
Monroe Whitman IV
Ginger Waye
Stephanie Frame
Anne Montgomery, Atty

Call to Order

President Strakeljahn called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Approval of Agenda

It was moved by BOZEMAN, seconded by ANDERSON to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting and executive session of January 10, 2023.
- B. Payment of checks #901696 through #901699 and #901700 and #901701 and #901702 and #84519 through #84555 and #E01300 through #E01314 and #901703 through #901705 and #901706 through #901709 from the General Fund for \$309,001.28.
Payment of checks #901710 through #901711 and #901712 and #84556 through #84587 and #E01315 through #E01333 from the General Fund for \$156,252.84.

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items

1. Federal and State Lobbying Report – Desimone Consulting Group (DCG)

Rose Feliciano, DCG, addressed the State lobbying effort detailing the legislative long session which is scheduled to adjourn on April 23, 2023. She described the capital budget process for submitting an appropriations request noting she is working with Representative Caldier on the Port Orchard Marina Breakwater Replacement request and has also reached out to Representative Hutchins and Senator Randall of the 26th District. She responded to questions and comments from the Board.

Liz Fortunato addressed the federal effort stating that although the Port was not awarded Port Infrastructure Development Program (PIDP) grant funding last year which was applied for through U.S. Department of Transportation Maritime Administration (MARAD), a debrief meeting with MARAD was secured which provided insight into what could be addressed for this year's application which is due April 28. It was noted that the Port scored well in Tier 1 and Tier 3, but not Tier 2 which included "freight". She explained the process being used to strengthen that portion of the application. Ms. Fortunato addressed questions and comments from the Board. James Weaver, Director of Marine Facilities, addressed comments on potential environmental mitigation and expected letters of support.

Ms. Fortunato also addressed the efforts to accelerate Federal Aviation Administration's (FAA) project/funding for a new airport approach lighting system at Bremerton National Airport. After communication with Senator Cantwell's office, they successfully reached out to FAA's Washington DC office and there is now a high probability that the project will be accepted with the potential for construction to begin this summer. Airport Manager Monroe Whitman provided background on this FAA project.

Citizen Comments - None

Action Items

1. Final Acceptance of Airfield Lighting LED Precision Approach Path Indicator (PAPI) Installation Project #02-21-0270B with Colvico, Inc.

Presented by Monroe Whitman IV, Airport Manager. Following Board discussion:

It was moved by ANDERSON, seconded by BOZEMAN to:

Accept as final the Airfield Lighting LED PAPI Installation Project with Colvico, Inc., for a total of \$91,660.00 plus WSST.

MOTION CARRIES, 3-0

Staff Reports

Jim Rothlin, Chief Executive Officer

- Awarded a \$130,000 grant for soils cleanup at the Bay Street properties. Reported on the collaboration with Pioneer for testing, reporting, and submitting the grant application.
- Discussed upcoming participation in the Seattle Boat Show which is being held in-person for the first time since the Covid pandemic.
- Conducted meetings with the City of Port Orchard on marina parking due to their new pump station construction.
- Having a meet and greet later this week with new Washington Public Ports Association (WPPA) Executive Director, Eric ffitich.
- Discussed upcoming trip to Washington DC with Pacific Northwest Waterways Association (PNWA) to promote the Port's application for funding for the Port Orchard Marina breakwater replacement project.

Commission Reports / New Business

Commissioner Bozeman

- Walked the Marina Square project and noted the project worked. Discussed the amenities it provides to downtown Bremerton and credited the developer for making it through Covid.
- Discussed the pursuit for grant funding for the breakwater project and the need to be prepared for the Port to fully fund it if no outside funding is received.
- In response to Commissioner Bozeman's question, Mr. Weaver addressed the damage that was done at the marinas during the high tides and low barometric pressure event(s).

