

**PORT OF BREMERTON**  
**BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**

**M I N U T E S**

April 11, 2023  
10:00 AM

Bill Mahan Conference Room  
Port Administration Offices  
Bremerton Nat'l Airport Terminal Bldg  
8850 SW State Hwy 3, Bremerton  
Remote Option via Zoom

**Commissioners and Staff Present**

Commissioners

Axel Strakeljahn  
Gary Anderson  
Cary Bozeman

Staff Members

Jim Rothlin  
Arne Bakker  
Jeremiah Wiley  
James Goodman  
Monroe Whitman IV

Kathy Garcia  
Ginger Waye  
Stephanie Frame  
Anne Montgomery, Atty (*Remote*)

**Call to Order**

President Strakeljahn called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

**Approval of Agenda**

**It was moved by ANDERSON, seconded by BOZEMAN to:**

Approve the Agenda as presented.

**MOTION CARRIES, 3-0**

**Consent Items**

- A. Minutes of the regular business meeting of March 28, 2023.
- B. Payment of checks #84784 and #84785 through #84801 and #E01413 through #E01420 and #901761 through #901763 and #901764 through #901767 from the General Fund for \$321,164.38.  
  
Payment of checks #901768 and #901769 and #84802 through #84816 and #E01421 through #E01429 from the General Fund for \$77,917.30.

**It was moved by STRAKELJAHN, seconded by BOZEMAN to:**

Approve the Consent Items as presented.

**MOTION CARRIES, 3-0**

## Information Items

1. Bremerton Foodline – Morgan Huffman, Interim Executive Director

CEO Rothlin provided an introduction noting that in November 2022, Marketing Coordinator Erica Frame organized a food drive competing with other regional airports. Bremerton National Airport won the contest with donations benefiting Bremerton Foodline.

Ms. Huffman recognized and thanked the Port for their support, noting that 3,591 pounds of food was collected and distributed to the Foodline. She provided background on Foodline describing their mission and client load noting their recent Easter servings. She described their diverse clientele and the increase in need. An invitation was extended to the Board and staff to attend the Bremerton Foodline Gala on May 13, 2023, at the Kitsap Conference Center. She responded to questions and comments from the Board throughout her presentation. The Board thanked Foodline for what they do for the community, especially in such tough times.

## Citizen Comments - None

## Action Items

1. Selection of Engineering Firm for Airport Consulting Services  
*Presented by Monroe Whitman IV, Airport Manager*

Following presentation and discussion;

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Approve the selection of Century West Engineering for Airport Consulting Services and authorize the CEO to execute the consultant agreement.

**MOTION CARRIES, 3-0**

2. Bid Authorization for Wastewater Control Panel Replacement Project  
*Presented by James Goodman, Director of Facilities & Property Development*

Following presentation and discussion;

**It was moved by BOZEMAN, seconded by ANDERSON to:**

Authorize staff to proceed with the bid call to replace the small wastewater control panel and the installation of an automatic transfer switch for the wastewater backup generator.

**MOTION CARRIES, 3-0**

## Staff Reports

*Jim Rothlin, Chief Executive Officer*

- Congratulated David Beckley, Port Maintenance I, on his 1<sup>st</sup> anniversary working for the Port.
- Olde Thyme Aviation is moving out of the terminal building and into their new space in the multipurpose facility. Once the move is complete, the terminal space will be renovated/updated for any potential new tenant.
- American Cruise Lines delayed their arrival by one week and will now arrive at Bremerton Marina on Friday, April 14 and will return on a nearly weekly basis throughout the season.
- Provided an update on the state capital budget request for the Port Orchard Marina breakwater replacement. The earliest the budgets will be seen is April 20 but it looks like the Senate currently has allocated \$800K and the House \$1M.
- Reported on Kitsap Economic Development Alliance's (KEDA) annual economic forecast meeting during which Richard Schwarz, SAFE Boats CEO and a guest at the Port table, announced that SAFE Boats has transitioned to a 100% employee-owned company.
- Announced Seattle Times published an article discussing the success of the Bellevue downtown park which was the brainchild of Commissioner Bozeman when he was Bellevue Mayor.

## Commission Reports / New Business

In response to Board request, Marina Operations Manager Kathy Garcia addressed these recent situations:

- Sunken sailboat at Port Orchard Marina
- Boat fire in the water near Port Orchard Marina
- Well-received new tenant parking for Bremerton Marina

**Executive Session** - None

## Adjournment

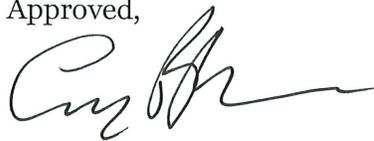
There being no further business before the Board, the meeting was adjourned at 10:42 a.m.

Submitted,



Jim Rothlin  
Chief Executive Officer  
April 20, 2023

Approved,



Cary Bozeman  
Commission Secretary  
April 25, 2023