

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING
REVISED AGENDA

June 11, 2019
10:00 AM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton

Call to Order

Pledge of Allegiance

Approval of Agenda

Consent Items

All matters listed under Consent Items have been distributed to each member of the Commission for reading and study, are considered to be routine, and will be enacted by one motion of the Commission with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Items and placed under Action Items by request.

- A. Minutes of the regular business meeting of May 28, 2019.
- B. Payment of checks #901016 and #901017 and #901018 through #901019 and #79582 from the General Fund for \$18,202.62; #79581 from the Construction Fund for \$1,050.00.
- C. Excuse Commissioner Strakeljahn's absence as he is traveling out of country on Port business

Information Items

- 1. Freedom Boat Club Bremerton Update – Shawn & Tracy Ottenbreit
- 2. Human Resources Report – Deborah Howard, HR Specialist
- 3. Bremerton Pilots Association (BPA) Youth Aviation Scholarship Award

Citizen Comments: *Open to the public for comment. Speakers are asked to keep their comments to less than 3 minutes. A Commissioner may request to waive the 3 minute time limit. Please feel free to submit further comments in writing to the Clerk of the Board.*

Action Items

Commission New Business

Staff Reports

Commission Reports

Executive Session *(if necessary)*

Adjournment

Regular business and other meetings that may be attended by members of the Board

<u>Date</u>	<u>Time</u>	<u>Meeting</u>
06/11	10:00 am	*Commission Regular Meeting – Bill Mahan Conference Rm
06/25	12:30 pm	*Kitsap Aerospace & Defense Alliance Steering Committee (postponed until July 9 due to KADA attendance at the Paris Air Show)
06/25	6:00 pm	*Commission Regular Meeting – Bill Mahan Conference Rm

Meetings are subject to change or cancellation

**Denotes events in which two (2) or more Commissioners may attend*

PORT OF BREMERTON
BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

MINUTES

May 28, 2019
6:00 PM

Bill Mahan Conference Room
Port Administration Offices
Bremerton Nat'l Airport Terminal Bldg
8850 SW State Hwy 3, Bremerton

Commissioners and Staff Present

Commissioners

Larry Stokes
Cary Bozeman
Axel Strakeljahn

Staff Members

Jim Rothlin
Fred Salisbury
Sherman Hu
James Weaver
Warren Hendrickson
Ginger Waye

Call to Order

President Stokes called the meeting to order at 6:00 p.m. on May 28, 2019 and led the Pledge of Allegiance.

Approval of Agenda

It was moved by BOZEMAN, seconded by STRAKELJAHN to:

Approve the Agenda as presented.

MOTION CARRIES, 3-0

Consent Items

- A. Minutes of the regular business meeting and executive session of May 14, 2019.
- B. Payment of checks #79490 and #901009 through #901011 and #901012 through #901013 and #901014 through #901015 and #79491 through #79493 and #79504 through #79577 and #79578 through #79580 from the General Fund for \$196,839.97; #79494 through #79503 from the Construction Fund for \$111,061.40. Voided Checks #79491 through #79493.

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Consent Items as presented.

MOTION CARRIES, 3-0

Information Items – moved to later in the meeting

Citizen Comments - None

Action Items

1. Interlocal Agreement with Peninsula Regional Transportation Planning Organization
Presented by Jim Rothlin, CEO

It was moved by STRAKELJAHN, seconded by STOKES to:

Approve the Interlocal Agreement with the Peninsula Regional Transportation Planning Organization

MOTION CARRIES, 3-0

2. Construction Administrative Services Agreement with Century West Engineering for the 2019 Bremerton National Airport Lighting, Signage, NAVAIDS, and Electrical Improvements Project (FAA AIP #3-53-0007-032-2018, -033-2019)
Presented by Fred Salisbury, Chief Operations Officer

Following presentation and discussion;

It was moved by STRAKELJAHN, seconded by BOZEMAN to:

Approve the Century West Construction Administrative Services contract in the amount of \$235,919 and authorize the CEO to execute the contract.

MOTION CARRIES, 3-0

Information Items

1. Bremerton Pilots Association (BPA) Youth Aviation Scholarship Presentation – Doug Haughton and Kevin Hurley

Mr. Hurley, BPA's Youth Aviation Scholarship liaison, introduced recent scholarship recipient Riley Schaefer who is active duty military.

Mr. Schaefer expressed his appreciation to BPA and the Port and discussed how receiving the scholarship will play a role in his goal of going to Alaska and getting his float plane license then continuing on to becoming an instructor. Mr. Schaefer responded to questions from the Board and discussed how he gained an interest in aviation. The Board congratulated Mr. Schaefer on his accomplishment.

Commission New Business

Commissioner Strakeljahn stated he was overwhelmed by Commissioner Stokes' announcement that he would not be running for reelection and indicated there are three candidates running for

the position and, although he wishes them all luck, he will not be specifically endorsing any candidate. Commissioner Bozeman concurred.

Staff Reports

Jim Rothlin, Chief Executive Officer

- Reported on Sound West Group's recent Opportunity Zone Symposium which included a presentation on their Marina Square development project. Commissioner Bozeman spoke during the presentation regarding the Port's role and how we are partnering in the process.
- Along with Commissioner Bozeman, met with the economic impact study group and discussed the goals and what the Port is looking for; it will be mid to late summer when the study is complete.
- Met with a landowner to the south of the airport and discussed transportation issues and how we can work together.

Commission Reports

Commissioner Bozeman

- In reference to the economic impact study meeting, he stated he was impressed with the people involved in the study and is excited about receiving the results. Once received, he proposed hosting a meeting to share the information on the impact the Port makes on the community.

Commissioner Strakeljahn

- Reported on the recently attended Washington Public Ports Association spring conference providing highlights and factoids. He emphasized the legislative report on the Governor's newly created airport siting committee which the Port's new Airport Manager, Warren Hendrickson, will be actively involved with it.

Executive Session - None

Adjournment

There being no further business before the Board, the meeting was adjourned at 6:31 p.m.

Submitted,

Approved,

Jim Rothlin
Chief Executive Officer
June 6, 2019

Axel Strakeljahn
Commission Secretary
June 11, 2019