Commissioner Anderson

- Although the Marina Square project was hard-fought, it was successful and elevates the Bremerton Marina to have that parking. Feel the same way about the Port Orchard Marina breakwater project; it will get figured out and we will succeed.
- Noted that Mr. Rothlin gave a great presentation to the Kitsap Commercial Investment Brokers (KCIB) group. It was well received with a lot of positivity and appreciation.

Commissioner Strakeljahn

- In response to Commissioner Strakeljahn's question, Mr. Weaver addressed the use of three of the trucks at the marina.
- Will be attending the Puget Sound Regional Council (PSRC) Executive Board meeting on Thursday.

Executive Session

President Strakeljahn recessed the meeting at 6:50 p.m. and reconvened into executive session at 6:55 p.m. for approximately 25 minutes for the purpose of considering the price and terms at which real estate may be leased or sold when public discussions could disadvantage the Port's negotiations [RCW 42.30.110(1)(c)]. At 7:20 p.m. executive session was extended approximately 5 minutes.

At 7:30 p.m. the regular meeting was reconvened.

Following Board discussion:

It was moved by STRAKELJAHN, seconded by ANDERSON to:

Entertain a future option of creating a Letter of Intent (LOI) to provide an avenue for infrastructure for the Circuit of the Northwest project and authorize the CEO to work with legal to create and execute such LOI.

MOTION CARRIES, 2-1 Yes: Strakeljahn; Anderson No: Bozeman

Adjournment

There being no further business before the Board, the meeting was adjourned at 7:37 p.m.

Submitted,

Approved,

Jim Rothlin
Chief Executive Officer
February 9, 2023

Cary Bozeman
Commission Secretary
February 14, 2023

PORT OF BREMERTON
BOARD OF COMMISSIONERS
EXECUTIVE SESSION

MINUTES

January 24, 2023
6:55 PM

CEO Office
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton

Call to Order

President Strakeljahn called the executive session to order at 6:55 pm, January 24, 2023.

Commissioners and Staff Present

Commissioners

Axel Strakeljahn
Gary Anderson
Cary Bozeman

Staff Members

Jim Rothlin
Arne Bakker
Jeremiah Wiley
Anne Montgomery, Atty

Item #1: To consider the price and terms at which real estate may be leased or sold when public discussions could disadvantage the Port's negotiations [RCW 42.30.110(1)(c)].

With no further business to come before the Board, the meeting was adjourned into regular session at 7:30 pm.

Submitted,

Approved,

Jim Rothlin
Chief Executive Officer
February 9, 2023

Cary Bozeman
Commission Secretary
February 14, 2023

PORT OF BREMERTON
AGENDA SUMMARY

Agenda Item No: Action Item #1
 Subject: Final Acceptance for the Taxiway Relocation/Apron Rehabilitation (TR/AR) Project Construction
 Exhibits: None
 Prepared By: Monroe Whitman IV, Airport Manager
 Meeting Date: February 14, 2023

Summary:

On September 14, 2021, the Commission awarded the bid for the Taxiway Relocation/Apron Rehabilitation Project AIP #3-53-0007-035-2021 to Tucci & Sons, Inc. in the bid amount of \$3,387,535.25. Funding for the project came from the Port of Bremerton Grant No. 3-53-0007-35-2021 awarded by the FAA.

This project had two AIP Eligible and two Non-AIP change orders, explained in the fiscal impact.

Fiscal Impact:

Port of Bremerton TR / AR Project			
Schedule of Budget, Contract and Actual Costs			
Task	Budget	Contract	Actual costs
	4,501,317.00		
Design & Engineering		339,124.00	337,600.25
Misc Bid Cost		87,266.56	87,266.56
Construction Management		391,298.20	347,329.43
Charging Station Design		25,407.80	25,407.80
Construction Costs		3,585,052.50	3,585,052.50
Charging Station Construction		118,378.43	118,378.43
Charging Stations		10,259.24	10,259.24
Totals	4,501,317.00	4,556,786.73	4,511,294.21

