

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**MINUTES**

June 13, 2023  
10:00 AM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton  
Remote Option via Zoom

**Commissioners and Staff Present**

Commissioners

Axel Strakeljahn  
Gary Anderson  
Cary Bozeman

Staff Members

Jim Rothlin  
Arne Bakker  
Jeremiah Wiley  
James Weaver  
James Goodman  
Monroe Whitman IV  
Ginger Waye  
Stephanie Frame  
Anne Montgomery, Atty

**Call to Order**

President Strakeljahn called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

**Approval of Agenda**

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

A. Minutes of the regular business meeting of May 23, 2023.

B. Payment of checks #901814 and #901815 through #901820 and #E01495 and #901821 and #84913 and #84914 through #84938 and #E01496 through #E01503 from the General Fund for \$417,419.12.

Payment of checks #901822 through #901824 and #901825 through #901828 and #901829 through #901832 and #901833 through #901836 and #901837 and #84939 through #84971 and #E01504 through #E01518 and #901838 and #901839 from the General Fund for \$439,044.95.

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

### **Information Items**

1. Waste-to-Energy – Katie Walters, Kitsap County Commissioner, District 3

Commissioner Walters discussed current waste generation and disposal and the opportunity with a waste-to-energy (WTE) plant to provide safe, economic waste disposal; reduce greenhouse gas emissions; and provide renewable energy. She provided detail on Washington State’s only WTE facility in Spokane and highlighted the benefits and challenges to be considered in siting a WTE facility. She addressed questions and comments from the Board and closed by stating she was presenting this as information for something to consider for our future. The Board was supportive.

2. Kitsap Transit Ferry Maintenance Facility and Transit Center – John Clausen, Executive Director

Mr. Clausen provided brief background on the two Kitsap Transit (KT) projects, Transit Center and Ferry Maintenance Facility, that have the potential of affecting Port properties explaining that the Port did not hear about this earlier in the process due to federal requirements.

Edward Coviello, Transportation and Land Use Planner, reviewed the potential Port Orchard Transit Center alternative locations and the impact to parking. There was full discussion with the Board and Port staff on the Port’s parking and potential parking agreement with the City of Port Orchard. Steffani Lillie, Service & Capital Development Director, detailed the federal process. Ms. Lillie responded to questions and comments from the Board.

Mr. Clausen introduced the Ferry Maintenance Facility project stating that a local location is critical to servicing the ferries quickly. Mr. Coviello discussed the facility siting study and provided aerials that showed five possible locations with one of those locations including Port property. There was discussion on the Port’s site and uplands requirements and the unique challenges of each potential site. The process could take 10 years until completion, but KT would like to purchase property as soon as possible. As with the other project, KT will need to go through the proper Federal Transit Administration process for site selection.

### **Citizen Comments**

Roger Gay, South Kitsap Taxpayer

- Spoke to mobility issues and advocated that when the Port is looking at projects, to keep ADA in mind.

The meeting was recessed for a short break at 11:22 a.m. and reconvened at 11:32 a.m.

### **Action Items**

1. Consultant Selection for Airport Eastside Environmental Assessment

*Presented by Monroe Whitman IV, Airport Manager*

Following presentation and after questions were addressed;

**It was moved by BOZEMAN, seconded by STRAKELJAHN to:**

Approve the selection of DOWL Engineering for the Airport Eastside Environmental Assessment.

**MOTION CARRIES, 3-0**

2. Hangar 7 Stormwater Repair Project Change Order #4

*Presented by Arne Bakker, Chief Operations Officer*

Following presentation and after questions were addressed;

**It was moved by ANDERSON, seconded by BOZEMAN to:**

Approve Hangar 7 Stormwater Repair Change Order #4 in the amount of \$99,424.58 and authorize the CEO to execute the change order.

**MOTION CARRIES, 3-0**

3. Mount Jupiter Way Site Development Project Change Order #3

*Presented by Arne Bakker, Chief Operations Officer*

Following presentation and after questions were addressed;

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve Mt Jupiter Way Site Development Change Order #3 in the amount of \$38,890.31 and authorize the CEO to execute the change order.

**MOTION CARRIES, 3-0**

4. Final Acceptance of Roof Replacements Project for 5695 (OVIP #6) and 5737 (OVIP #3) Imperial Way SW with Signature Roof Service, Inc.

**It was moved by STRAKELJAHN, seconded by ANDERSON to:**

Accept as final the 5695 and 5737 Imperial Way Roof Replacements Project with Signature Roof Services, LLC, in the amount of \$272,999.45.

**MOTION CARRIES, 3-0**

## **Staff Reports**

### *Jim Rothlin, Chief Executive Officer*

- Welcomed new seasonal hires:
  - Josiah Doerr and Kenneth Godden, Airport Port Attendants
  - Anne Mai and Jeshurun Richards, Marina Port Attendants
- Announced Modern Vintage Trailers, a trailer renovation and restoration company, is the Port's newest tenant in Olympic View Industrial Park (OVIP).
- The Port was awarded \$800,000 from the U.S. Environmental Protection Agency (EPA) for cleanup/mitigation of the Port's Bay Street properties. Congressman Derek Kilmer is planning of tour of the Bay Street facilities to celebrate the award.
- Port Orchard Thursday night Concerts-by-the-Bay have begun. They are held at the Gazebo by the Children's Park on the waterfront.
- Reminded the Commissioners of the upcoming Washington Public Ports Association (WPPA) Commissioners' Seminar being held in July.

## **Commission Reports / New Business**

### *Commissioner Bozeman*

- Suggested updating the economic impact and jobs fact sheet that was done in 2020. CEO Rothlin stated the update will be included in the 2024 budget.

### *Commissioner Anderson*

- Will be attending Peninsula Regional Transportation Planning Organization's (PRTPO) Board meeting this Friday.
- Watched Commissioner Bozeman's interview with Kitsap Economic Development Alliance's Executive Director Joe Morrison and was impressed with the interview.

### *Commissioner Strakeljahn*

- Reported on the Central Puget Sound Economic Development District (CPSEDD) Board meeting.
- Will be attending the entrance conference for the upcoming State audit.
- Will be meeting with County Commissioner Walters and Kitsap Sun Editor David Nelson regarding the Seabeck Community Club pickle ball court. Something similar may be considered in Silverdale.

## **Executive Session - None**

**Adjournment**

There being no further business before the Board, the meeting was adjourned at 12:06 p.m.

Submitted,



Jim Rothlin  
Chief Executive Officer  
June 22, 2023

Approved,



Cary Bozeman  
Commission Secretary  
June 27, 2023

